
Westhampton Beach

Home of the Hurricanes  **School District** *AGENDA*

TYPE: Board Meeting
DATE: 1/10/2022 **TIME:** 7:00 PM
LOCATION: Elementary School Cafeteria
DETAILS:

1. CALL TO ORDER

- 1. Call to Order Info

2. PLEDGE OF ALLEGIANCE

- 1. Pledge of Allegiance Info

3. EDUCATIONAL PRESENTATIONS

- 1. Elementary School - Hurricane Buddies Info

4. PUBLIC PARTICIPATION

- 1. Note: The audience is asked to kindly present all comments at this time. If the chairman deems it wise, participation may be limited to one (1) five-minute presentation. Info

5. MINUTES

- 1. Approval of the minutes of the December 20, 2021 Board of Education Meeting Action

6. SPECIAL EDUCATION

7. FINANCIALS

8. SUPERINTENDENT'S REPORT

- 1. Resolution authorizing the use of the Worker's Compensation Reserve to fund the District's East End Worker's Compensation Consortium deficit Action
- 2. Resolution authorizing the execution of a contract with an independent consultant Action
- 3. Surplus Request - HS Carpet Machine Action
- 4. Resolution authorizing the execution of two (2) contracts on behalf of the Teacher Center of the Western Hamptons Action

9. PERSONNEL

- 1. Appointment/HS Science Leave Replacement Teacher Action
- 2. Appointment/Part Time Nurse Action
- 3. Appointment/MS W.I.N. Academy Additional Staff Action
- 4. Appointment/ES Winter Recreation Staff Action
- 5. Resignations/Late Winter Coaching Staff Action
- 6. Appointment/Late Winter Coaching Staff Action

10. REPORTS

11. OLD BUSINESS

12. NEW BUSINESS

13. EXECUTIVE SESSION

14. ADJOURNMENT

December 20, 2021

A regular meeting of the Board of Education of the Westhampton Beach Union Free School District, Suffolk County, New York, was held in the High School Library on December 20, 2021.

Board of Education members present: Ms. Suzanne M. Mensch, Ms. Dawn Arrasate, Ms. Joyce L. Donneson, Mr. George R. Kast, Ms. Stacy Rubio, Mr. Halsey C. Stevens, and Ms. Heather Wright.

Also Present: Carolyn J. Probst, Superintendent of Schools; Judy Iannone, District Clerk; William Fisher, Assistant Superintendent for Personnel & Instruction; Jacqueline I. Pirro, Assistant Superintendent for Business; and approximately 20 attendees.

The meeting was called to order by Ms. Suzanne Mensch, President, at 7:00 p.m.

The pledge was conducted.

EDUCATIONAL PRESENTATION

The Board recognized All State and New York State Honor Band students. Music Director, Shaun Johnson showed a video of their performances.

PUBLIC PARTICIPATION

A parent asked whether Covid hospitalizations were being tracked within the District.

APPROVAL OF MINUTES

On motion of Mr. Stevens, second by Ms. Arrasate, the minutes of the December 6, 2020 Board of Education meeting, to be and hereby are approved.

Vote: Yes 7 No 0

SPECIAL EDUCATION

On motion of Mr. Kast, second by Ms. Donneson, the recommendations and authorization of funds to implement the special education programs and services consistent with such recommendations of the Westhampton Beach UFSD CSE meetings of meetings of 10/7, 11/9, 11/10, 11/12, 11/15, 12/3, 12/6, 12/8, 12/10 and CPSE 11/19 and 12/10; to be and hereby are approved.

Vote: Yes 7 No 0

BUDGET DEVELOPMENT CALENDAR

On motion of Ms. Rubio, second by Mr. Kast, the resolution approving the 2022/23 budget development calendar, as submitted, to be and hereby is adopted.

Vote: Yes 7 No 0

INTERNAL AUDITOR

On motion of Mr. Stevens, second by Ms. Donneson, the resolution to adopt the Internal Auditor's Agreed Upon Procedures Report for the period ending September 31, 2021, as submitted, to be and hereby is adopted.

Vote: Yes 7 No 0

SURPLUS

On motion of Ms. Rubio, second by Mr. Kast, the request to surplus the following high school kitchen equipment as they are obsolete & unrepairable, to be and hereby is approved:

Traulsen 2 door freezer, Model G22010	Asset Tag None
Metro HM2000 upright warmer c199-hm2000	Asset Tag None
Globe slicer, Model 4975P, Serial #4975071	Asset Tag None

Vote: Yes 7 No 0

On motion of Ms. Rubio, second by Mr. Kast, the request to surplus the following B&G equipment as it is rusted through and parts are unavailable, to be and hereby is approved:

Snowblower attachment: Loftness 481TR300, serial #38-169 Asset Tag 002169

Vote: Yes 7 No 0

MOA WITH TEACHERS' ASSOCIATION

On motion of Ms. Rubio second by Mr. Stevens, the resolution approving the execution of the Memorandum of Agreement with the Westhampton Beach Teachers' Association regarding sixth instructional periods, as submitted, to be and hereby is adopted.

Vote: Yes 7 No 0

NYSBDA FIELD TRIP

On motion of Mr. Kast, second by Mr. Stevens, the request from Josh Seifert to take four high school music students to the New York State Band Directors Association (NYSBDA) for the High School Honor Band Symposium in Syracuse, NY, March 4 through March 6, 2022, to be and hereby is approved.

Vote: Yes 7 No 0

INDIVIDUAL STUDENT AGREEMENT

On motion of Mr. Kast, second by Mr. Stevens, the resolution authorizing the execution of an individual student, as submitted, to be and hereby is adopted.

Vote: Yes 7 No 0

ANTONIO FIUME

On motion of Mr. Kast, second by Mr. Stevens, the resignation of Antonio Fiume from his position as a HS Permanent Substitute, effective November 23, 2021, to be and hereby is accepted.

Vote: Yes 7 No 0

BRITTNEY WHITE

On motion of Mr. Stevens, second by Ms. Rubio, the appointment of Brittney White as the Elementary School ENL Homework Club Advisor for the 2021/22 school year with a stipend of \$1,004 in place of Tom O'Leary and Michelle Maines, to be and hereby is approved.

Vote: Yes 7 No 0

MICHAEL SMITH

On motion of Ms. Arrasate, second by Mr. Kast, the appointment of Michael Smith to an additional .2 FTE HS Social Studies section from November 19, 2021 through the end of the school year, to be and hereby is approved.

Vote: Yes 7 No 0

SUBSTITUTE

On motion of Mr. Kast, second by Mr. Stevens, the appointment of the following substitute, to be and hereby is approved:

Kenneth Clements Security Guard

Vote: Yes 7 No 0

REPORTS

The personnel postings were noted.

OLD BUSINESS

There were no Old Business items on the agenda.

NEW BUSINESS

There were no New Business items on the agenda.

EXECUTIVE SESSION

On motion of Mr. Stevens, second by Mr. Kast, the Board of Education to convene to Executive Session at 7:17 PM to discuss specific personnel matters, to be and hereby is approved.

Vote: Yes 7 No 0

On motion of Mr. Kast, second by Mr. Stevens, the Board of Education to reconvene from Executive Session at 9:07 PM, to be and hereby is approved.

Vote: Yes 6 No 0

ADJOURNMENT

On motion of Mr. Stevens, second by Mr. Kast, all business being completed, Ms. Mensch declared the meeting adjourned at 9:07 PM.

Judy Iannone, District Clerk

December 20, 2021

Westhampton Beach UFSD
Business Office

TO: Carolyn Probst, Superintendent of Schools
FROM: Jacqueline I. Pirro, Assistant Superintendent for Business
SUBJECT: Worker's Compensation – Reserve Use
DATE: December 20, 2021



The district participates in the East End Worker's Compensation Consortium with 19 other school districts on the East End. We have been carrying a deficit balance in the plan for a period of time. The district's deficit from 2020-21 is \$265,496. I am recommending we use the Worker's Compensation Reserve to fund the deficit. Attached, is the most recent invoice from the plan. We have funds budgeted to cover the remainder of the invoice.

EAST END WORKERS COMPENSATION PLAN
201 SUNRISE HIGHWAY
PATCHOGUE, NY 11772

November 12, 2021

Westhampton Beach UFSD
Ms. Jacqueline Pirro
Assistant Superintendent for Business
340 Mill Road
Westhampton Beach, NY 11978

INVOICE

2021 - 2022 East End Workers Compensation Contribution	\$ 160,218.00
Contribution to cover prior year cash deficit	\$ 265,496.00
Additional Anticipated 2021-2022 Claims	\$ 25,000.00
Total Contribution Due	<u>\$ 450,714.00</u>

PLEASE MAKE CHECK PAYABLE TO:

EAST END WORKERS COMPENSATION PLAN
201 Sunrise Highway
Patchogue, NY 11772

Payment Due Date:
December 15, 2021

PLEASE RETURN BLUE COPY WITH YOUR REMITTANCE

WESTHAMPTON BEACH UFSD
BUILDING & GROUNDS DEPARTMENT

MEMO

To: Carolyn Probst, Superintendent
From: Anthony Martino, Assistant Plant Facilities Administrator
Date: December 23, 2021
Subject: Surplus carpet machine, high school



Please ask the Board of Education to surplus the following piece of equipment.

Asset#	ID#	Make	Model	Serial#	Location
None	none	Hoover	Professional	none	high school

Hoover Professional carpet machine, homeowner grade, does not operate, repair parts are no longer available; and should be excessed.

AM/ka

Cc: Kathy Fibkins, Business Office

Westhampton Beach UFSD
Disposal of Assets

This form is to be completed for disposal of any inventoried equipment. After completing the below information please mail this form to Anthony Verga, ^{Martino} Buildings & Grounds Office.

Asset Tag: Yes # _____ No Tag:

Description of Item: Hoover Professional carpet Machine / Home owner serial

Current Location:

Building: Highschool Room: in alley by shaker

Reason for Disposal: Does not work Belt + gears shot

Name of person requesting disposal: Bob Spencig

FORWARD TO ANTHONY VERGA, BUILDING & GROUNDS

Approval by A. ^{Martino} Verga to submit to BOE: *Anthony Verga* 12-23-21
Signature Date

BOE Approval Date: _____

Actual Disposal Date: _____

Anthony Verga, Buildings & Grounds

Martino

FORWARD COMPLETED FORM TO KATHY FIBKINS FOR REMOVAL FROM ASSETMAXX INVENTORY.

Date of Assetmaxx Removal

Teacher Center of the Western Hamptons
Instructor/Facilitator Contract


Instructor: Christine M. Harrison
18 Leslie Court
P.O. Box 337
Speonk, NY 11972

Course: Spanish for Educators (virtual via ZOOM meetings)
Center Moriches Middle School
311 Frowein Road
Center Moriches, NY 11934

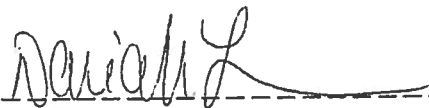
Dates: Wednesday, March 2nd
Tuesdays, March 8, 15, 22, & 29, 2022

Meeting Time: 2:30-5:30

Contracted Amount: \$1200.00



Christine M. Harrison (Instructor)



Dariah Luciano (Director)

BOE President

Contract/ Instructor Invoice

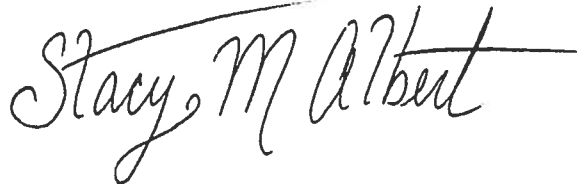
Stacy Albert
10 Wright Rd.
Manorville, NY 11949
631-645-1122


Instructor for the online class,
"Road to Recovery" online course
(a course offered through the Teacher Center of the Western Hamptons)
January 14th- February 11th 2022

Spring 2022
Fee \$80/hr for 15 hours =
\$1,200.00

TOTAL FEE: \$1,200.00

Signature:



Signature for Teacher Center/ 

Signature for BOE President:




WESTHAMPTON BEACH UNION FREE SCHOOL DISTRICT

340 MILL ROAD, WESTHAMPTON BEACH, NEW YORK 11978

(631) 288-3800 FAX: (631) 288-6509

William A. Fisher
Assistant Superintendent for Personnel and Instruction

Carolyn J. Probst, Ed.D.
Superintendent of Schools

TO: Carolyn Probst
FROM: William Fisher 
DATE: January 3, 2022
RE: Appointment/HS Science Leave Replacement Teacher/
Heidi Kelly-Strawgate

Attached is a memo from Dr. Herr recommending that Heidi Kelly-Strawgate be appointed as a Science Leave Replacement Teacher assigned to the High School effective January 10, 2022 through March 25, 2022 at Step 1D, MA, \$59,755 (prorated).

WF/lh



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William A. Fisher
Assistant Superintendent for Personnel and Instruction

Carolyn J. Probst, Ed.D.
Superintendent of Schools

TO: Carolyn Probst
FROM: William Fisher *WF*
DATE: January 4, 2022
RE: Appointment/Part Time Nurse/Lisa Zaino-Jones

Attached is a memorandum from Dr. Ambrosini recommending that Lisa Zaino-Jones be appointed as a 0.5 FTE Nurse, effective January 19, 2022, at Step 1A, \$22,729.50 (prorated).

WF/lh



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William A. Fisher
Assistant Superintendent for Personnel and Instruction

Carolyn J. Probst, Ed.D.
Superintendent of Schools

TO: Carolyn Probst
FROM: William Fisher (WF)
DATE: January 3, 2021
RE: Appointment/MS W.I.N. Academy Additional Staff

Attached is a memorandum from Mrs. Miller with her recommendations for additional staff to be added to the Middle School W.I.N. Academy which began November 16, 2021 and will conclude June 15, 2022. The supervisory staff will be compensated at the 2021-2022 professional hourly rate of \$48.87/hour.

Laurie Ardito
Nicole Iannone
Nicole Spatz
Carson White

WF/lh



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Assistant Superintendent for Personnel and Instruction

Carolyn J. Probst, Ed.D.
Superintendent of Schools

TO: Carolyn Probst
FROM: William Fisher *WF*
DATE: January 3, 2022
RE: Appointment/ES Winter Recreation Staff

Attached is a memorandum from Mr. Garritano with his recommendations for the Elementary School Winter Recreation staff beginning January 24, 2022 and concluding March 25, 2022.

WF/lh



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William A. Fisher
Assistant Superintendent for Personnel and Instruction

Carolyn J. Probst, Ed.D.
Superintendent of Schools

TO: Carolyn Probst
FROM: William Fisher (WF)
DATE: January 4, 2022
RE: Resignations/Late Winter Coaching Staff

Attached please find a memorandum from Kathy Masterson asking the Board of Education to accept the resignations of Jackie Intravaia and Devin Laube as coaches for the late winter coaching season.

WF/lh



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William A. Fisher
Assistant Superintendent for Personnel and Instruction

Carolyn J. Probst, Ed.D.
Superintendent of Schools

TO: Carolyn Probst
FROM: William Fisher *WF*
DATE: January 6, 2022
RE: Appointment/Coaching Recommendations

Attached is a memorandum from Kathy Masterson with coaching recommendations for the 2022 late winter sport season.

WF/lh

MEMO

TO: William Fisher, Assistant Superintendent for Personnel & Instruction
FROM: Kathleen Masterson, Director Health, Physical Education & Athletics
DATE: January 6, 2022
SUBJECT: 2022 Late Winter Coach Recommendations

Please accept my recommendation for the candidates listed below for the 2022 late winter sports season for Board approval. Should you have any questions, please do not hesitate to contact me.

SPORT	LEVEL	COACH	STEP	SALARY
Wrestling	Jr. High	Pete DeTore	1	\$2,040.20**
Wrestling	Jr. High	Devin Laube	1	\$2,040.19**
Girls Basketball	Jr. High	Jennifer Price	1	\$4,080.39

**Split Stipend