

June 15, 2020

A regular meeting of the Board of Education of the Westhampton Beach Union Free School District, Suffolk County, New York, was held virtually due to the Corona Virus Pandemic on June 15, 2020.

Board of Education members present: Ms. Suzanne M. Mensch, Ms. Dawn Arrasate, Ms. Joyce L. Donneson, Mr. George R. Kast, Ms. Stacy Rubio, Mr. Halsey Stevens, and Ms. Heather A. Wright.

Also Present: Michael R. Radday, Superintendent of Schools; Judy Iannone, District Clerk; Bill Fisher, Assistant Superintendent for Personnel & Instruction; Kathleen O'Hara, Assistant Superintendent for Business; Chris Herr, High School Principal; Charisse Miller, Middle School Principal; Lisa Slover, Elementary School Principal; Jessica Williams, Director of Curriculum and Instructional Technology; and approximately 38 virtual attendees.

The meeting was called to order by Ms. Suzanne M. Mensch, President, at 7:06 PM.

The pledge was dispensed with.

EDUCATIONAL PRESENTATION

Mr. Radday updated the Board on the status of re-opening plans for September.

APPROVAL OF MINUTES

On motion of Ms. Arrasate second by Mr. Kast, the minutes of the June 1, 2020, Budget Hearing, to be and hereby are approved.

Vote: Yes 7 No 0

On motion of Mr. Stevens second by Mr. Kast, the minutes of the June 1, 2020, Board of Education meeting, to be and hereby are approved.

Vote: Yes 7 No 0

SPECIAL EDUCATION

The Board reviewed the recommendations of the Westhampton Beach UFSD CSE meetings of 2/25, 2/28, 3/04, 3/06, 3/10, 3/11, 3/13, 3/23, 3/24, 4/01, 4/27, 5/05, 5/13, 5/19, 5/21, 5/27, 6/05, 6/08 and CPSE meetings of 4/02 and 5/08.

On motion of Mr. Stevens, second by Ms. Donneson, the Board of Education has no objections to the recommendations of the Committee and approves the authorization of funds to implement the special education programs and services consistent with such recommendations.

Vote: Yes 7 No 0

FINANCIAL REPORTS

On motion of Mr. Stevens, second by Mr. Kast, the Tuition and Tax Payments through May 31, 2020; Cash Flow; Trial Balances; Fund Balance; Budget Status Report as of May 31, 2020; Revenue Status Report through May 2020; Budget Transfer Report; Treasurer's Reports/Collateral Report for March & April 2020; Extraclass Activities – HS for March, MS for March – April and ES for Feb - April 2020; and Audited and Paid Claims April 17 thru June 9, 2020; to be and hereby are approved.

Vote: Yes 7 No 0

REORGANIZATIONAL MEETING

On motion of Ms. Wright, second by Mr. Kast, the following resolution setting the date and time of the Annual Reorganizational Meeting, to be and hereby is adopted:

BE IT RESOLVED that the Annual Reorganizational Meeting for the Westhampton Beach Board of Education be held on Monday, July 13, 2020, at 7:00 p.m. in the High School Library

Vote: Yes 7 No 0

RATIFICATION OF MEMORANDUM OF AGREEMENT

On motion of Mr. Kast, second by Ms. Rubio, the resolution ratifying the "Memorandum of Agreement" executed by and between the representatives of the Westhampton Beach Union Free School District and the Westhampton Beach UFSD Support Staff Unit (UPSEU), as submitted, to be and hereby is adopted.

Vote: Yes 7 No 0

SENDING DISTRICT INSTRUCTION CONTRACTS

On motion of Ms. Arrasate, second by Ms. Donneson, the resolution authorizing the Board of Education President to execute instruction contracts (SA-10 form) with two sending districts (East Moriches and Remsenburg-Speonk), to be and hereby is adopted.

Vote: Yes 7 No 0

BUDGET TRANSFERS

On motion of Mr. Stevens, second by Mr. Kast, the following budget transfers, to be and hereby are approved:

From	To	Amount
A5540.445.00.05	A9040.800.00.05	\$180,000.00
A2110.130.00.01	A2110.140.00.05	\$51,015.00
A9760.710.00.05	A1420.400.00.05	\$30,000.00
A2250.142.00.05	A2250.164.00.05	\$3,500.00

Vote: Yes 7 No 0

RESERVE FUNDS

On motion of Mr. Stevens, second by Ms. Wright, the following resolution reauthorizing the District's reserve funds, to be and hereby is adopted:

RESOLVED, the Board of Education hereby reaffirms the authorization for the following reserve accounts as prescribed under General Municipal Law: Workers Compensation Reserve, Unemployment Insurance Reserve, Employee Benefits & Accrued Liabilities Reserve, and Employee Retirement Contribution Reserve.

BE IT FURTHER RESOLVED, that the Board of Education authorizes the increased funding of these reserves for the fiscal year ended June 30, 2020 not to exceed \$1,500,000. Final amounts to be placed in each reserve will be determined on or before the setting of the tax levy.

Vote: Yes 7 No 0

OMNI GROUP SERVICE AGREEMENT

On motion of Mr. Stevens, second by Ms. Arrasate, the resolution authorizing the renewal of the Omni Service Agreement for the 2020/21 school year, as submitted, to be and hereby is adopted.

Vote: Yes 7 No 0

STUDENT ACCIDENT INSURANCE

On motion of Mr. Stevens, second by Mr. Kast, the resolution to approve student accident insurance coverage with Pupil Benefits Plan, Inc. for the 2020/21 school year, as submitted, to be and hereby is adopted.

Vote: Yes 7 No 0

BID EXTENSIONS

REFUSE REMOVAL

On motion of Mr. Stevens, second by Mr. Kast, the recommendation to extend the refuse removal bid with Emil Norsic & Son, Inc. for the 2020/21 school year, to be and hereby is adopted.

Vote: Yes 7 No 0

PNEUMATIC CONTROLS

On motion of Mr. Stevens, second by Ms. Wright, the recommendation to extend the pneumatic controls bid with Cardinal Control Systems, Inc. for the 2020/21 school year, to be and hereby is adopted.

Vote: Yes 7 No 0

PEST MANAGEMENT

On motion of Mr. Stevens, second by Ms. Rubio, the recommendation to extend the pest management bid with Bug Fighters Etc., Inc. for the 2020/21 school year, to be and hereby is adopted.

Vote: Yes 7 No 0

CONSULTING AGREEMENTS

On motion of Mr. Stevens, second by Mr. Kast, the resolution authorizing the execution of an agreement with Achieve Beyond for the 2020/21 school year, as submitted, to be and hereby is adopted.

Vote: Yes 7 No 0

On motion of Mr. Stevens, second by Mr. Kast, the resolution authorizing the execution of an agreement with NYSARC for the 2020/21 school year, as submitted, to be and hereby is adopted.

Vote: Yes 7 No 0

On motion of Mr. Stevens, second by Ms. Wright, the resolution authorizing the execution of an agreement with Betsy Chappell for the 2020/21 school year, as submitted, to be and hereby is adopted.

Vote: Yes 7 No 0

On motion of Mr. Stevens, second by Ms. Wright, the resolution authorizing the execution of an agreement with CJI Consultants for the 2020/21 school year, as submitted, to be and hereby is adopted.

Vote: Yes 7 No 0

On motion of Mr. Stevens, second by Ms. Arrasate, the resolution authorizing the execution of an agreement with Complete Rehab for the 2020/21 school year, as submitted, to be and hereby is adopted.

Vote: Yes 7 No 0

On motion of Mr. Stevens, second by Ms. Wright, the resolution authorizing the execution of an agreement with Laura Grable for the 2020/21 school year, as submitted, to be and hereby is adopted.

Vote: Yes 7 No 0

On motion of Mr. Stevens, second by Mr. Kast, the resolution authorizing the execution of an agreement with Long Island Developmental Consulting (LIDC) for the 2020/21 school year, as submitted, to be and hereby is adopted.

Vote: Yes 7 No 0

On motion of Mr. Stevens, second by Mr. Kast, the resolution authorizing the execution of an agreement with Positive Behavior Support Counseling for the 2020/21 school year, as submitted, to be and hereby is adopted.

Vote: Yes 7 No 0

SPECIAL EDUCATION SERVICES CONTRACT

On motion of Ms. Arrasate, second by Ms. Rubio, the resolution authorizing the execution of special education services contract with the Remsenburg/Speonk School District for the 2020/21 school year, as submitted, to be and hereby is adopted.

Vote: Yes 7 No 0

LANROVER NETWORK SERVICES

On motion of Mr. Kast, second by Mr. Stevens, the resolution to accept the proposal from LANRover Network Services, Inc. for the 2020/21 school year, as submitted, to be and hereby is adopted.

Vote: Yes 7 No 0

VANDIS

On motion of Mr. Stevens, second by Ms. Arrasate, the resolution authorizing the execution of an agreement with Vandis Inc. for SonicWall content filtering support the 2020/21 school year, as submitted, to be and hereby is adopted.

Vote: Yes 7 No 0

FRONTLINE EDUCATION

On motion of Mr. Stevens, second by Mr. Kast, the resolution to accept the proposal from Frontline Education for IEP Direct and RTI Direct for the 2020/21 school year, as submitted, to be and hereby is adopted.

Vote: Yes 7 No 0

On motion of Mr. Stevens, second by Mr. Kast, the resolution to accept the proposal from Frontline Education for Professional Learning & Absence & Substitute Management for the 2020/21 school year, as submitted, to be and hereby is adopted.

Vote: Yes 7 No 0

HARRIS SCHOOL SOLUTIONS

On motion of Mr. Kast, second by Mr. Stevens, the resolution to accept the proposal from Harris School Solutions for WinCap maintenance for the 2020/21 school year, as submitted, to be and hereby is adopted.

Vote: Yes 7 No 0

On motion of Ms. Arrasate, second by Mr. Kast, the resolution to accept the proposal from Harris School Solutions for WinCap hosting for the 2020/21 school year, as submitted, to be and hereby is adopted.

Vote: Yes 7 No 0

CASTLE LEARNING

On motion of Mr. Kast, second by Ms. Rubio, the resolution to accept the proposal from Castle Learning for the 2020/21 school year, as submitted, to be and hereby is adopted.

Vote: Yes 7 No 0

FOLLETT DESTINY

On motion of Mr. Kast, second by Ms. Rubio, the resolution to accept the proposal from Follett Destiny for the 2020/21 school year, as submitted, to be and hereby is adopted.

Vote: Yes 7 No 0

SCHOOLFRONT

On motion of Mr. Kast, second by Ms. Donneson, the resolution to accept the proposal from Schoolfront for digitizing automated personnel services for the 2020/21 school year, as submitted, to be and hereby is adopted.

Vote: Yes 7 No 0

CSDNET

On motion of Mr. Kast, second by Ms. Rubio, the resolution authorizing the execution of an agreement with CSDNET for Surenet Maintenance Services for the 2020/21 school year, as submitted, to be and hereby is adopted.

Vote: Yes 7 No 0

MICRO OPTICS

On motion of Mr. Kast, second by Ms. Wright, the resolution to accept three (3) proposals from Micro Optics Precision Instruments for the 2020/21 school year, as submitted, to be and hereby is adopted.

Vote: Yes 7 No 0

FOOD SERVICE COMMODITIES, FOOD, AND FOOD SERVICE SUPPLIES

On motion of Mr. Stevens, second by Ms. Rubio, the resolution authorizing the execution of a joint bidding resolution with public school districts in Nassau and Suffolk Counties for selected Food Service Commodities, Food, and Food Service Supplies for the 2020/21 school year, to be and hereby is adopted.

Vote: Yes 7 No 0

RANDI DEMAYO

On motion of Mr. Stevens, second by Ms. Rubio, the resignation of Randi DeMayo from her position as a confidential secretary for the purpose of retirement, her last day of employment to be December 31, 2020, and her retirement to be effective January 1, 2021, to be and hereby is accepted.

Vote: Yes 7 No 0

LYNN STEVENS

On motion of Ms. Rubio, second by Ms. Arrasate, the resignation of Lynn Stevens from her position as a confidential secretary for the purpose of retirement, her last day of employment to be December 31, 2020, and her retirement to be effective January 1, 2021, to be and hereby is accepted.

Vote: Yes 7 No 0

CHRISTINE MEYER

On motion of Ms. Rubio, second by Mr. Kast, the resignation of Christine Meyer from her position as an Elementary School clerk typist/office assistant, effective June 30, 2020, to be and hereby is accepted.

Vote: Yes 7 No 0

On motion of Ms. Donneson, second by Mr. Kast, the appointment of Christine Meyer as a senior office assistant assigned to the Elementary School, effective July 1, 2020 at Step 10, \$50,579 with a twelve week probationary period through September 23, 2020 as per civil service rules & regulations, to be and hereby is approved.

Vote: Yes 7 No 0

Item 9.5 (childcare leave request) was tabled.

REPORTS

The personnel postings were noted.

OLD BUSINESS

There were no Old Business items on the agenda for discussion.

NEW BUSINESS

Q&A session was held.

EXECUTIVE SESSION

On motion of Mr. Stevens, second by Ms. Rubio, the Board of Education to convene to Executive Session at 8:00 p.m. to discuss specific personnel matters, to be and hereby is approved.

Vote: Yes 6 No 0

Ms. Rubio left the meeting.

On motion of Mr. Stevens, second by Mr. Kast, the Board of Education to reconvene from Executive Session at 9:57 p.m., to be and hereby is approved.

Vote: Yes 6 No 0

JACQUELINE INTRAVAIA

On motion of Mr. Stevens, second by Ms. Arrasate, the request from Jacqueline Intravaia for a childcare leave of absence from her position as a HS Special Education teacher utilizing 2 sick days in June and the remainder sick time effective September 2 through October 15, 2020 followed by FMLA through January 22, 2021, returning to her position on February 1, 2021, to be and hereby is approved.

Vote: Yes 6 No 0

ADMINISTRATOR HOLIDAY

On motion of Ms. Donneson, second by Ms. Arrasate, the resolution authorizing July 3, 2020 as an Administrator Holiday, to be and hereby is adopted.

Vote: Yes 6 No 0

ADJOURNMENT

On motion of Ms. Donneson, second by Mr. Stevens, all business being completed, Ms. Mensch declared the meeting adjourned at 9:59 p.m.

June 15, 2020

Judy Iannone, District Clerk