

August 20, 2018

A regular meeting of the Board of Education of the Westhampton Beach Union Free School District, Suffolk County, New York, was held in the High School Library of the Westhampton Beach Public Schools, Westhampton Beach, New York, on August 20, 2018.

Board of Education members present: Ms. Suzanne M. Mensch, Mr. Halsey C. Stevens, Ms. Dawn Arrasate, Ms. Joyce Donneson, and Ms. Heather A. Wright.

*Absent: Mr. James N. Hulme & Mr. George R. Kast, Jr.*

Also Present: Michael R. Radday, Superintendent of Schools; Judy McCarthy, District Clerk; Bill Fisher, Assistant Superintendent for Personnel & Instruction; Kathleen O'Hara, Assistant Superintendent for Business; and 1 staff member.

The meeting was called to order by Ms. Suzanne M. Mensch, President, at 7:05 PM.

The pledge was conducted.

PUBLIC PARTICIPATION

There was no public participation.

APPROVAL OF MINUTES

On motion of Ms. Donneson, second by Mr. Stevens, the minutes of the July 9, 2018 Reorganizational Board of Education meeting, to be and hereby are approved.

Vote: Yes 5 No 0

SPECIAL EDUCATION

On motion of Mr. Stevens, second by Ms. Donneson, the CSE recommendations from meeting dates 7/2, 7/18, 7/26, 7/31, and 8/7, 8/14 and CPSE 8/7, and the authorization of funds to implement the special education programs and services consistent with such recommendations, to be and hereby are approved.

Vote: Yes 5 No 0

FINANCIAL REPORTS

On motion of Mr. Stevens, second by Ms. Arrasate, the Tuition and Tax Payments thru July 31, 2018, Projected Cash Flow; Fund Balance; Trial Balances; Budget Status Report thru July 31, 2018; Revenue Status Report thru July 2018; Budget Transfer Report; Treasurer's Reports – May & June/Collateral; Extra Classroom Activity Fund Reports ES & HS - May thru June 2018, MS - April thru June 2018; Audited and Paid Claims June 14 thru August 7, 2018; to be and hereby are approved.

Vote: Yes 5 No 0

LEGAL APPEAL

On motion of Ms. Donneson, second by Ms. Stevens, the resolution authorizing the appeal of an IHO's Order, to be and hereby is adopted.

Vote: Yes 5 No 0

BUDGET TRANSFERS

On motion of Mr. Stevens, second by Ms. Arrasate, the following budget transfers, to be and hereby are approved:

| From            | To              | Amount      |
|-----------------|-----------------|-------------|
| A2110.400.41.01 | A2110.400.00.01 | \$5,500.00  |
| A9050.800.00.05 | A9760.710.00.05 | \$29,363.00 |

Vote: Yes 5 No 0

SURPLUS KITCHEN EQUIPMENT

On motion of Ms. Arrasate, second by Mr. Stevens, the request to surplus the following kitchen equipment, to be and hereby is approved:

|   |                  |
|---|------------------|
| Hoshizaki ice maker                                       | Asset Tag 002707 |
| Atlas countertop refrigeration unit in MS - Model #WCPT-3 | Asset Tag None   |
| Delfield countertop refrigeration unit in ES              | Asset Tag 6899   |

Vote: Yes 5 No 0

BELLRINGER COMMUNICATIONS

On motion of Ms. Donneson, second by Mr. Stevens, the resolution to accept the proposal from Bellringer Communications for labor and security equipment for the 2018/19 school year, as submitted, to be and hereby is adopted.

Vote: Yes 5 No 0

INDIVIDUAL STUDENT INSTRUCTIONAL SERVICES CONTRACT

On motion of Mr. Stevens, second by Ms. Donneson, the resolution authorizing the President of the Board of Education to execute an individual student tuition contract for the 2018/19 school year, as submitted, to be and hereby is adopted.

Vote: Yes 5 No 0

CONSULTING AGREEMENTS

On motion of Mr. Stevens, second by Ms. Arrasate, the resolution authorizing the execution of a contract with Robert Scaramucci, OT for the 2018/19 school year, as submitted, to be and hereby is adopted.

Vote: Yes 5 No 0

On motion of Mr. Stevens, second by Ms. Donneson, the resolution authorizing the execution of a contract with Mario Mendoza, OT for the 2018/19 school year, as submitted, to be and hereby is adopted.

Vote: Yes 5 No 0

INDIVIDUAL STUDENT INSTRUCTIONAL SERVICES CONTRACTS

On motion of Mr. Stevens, second by Ms. Arrasate, the resolution authorizing the President of the Board of Education to execute an individual special education student tuition contract for instructional services with the Riverhead Central School District for the 2018/19 school year, as submitted, to be and hereby is adopted.

Vote: Yes 5 No 0

On motion of Mr. Stevens, second by Ms. Arrasate, the resolution authorizing the President of the Board of Education to execute an individual special education student tuition contract for instructional services with the Miller Place School District for the 2018/19 school year, as submitted, to be and hereby is adopted.

Vote: Yes 5 No 0

HOME TUTORING AGENCIES

On motion of Mr. Stevens, second by Ms. Donneson, the resolution approving the following agencies for home tutoring for the 2018/19 school year, to be and hereby is adopted:

Creative Tutoring  
Education at Mather  
Hope for Youth  
The Learning Center – Four Winds Hospital  
Islip Tutoring Services  
iTutor  
Out East Therapy  
St. James Tutoring

Vote: Yes 5 No 0

DISNEY WORLD FIELD TRIP

On motion of Mr. Stevens, second by Ms. Donneson, the request from music teacher, Josh Seifert, to take one (1) 12<sup>th</sup> grade orchestra student to participate in the All National Symphony Orchestra at Disney World, Florida, from November 25 through 28, 2018, to be and hereby is approved.

Vote: Yes 5 No 0

LAUREN TROGELE

On motion of Mr. Stevens, second by Ms. Arrasate, the appointment of Lauren Trogele as an ESL teacher, assigned to the middle school/high school, effective September 1, 2018, with a four-year probationary period through August 31, 2022, in the tenure area of ESL, at Step 1D, MA, at a salary of \$57,427, pending receipt of official transcripts, to be and hereby is approved.

Vote: Yes 5 No 0

MATTHEW REED

On motion of Mr. Stevens, second by Ms. Arrasate, the appointment of Matthew Reed as a special education teacher, assigned to the high school, effective September 1, 2018, with a four-year probationary period through August 31, 2022, in the tenure area of Special Education, at Step 1B, BA+15, at a salary of \$50,989, pending receipt of official transcripts, to be and hereby is approved.

Vote: Yes 5 No 0

KRISTINA RODRIGUEZ

On motion of Mr. Stevens, second by Ms. Donneson, the appointment of Kristina Rodriguez as a math leave replacement teacher assigned to the high school, effective September 1, 2018 through June 30, 2019, at Step 1B, BA+15, \$50,989 pending receipt of official transcripts, to be and hereby is approved.

Vote: Yes 5 No 0

CHRISTINE DAVIS

On motion of Mr. Stevens, second by Ms. Arrasate, the appointment of Christine Davis as a teacher aide assigned to the middle school, effective September 1, 2018 at a salary of \$20,863.62, with a twenty-six week probationary period through March 4, 2019, as per Civil Service Rules & Regulations, to be and hereby is approved.

Vote: Yes 5 No 0

MELISSA JAYNE

On motion of Mr. Stevens, second by Ms. Arrasate, the appointment of Melissa Jayne as a teacher aide assigned to the middle school, effective September 1, 2018 at a salary of \$20,863.62, with a twenty-six week probationary period through March 4, 2019, as per Civil Service Rules & Regulations, to be and hereby is approved.

Vote: Yes 5 No 0

MICHAEL FELDSTEIN

On motion of Mr. Stevens, second by Ms. Arrasate, the appointment of Michael Feldstein as a .2 FTE Social Studies teacher assigned to the middle school effective September 1, 2018 through June 30, 2019, at Step 2A, BA, \$51,802 (prorated), as well as a .8 FTE permanent substitute teacher effective September 1, 2018 through June 7, 2019 at \$135/day (prorated), to be and hereby is approved.

Vote: Yes 5 No 0

LEAH ULIANO

On motion of Mr. Stevens, second by Ms. Arrasate, the resignation of Leah Uliano from her position as an elementary school teaching assistant, to be and hereby is accepted.

Vote: Yes 5 No 0

MEGAN FAY

On motion of Mr. Stevens, second by Ms. Donneson, the request from Megan Fay for an extension of her medical leave of absence through October 9, 2018, to be and hereby is approved.

Vote: Yes 5 No 0

LORRAINE MENTZ

On motion of Mr. Stevens, second by Ms. Arrasate, the extension of the appointment of Lorraine Mentz as an elementary school leave replacement teacher through October 5, 2018, to be and hereby is approved.

Vote: Yes 5 No 0

HEATHER BUTLER

On motion of Mr. Stevens, second by Ms. Arrasate, the appointment of Heather Butler as a .6 FTE ESL teacher assigned to the elementary school effective September 1, 2018 through June 30, 2019, at Step 1D, MA, \$57,427 (prorated), pending receipt of official transcripts, as well as a .4 FTE permanent substitute teacher effective September 1, 2018 through June 7, 2019 at \$135/day (prorated), to be and hereby is approved.

Vote: Yes 5 No 0

HARMONY DILEO

On motion of Mr. Stevens, second by Ms. Arrasate, the appointment of Harmony Dileo as a special education teacher, assigned to the elementary school, effective September 1, 2018, with a four-year probationary period through August 31, 2022, in the tenure area of Special Education, at Step 3D, MA, at a salary of \$62,789, pending receipt of official transcripts, to be and hereby is approved.

Vote: Yes 5 No 0

VANESSA CANAVAN

On motion of Ms. Arrasate, second by Mr. Stevens, the appointment of Vanessa Canavan as a teaching assistant assigned to the elementary school, effective September 1, 2018 with a four-year probationary period through August 31, 2022 at a salary of \$25,000, pending receipt of teaching assistant certification, to be and hereby is approved.

Vote: Yes 5 No 0

LOIS TRENT

On motion of Mr. Stevens, second by Ms. Arrasate, the resignation of Lois Trent from her position as a school monitor effective August 3, 2018, to be and hereby is accepted.

Vote: Yes 5 No 0

On motion of Mr. Stevens, second by Ms. Donneson, the appointment of Lois Trent as a teacher aide assigned to the elementary school, effective September 1, 2018, at \$20,863.62, with a twenty-six week probationary period through March 4, 2019, as per Civil Service Rules & Regulations, to be and hereby is approved.

Vote: Yes 5 No 0

ADDITIONAL CLASS SECTIONS

On motion of Mr. Stevens, second by Ms. Arrasate, the appointment of the following teachers to additional class sections for the 2018/19 school year, to be and hereby is approved:

|                     |                             |
|---------------------|-----------------------------|
| Nicholas Kochis     | .2 FTE HS Math              |
| Melissa Petroski    | .2 FTE HS Foreign Language  |
| Dianna Berry Gobler | .1 FTE HS Science           |
| Amy Demchak-Connell | .2 FTE HS Business          |
| Jason Rupertus      | .2 FTE HS Social Studies    |
| Patricia Brosnan    | .2 FTE HS Social Studies    |
| Kristin Kalisak     | .2 FTE HS Special Education |
| Kelly Roesel        | .2 FTE HS Special Education |

Vote: Yes 5 No 0

INSTRUCTIONAL COORDINATORS

On motion of Mr. Stevens, second by Ms. Arrasate, the appointment of the following teachers as instructional coordinators for the 2018/19 school year, to be and hereby is approved:

|                   |                       |
|-------------------|-----------------------|
| English           | Dariah Luciano        |
| ENL               | Monica Van Essendelft |
| Special Education | Joanne Williams       |
| Music             | Shaun Johnson         |
| Science           | Frank Diehl           |

Vote: Yes 5 No 0

HOME TUTORS

On motion of Mr. Stevens, second by Ms. Wright, the appointment of the following as home tutors for the 2018/19 school year, to be and hereby are approved:

Gretchen Jellet  
 Ellen Indursky  
 Dennis Treubig  
 Patty Tuzzolo  
 General Education Teachers (District Employees)  
 Special Education Teachers (District Employees)

Vote: Yes 5 No 0

MIDDLE SCHOOL DETENTION PROGRAM

On motion of Ms. Donneson, second by Ms. White, the appointment of the following personnel to the Middle School After School Detention Program, at \$25 per hour for the 2018/19 school year, to be and hereby is approved.

Peter Horan  
 Tania Dutton  
 Donna Winkler-Flaherty  
 Claudine DeVelvis  
 Christine DePalo

Vote: Yes 5 No 0

WE CARE DIRECTOR

On motion of Mr. Stevens, second by Ms. Arrasate, the appointment of Sandora Mazzella as the Director of the Elementary School We Care Program for the 2018/19 school year at \$20.50/hr., to be and hereby is approved.

Vote: Yes 5 No 0

SUPPORT STAFF RATES OF PAY

On motion of Mr. Stevens, second by Ms. Arrasate, the following daily/hourly rates of pay for support staff for the 2018/19 school year, to be and hereby are approved:

| <b>Substitute Pay</b>                    | <b><u>2017/18</u></b>           | <b><u>2018/19</u></b>           |
|--|---------------------------------|---------------------------------|
| <b><u>Daily:</u></b>                     |                                 |                                 |
| Permanent Substitute (certified teacher) | \$135.00                        | \$135.00                        |
| Certified Teacher                        | \$105.00                        | \$105.00                        |
| Uncertified Teacher                      | \$75.00 (\$80 effective 1/1/18) | \$80.00 (\$87 effective 1/1/19) |
| Nurse LPN                                | \$75.00 (\$80 effective 1/1/18) | \$80.00 (\$87 effective 1/1/19) |
| Nurse RN                                 | \$105.00                        | \$105.00                        |
| Teacher Aide Subs                        | \$75.00 (\$80 effective 1/1/18) | \$80.00 (\$87 effective 1/1/19) |
| <b><u>Hourly:</u></b>                    |                                 |                                 |
| Clerical Subs                            | \$12.71                         | \$12.71                         |
| Custodial Subs                           | \$11.52                         | \$11.52 (\$12 effective 1/1/19) |
| Guard Subs                               | \$15.79                         | \$15.79                         |
| Sub Cook                                 | \$15.25                         | \$15.25                         |
| Sub Assistant Cook                       | \$12.00                         | \$12.50                         |
| Sub Food Service Worker                  | \$10.00 (\$11 effective 1/1/18) | \$11.00 (\$12 effective 1/1/19) |
| Sub Monitor                              | \$10.00 (\$11 effective 1/1/18) | \$11.00 (\$12 effective 1/1/19) |
| <b><u>Other Positions Hourly:</u></b>    |                                 |                                 |
| Title I                                  | \$23.00                         | \$24.00                         |
| Tutor                                    | \$30.00                         | \$30.00                         |
| Detention                                | \$25.00                         | \$25.00                         |
| Driver Ed Teacher                        | \$55.35                         | \$55.35                         |
| After School Library                     | \$25.00                         | \$25.00                         |
| Saturday Alternative                     | \$25.00                         | \$25.00                         |
| We Care Director                         | \$19.80                         | \$20.50                         |

Vote: Yes 5 No 0

COACHING APPOINTMENT

On motion of Ms. Donneson, second by Mr. Stevens, the following coaching appointment for the 2018/19 school year, to be and hereby is approved:

| Sport               | Coach           | Salary     | Step |
|---------------------|-----------------|------------|------|
| JV Girls Volleyball | Kathleen Theune | \$4,822.54 | 1    |

Vote: Yes 5 No 0

VOLUNTEER COACHING APPOINTMENTS

On motion of Mr. Stevens, second by Ms. Arrasate, the appointment of the following volunteer coaches for the 2018/19 fall sports season, to be and hereby is approved:

| <b>Sport</b>     | <b>Coaches</b>                  |
|------------------|---------------------------------|
| JV/V Football    | Jesse O'Neill                   |
| JV/V Boys Soccer | David Slover<br>Matthew Maloney |

Vote: Yes 5 No 0

REPORTS

The personnel postings were noted.

OLD BUSINESS

There were no Old Business items on the agenda.

NEW BUSINESS

There were no New Business items on the agenda.

EXECUTIVE SESSION

On motion of Mr. Stevens, second by Ms. Arrasate, the Board of Education to convene to Executive Session at 7:15 PM to discuss personnel matters, to be and hereby is approved.

Vote: Yes 5 No 0

On motion of Ms. Donneson, second by Mr. Stevens, the Board of Education to reconvene from Executive Session at 7:35 PM, to be and hereby is approved.

Vote: 5 No 0

ADJOURNMENT

On motion of Ms. Donneson, second by Ms. Arrasate, all business being completed, Ms. Mensch declared the meeting adjourned at 7:35 PM.

---

Judy McCarthy, District Clerk

August 20, 2018