

December 7, 2015

A regular meeting of the Board of Education of the Westhampton Beach Union Free School District, Suffolk County, New York, was held in the High School Library of the Westhampton Beach Public Schools, Westhampton Beach, New York, on December 7, 2015.

Board of Education members present: Ms. Suzanne M. Mensch, Mr. Halsey C. Stevens, Ms. Claire Bean, Ms. Joyce L. Donneson, Mr. James N. Hulme, and Ms. Stacy Rubio.

Absent: Mr. George R. Kast

Also Present: Michael R. Radday, Superintendent of Schools; Judy McCarthy, District Clerk; Bill Fisher, Assistant Superintendent for Personnel & Instruction; Kathleen O'Hara, Assistant Superintendent for Business; and 3 staff and community members.

The meeting was called to order by Ms. Suzanne M. Mensch, President, at 7:00 PM.

The pledge was conducted.

Mr. Radday asked for a moment of silence in memory of Pearl Harbor Day and the recent California terrorist attacks. He also gave thanks to our military, first responders, police and firefighters for their services.

EDUCATIONAL PRESENTATION

Shaun Johnson gave a proposal for a new high school elective course in the theatre arts.

On motion of Mr. Hulme, second by Ms. Donneson, the proposal to add a new high school elective course in the theatre arts to the course catalog, to be and hereby is approved.

Vote: Yes 6 No 0

PUBLIC PARTICIPATION

Mr. Phil Keith requested the Board to consider starting the secondary school at a later time.

APPROVAL OF MINUTES

On motion of Ms. Donneson, second by Mr. Stevens, the minutes of the November 16, 2015, Board of Education meeting, to be and hereby are approved.

Vote: Yes 6 No 0

On motion of Ms. Donneson, second by Mr. Stevens, the minutes of the November 18, 2015, Special Board of Education meeting (BOCES Trustee election), to be and hereby are approved.

Vote: Yes 6 No 0

SPECIAL EDUCATION

On motion of Mr. Stevens, second by Mr. Hulme, the recommendations and authorization of funds to implement the special education programs and services consistent with such recommendations of the Westhampton Beach UFSD CSE meetings of November 5 and November 10, 2015; to be and hereby are approved.

Vote: Yes 6 No 0

NYS COMPTROLLER'S AUDIT REPORT

On motion of Mr. Stevens, second by Ms. Donneson, the resolution to adopt the NYS Comptroller's Audit Report for the year 2014-2015, as submitted, to be and hereby is adopted.

Vote: Yes 6 No 0

BUDGET DEVELOPMENT CALENDAR

On motion of Mr. Stevens, second by Mr. Kast, the resolution approving the 2016-17 budget development calendar, as submitted, to be and hereby is adopted.

Vote: Yes 6 No 0

LEAD EVALUATORS

On motion of Mr. Hulme, second by Mr. Stevens, the following resolutions regarding certification of lead evaluators, to be and hereby are adopted:

RESOLUTION FOR THE CERTIFICATION OF LEAD EVALUATORS

BE IT RESOLVED THAT Michael Radday, William Fisher, Lisa Slover, Charisse Miller, Christopher Herr, MaryAnn Ambrosini, Thomas Short, Robert Finn, Kathleen Masterson, Bryan Bookamer, Carolyn Probst, and Kimberly Licato are hereby certified as a Qualified Lead Evaluators of teachers, having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9(b), including:

- (1) The New York State Teaching Standards, and their related elements and performance indicators;
- (2) Evidence-based observation techniques that are grounded in research;
- (3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
- (4) Application and use of the State-approved rubric selected by the Westhampton Beach UFSD for use in the evaluation of teachers, including training on the effective application of the rubric to observe a teacher's practice;
- (5) Application and use of the assessment tools that the Westhampton Beach UFSD utilizes to evaluate its teachers;
- (6) Application and use of the State-approved locally selected measures of student achievement used by the Westhampton Beach UFSD to evaluate its teachers;
- (7) The scoring methodology utilized by the Department and the Westhampton Beach UFSD to evaluate a teacher under 8 NYCRR Subpart 30-2, including:

- (a) how scores are generated for each subcomponent and the composite effectiveness score of teachers, and
 - (b) the application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of teachers and their subcomponent ratings; and
- (8) Specific considerations in evaluating teachers of English language learners and students with disabilities.

This certification has been issued in accordance with the process for certifying lead evaluators described in the Westhampton Beach UFSD annual professional performance review plan.

**RESOLUTION FOR THE
CERTIFICATION OF LEAD EVALUATORS**

BE IT RESOLVED THAT Michael Radday and William Fisher are hereby certified as a Qualified Lead Evaluators of building principals having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9(b), including:

- (1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
- (2) Evidence-based observation techniques that are grounded in research;
- (3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
- (4) Application and use of the State-approved principal rubric selected by the Westhampton Beach UFSD for use in the evaluations of building principals, including training on the effective application of such rubrics to observe a building principal's practice;
- (5) Application and use of the assessment tools that the Westhampton Beach UFSD utilizes to evaluate its building principals;
- (6) Application and use of the State-approved locally selected measures of student achievement used by the Westhampton Beach UFSD to evaluate its building principals;
- (7) The scoring methodology utilized by the Department and the Westhampton Beach UFSD to evaluate a building principal under 8 NYCRR Subpart 30-2, including:
 - (a) how scores are generated for each subcomponent and the composite effectiveness score of building principals, and

(b) the application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of building principals and their subcomponent ratings; and

(8) Specific considerations in evaluating building principals of English language learners and students with disabilities.

This certification has been issued in accordance with the process for certifying lead evaluators described in the Westhampton Beach UFSD annual professional performance review plan.

Vote: Yes 6 No 0

FOOD SERVICE WORKERS UNIT AGREEMENT

On motion of Mr. Stevens, second by Ms. Bean, the resolution to ratify the Memorandum of Agreement with the Westhampton Beach Food Service Workers Unit (UPSEU) for the period July 1, 2015 through June 30, 2018, as submitted, to be and hereby is adopted.

Vote: Yes 6 No 0

KEY CLUB FIELD TRIP

On motion of Ms. Donneson, second by Mr. Stevens, the request from Florence Wiles to take Key Club students to the Key Club Regional Leadership Training Conference in Albany New York from March 18 through 20, 2016, as submitted, to be and hereby is approved.

Vote: Yes 6 No 0

ELIZABETH KIRWAN

On motion of Mr. Stevens, second by Mr. Hulme, the resignation of Elizabeth Kirwan from her position as an elementary school title teacher, effective November 25, 2015, to be and hereby is accepted.

Vote: Yes 6 No 0

DARA PENN

On motion of Mr. Stevens, second by Mr. Hulme, the appointment of Dara Penn as a Title teacher (5.5 hours per day) assigned to the elementary school, effective December 8, 2015 through February 12, 2016 at \$23 per hour, to be and hereby is approved.

Vote: Yes 6 No 0

ROBERT SPERUTA

On motion of Mr. Stevens, second by Mr. Hulme, the resignation of Robert Speruta from his position as a groundskeeper I, effective December 8, 2015, to be and hereby is accepted.

Vote: Yes 6 No 0

On motion of Mr. Stevens, second by Mr. Hulme, the appointment of Robert Speruta as the high school Head Custodian, effective December 8, 2015 with a probationary period through June 7, 2016, at Step 5, \$57,009 (prorated), to be and hereby is approved.

Vote: Yes 6 No 0

Item 9.5 was tabled

SUBSTITUTES

On motion of Mr. Stevens, second by Mr. Hulme, the recommendation to appoint the following substitutes, to be and hereby is approved:

Robert Kiernan	Math 7-12 Teacher
Zoe Oka	Speech, English 7-12 Teacher
Carissa Sexton	Clerical
Christina Booker	Clerical, Monitor, Aide
Donna Keller	Clerical

Vote: Yes 6 No 0

REPORTS

The personnel postings were noted.

OLD BUSINESS

There were no Old Business items on the agenda for discussion.

NEW BUSINESS

BOARD POLICY 4532 & E.1 (SCHOOL VOLUNTEERS)

The first reading of the above policy was held.

On motion of Mr. Hulme, second by Mr. Stevens, the resolution to waive the second and third readings and adopt the above policy and exhibit, as submitted, to be and hereby is adopted.

Vote: Yes 6 No 0

EXECUTIVE SESSION

On motion of Mr. Hulme, second by Mr. Stevens, the Board of Education to convene to Executive Session at 7:30 PM to discuss specific personnel matters, to be and hereby is approved.

Vote: Yes 6 No 0

On motion of Mr. Hulme, second by Ms. Rubio, the Board of Education to reconvene from Executive Session at 8:38 PM, to be and hereby is approved.

Vote: Yes 6 No 0

VOLUNTEER COACHING APPOINTMENTS

On motion of Mr. Hulme, second by Ms. Rubio, the appointment of the following volunteer coach for the 2015/16 winter sports season, to be and hereby is approved:

Sport	Coach
Varsity Girls Basketball	Jen Guadiello

Vote: Yes 5 No 1
(Ms. Donneson opposed)

ADJOURNMENT

On motion of Mr. Hulme, second by Ms. Donneson, all business being completed, Ms. Mensch declared the meeting adjourned at 8:40 PM.

Judy McCarthy, District Clerk

December 7, 2015