

November 16, 2020

A regular meeting of the Board of Education of the Westhampton Beach Union Free School District, Suffolk County, New York, was held in the High School LGI Room, on November 16, 2020.

Board of Education members present: Ms. Suzanne M. Mensch, Ms. Dawn Arrasate, Mr. George R. Kast, Ms. Stacy Rubio, and Mr. Halsey C. Stevens.

Absent: Ms. Joyce L. Donneson and Ms. Heather Wright

Also Present: Michael R. Radday, Superintendent of Schools; Judy Iannone, District Clerk; Bill Fisher, Assistant Superintendent for Personnel & Instruction; Kathleen O'Hara, Assistant Superintendent for Business, and one community member.

The meeting was called to order by Ms. Suzanne M. Mensch, President, at 7:07 PM.

The pledge was conducted.

PUBLIC PARTICIPATION

Discussion was held regarding COVID-19 messaging, keeping student cohorts separate, and whether the District was planning to proactively close after the holidays due to the pandemic.

APPROVAL OF MINUTES

On motion of Mr. Stevens, second by Ms. Arrasate, the minutes of the November 2, 2020, Board of Education meeting, to be and hereby are approved.

Vote: Yes 5 No 0

SPECIAL EDUCATION

The Board reviewed the recommendations of the Westhampton Beach UFSD CSE meetings of 10/16, 10/20, 10/21, 10/22, 10/23, 10/26, 10/27, 10/28, 10/29, 11/02, 11/06 and CPSE 10/20.

On motion of Mr. Kast, second by Mr. Stevens, the Board of Education has no objections to the recommendations of the Committee and approves the authorization of funds to implement the special education programs and services consistent with such recommendations.

Vote: Yes 5 No 0

FINANCIAL REPORTS

On motion of Mr. Kast, second by Mr. Stevens, the Tuition and Tax Payments; Cash Flow; Trial Balances; Budget Status Report as of October 31, 2020; Revenue Status Report through October 31, 2020; Budget Transfer Report; Extra Classroom Activity Reports; and Audited and Paid Claims through November 4, 2020; to be and hereby are approved.

Vote: Yes 5 No 0

INTERNAL AUDITOR

On motion of Mr. Kast, second by Mr. Stevens, the resolution authorizing the execution of the Internal Auditor's Agreed Upon Procedures Engagement Letter for the fiscal year ending June 30, 2021, as submitted, to be and hereby is adopted.

Vote: Yes 5 No 0

BUDGET ADJUSTMENT

On motion of Mr. Stevens, second by Mr. Kast, the resolution to adjust the 2020/21 budget by \$2,930 in order that funds donated by the Elementary School PTA may be used to purchase ten (10) picnic tables which will be used to create additional outdoor teaching and learning spaces for the students, to be and hereby is adopted.

Vote: Yes 5 No 0

SURPLUS TEXTBOOKS

On motion of Mr. Kast, second by Mr. Stevens, the request from Dr. Herr to surplus high school textbooks, as noted in the supplemental file, so they may be disposed of or sold to Follett, to be and hereby is approved.

Vote: Yes 5 No 0

RFP AWARD – ARCHITECT / ENGINEERING SERVICES

On motion of Mr. Kast, second by Mr. Stevens, the recommendation to appoint John A. Grillo (JAG), Architect P.C., for architectural/engineering services, as per the RFP, to be and hereby is approved.

Vote: Yes 5 No 0

JACLYN OLIVOTTI

On motion of Mr. Stevens, second by Mr. Kast, the appointment of Jaclyn Olivotti as a guidance counselor assigned to the high school effective November 30, 2020, with a four-year probationary period through November 29, 2024, in the tenure area of School Guidance Counselor, at Step 1D, MA, \$59,017 (prorated), to be and hereby is approved.

Vote: Yes 5 No 0

CARSON WHITE

On motion of Ms. Rubio, second by Mr. Stevens, the resignation of Carson White from her position as a permanent substitute teacher, effective November 6, 2020, to be and hereby is accepted.

Vote: Yes 5 No 0

ALISON IOVINO

On motion of Ms. Rubio, second by Mr. Stevens, the resignation of Alison Iovino from her position as a permanent substitute teacher, effective October 28, 2020, to be and hereby is accepted.

Vote: Yes 5 No 0

REPORTS

The personnel postings were noted.

OLD BUSINESS

There was no Old Business on the agenda.

NEW BUSINESS

There was no New Business on the agenda.

EXECUTIVE SESSION

On motion of Mr. Kast, second by Mr. Stevens, the Board of Education to convene to Executive Session at 7:20 PM to discuss specific personnel matters, to be and hereby is approved.

Vote: Yes 5 No 0

On motion of Mr. Kast, second by Ms. Arrasate, the Board of Education to reconvene from Executive Session at 8:14 PM, to be and hereby is approved.

Vote: Yes 5 No 0

ADJOURNMENT

On motion of Mr. Kast, second by Mr. Stevens, all business being completed, Ms. Mensch declared the meeting adjourned at 8:14 PM.

November 16, 2020

Judy Iannone, District Clerk