

Westhampton Beach

Home of the Hurricanes  School District

AGENDA

TYPE: Board Meeting

DATE: 3/13/2023 **TIME:** 7:00 PM

LOCATION: High School Library

DETAILS:

1. CALL TO ORDER

- | | | |
|----|---------------|------|
| 1. | Call to Order | Info |
|----|---------------|------|

2. PLEDGE OF ALLEGIANCE

- | | | |
|----|----------------------|------|
| 1. | Pledge of Allegiance | Info |
|----|----------------------|------|

3. EDUCATIONAL PRESENTATIONS

4. PUBLIC PARTICIPATION

- | | | |
|----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|
| 1. | Note: The audience is asked to kindly present all comments at this time. If the chairman deems it wise, participation may be limited to one (1) five-minute presentation. | Info |
|----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|

5. MINUTES

- | | | |
|----|-----------------------------------------------------------------------------|--------|
| 1. | Approval of the minutes of the February 27, 2023 Board of Education meeting | Action |
|----|-----------------------------------------------------------------------------|--------|

6. SPECIAL EDUCATION

7. FINANCIALS

- | | | |
|----|----------------------------------------------|--------|
| 1. | Budget Status Report as of January 31, 2023 | Action |
| 2. | Revenue Status Report as of January 31, 2023 | Action |
| 3. | Trial Balance Report as of January 31, 2023 | Action |
| 4. | Fund Balance | Action |
| 5. | Budgetary Transfer Report Dec & Jan | Action |
| 6. | Treasurers Reports/Collateral | Action |
| 7. | Extraclass Activities ES,MS,HS Dec & Jan | Action |
| 8. | Audited and Paid Claims Jan-Feb 1, 2023 | Action |

8. SUPERINTENDENT'S REPORT

- | | | |
|-----|----------------------------------------------------------------------------------------------------------------------------|--------|
| 1. | Approval of the legal notice for the May 16, 2023 School Budget Vote & Election | Action |
| 2. | Resolution appointing the Chairperson for the Annual Budget Vote & Election | Action |
| 3. | Resolution appointing Election Inspectors for the Annual Budget Vote and Election | Action |
| 4. | Approval of two (2) budget transfers | Action |
| 5. | Adoption of the Eastern Suffolk BOCES Joint Municipal Cooperative Bidding Program Resolution A for the 2023/24 school year | Action |
| 6. | Resolution authorizing the execution of a Health Services contract with the Southampton School District | Action |
| 7. | Resolution authorizing the execution of a Health Services contract with the Uniondale School District | Action |
| 8. | Donation - Charter bus from Hampton Coffee for Virtual Enterprise trip | Action |
| 9. | Field Trip Request/Virtual Enterprise to LIU Brooklyn | Action |
| 10. | Field Trip Request/Robotics to Pittsburgh | Action |
| 11. | Field Trip Request/Key Club to Albany | Action |

9. PERSONNEL

- | | | |
|----|------------------------------------------------|--------|
| 1. | Tenure Recommendation | Action |
| 2. | Appointment/Coaching Recommendation | Action |
| 3. | Appointment/Volunteer Coaching Recommendations | Action |
| 4. | Appointment/Substitutes | Action |

10. REPORTS

- | | | |
|----|----------|------|
| 1. | Postings | Info |
|----|----------|------|

11. OLD BUSINESS

12. NEW BUSINESS

- | | | |
|----|----------------------------------------------------------|------|
| 1. | Budget Presentation - Special Education | Info |
| 2. | Budget Presentation - Curriculum & Personnel | Info |
| 3. | Budget Presentation - Technology | Info |
| 4. | Budget Presentation - We Care & Winter/Summer Recreation | Info |

13. EXECUTIVE SESSION

14. ADJOURNMENT

February 27, 2023

A regular meeting of the Board of Education of the Westhampton Beach Union Free School District, Suffolk County, New York, was held in the High School Library, on February 27, 2023.

Board of Education members present: Ms. Suzanne M. Mensch, Ms. Dawn Arrasate, Ms. Joyce Donneson, Mr. George R. Kast, Ms. Stacy Rubio, Mr. Halsey C. Stevens, and Ms. Heather Wright.

Also Present: Carolyn J. Probst, Superintendent of Schools; Judy Iannone, District Clerk; William Fisher, Assistant Superintendent for Personnel & Instruction; Anthony Martino, Ass't. Plant Facilities Administrator; Rob Finn, Director of Guidance; Jason Cohen, Director of Health, Athletics & Physical Education; and approximately 12 attendees.

The meeting was called to order by Suzanne Mensch, President, at 7:00 p.m.

The pledge was conducted.

EDUCATIONAL PRESENTATION

The Music Department gave a presentation on the District's Performing Arts Program.

PUBLIC PARTICIPATION

A question was raised regarding a budget transfer.

APPROVAL OF MINUTES

On motion of Mr. Kast, second by Mr. Stevens, the minutes of the February 6, 2023, Board of Education meeting, to be and hereby are approved.

Vote: Yes 7 No 0

SPECIAL EDUCATION

On motion of Ms. Donneson, second by Mr. Kast, the recommendations and authorization of funds to implement the special education programs and services consistent with such recommendations of the Westhampton Beach UFSD CSE meetings of 12/15, 1/11, 1/26, 1/27, 2/1, 2/2, 2/6, 2/8, 2/9, 2/10 and CPSE 1/26 & 2/9; to be and hereby are approved.

Vote: Yes 7 No 0

INTERNAL AUDITOR

On motion of Mr. Kast, second by Mr. Stevens, the resolution to adopt the Internal Auditor's Detailed Testing Report for the period 7/1/21 through 10/31/22, as submitted, to be and hereby is adopted.

Vote: Yes 7 No 0

IDEA 611 & 619 ARP FUNDS

On motion of Mr. Kast, second by Ms. Arrasate, the resolution authorizing the execution of a Memorandum of Agreement with Suffolk County Department of Health Services for sub-allocations of IDEA 611 & 619 American Rescue Plan (ARP) funds for the period July 1, 2021 through June 30, 2023, as submitted, to be and hereby is adopted.

Vote: Yes 7 No 0

BUDGET TRANSFERS

On motion of Mr. Kast, second by Ms. Donneson, the following budget transfers, to be and hereby are approved:

From	To	Amount	Total
A2110.405.00.01	A1420.400.00.05	\$50,000.00	\$100,000.00
A2110.470.00.05		\$50,000.00	
A1680.400.00.05	A2010.490.00.08	\$2,500.00	\$8,852.00
A2110.500.00.05		\$6,352.00	

Vote: Yes 7 No 0

CHRISTINE MEYER

On motion of Mr. Stevens, second by Ms. Elizabeth Lanni-Hewitt, the resolution authorizing the execution of an individual contract with Christine Meyer for ES office support beginning February 7 through June 30, 2023, at an hourly rate of \$38.04, not to exceed \$3,000.00, as submitted, to be and hereby is adopted.

Vote: Yes 7 No 0

DONATION

On motion of Ms. Wright, second by Mr. Kast, the donation from the Rizzo family of a wind screen for the varsity baseball field fence in the amount of \$3,500.00, to be and hereby is accepted.

Vote: Yes 7 No 0

CALL FOR NOMINATIONS TO THE EASTERN SUFFOLK BOCES BOARD

No nominations were made.

FIELD TRIP REQUEST – ROBOTICS CLUB

On motion of Ms. Donneson, second by Ms. Wright, the field trip request for the Robotics Club to attend the SPBLI #1 Robotics Competition at Hofstra University, Hempstead, NY, from March 19 – 22, 2023, as submitted, to be and hereby is approved:

Vote: Yes 7 No 0

JAMES MACDOUGALL

On motion of Ms. Elizabeth Lanni-Hewitt, second by Mr. Stevens, the resignation of James MacDougall from his position as a High School music teacher, effective July 1, 2023, for the purpose of retirement, to be and hereby is accepted.

Vote: Yes 7 No 0

PATRICIA BROSANAN

On motion of Mr. Stevens, second by Ms. Arrasate, the resignation of Patricia Brosnan from her position as a High School social studies teacher, effective November 1, 2023, for the purpose of retirement, to be and hereby is accepted.

Vote: Yes 7 No 0

HIGH SCHOOL MATH SUPPORT

On motion of Mr. Stevens, second by Ms. Elizabeth Lanni-Hewitt, the appointment of the following staff members for HS After School Math Support at the professional hourly rate of \$49.60/hr. for the 2022/23 school year, to be and hereby is approved.

Vote: Yes 7 No 0

PERMANENT SUBSTITUTES

On motion of Mr. Stevens, second by Ms. Elizabeth Lanni-Hewitt, the appointment of Lindamarie Kirby as a permanent substitute teacher assigned to the elementary school, effective February 28 through June 9, 2023, at \$150 per day, to be and hereby is approved.

Vote: Yes 7 No 0

On motion of Ms. Wright, second by Ms. Donneson, the appointment of Bernadette Ryan as a permanent substitute teacher assigned to the high school, effective February 28 through June 9, 2023, at \$150 per day, to be and hereby is approved.

Vote: Yes 7 No 0

COACHING APPOINTMENTS

On motion of Mr. Stevens, second by Mr. Kast, the following spring coaching appointments, to be and hereby are approved:

SPORT	LEVEL	COACH	STEP	SALARY
Baseball	Varsity	Grunenwald, Asa	1	\$7,130.60
Baseball	Var Asst	Pulick, Dan	1	\$6,179.86
Baseball	JV	Smith, Michael	1	\$6,009.11
Baseball	MS	Harpaul, Sewdutt	2	\$4,257.81
Baseball	MS	Malsky, Cole	1	\$4,141.60
Lacrosse B	Varsity	Peters, Drew	3	\$7,574.49
Lacrosse B	Var Asst	Hoyt, Cody	3	\$6,564.58
Lacrosse B	JV	McDermott, Timothy	2	\$6,127.13
Lacrosse B	JV	Duca, Rob	1	\$5,942.16
Lacrosse B	MS	TBD		
Lacrosse G	Varsity	Bergmann, Mary	2	\$7,352.56
Lacrosse G	Var Asst	Webber, Caitlynn	2	\$6,372.23
Lacrosse G	JV	Montpetit, Sean	3	\$6,312.10
Lacrosse G	JV	Locke, Kaliegh	2	\$6,127.13
Lacrosse G	MS	Price, Jenny	1	\$4,141.60

Softball	Varsity	Doroski, Jeffrey	1	\$7,130.60
Softball	Var Asst	TBD		
Softball	JV	TBD		
Softball	MS	Allen-Morabito, Kyle	1	\$4,141.60
Tennis B	Varsity	Reed, Matthew	1	\$6,366.61
Tennis B	JV	Williams, Korey	3	\$4,959.48
Tennis B	MS	Horan, Peter	2	\$4,257.81
Track B	Varsity	Mensch, Joseph	1	\$6,654.28
Track B	Var Asst	Habersaat, Erika	3	\$5,410.35
Track B	MS	Griffin, Ellen	1	\$4,141.60
Track G	Varsity	Broich, John	3	\$7,043.19
Track G	Var Asst	Yakaboski, Meghan	2	\$5,251.81
Track G	MS	Tuttle Josh	2	\$4,257.81

Vote: Yes 7 No 0

REPORTS

There were no reports on the agenda.

OLD BUSINESS

There was no Old Business on the agenda.

NEW BUSINESS - BUDGET PRESENTATIONS

Jason Cohen, Director of Health, Athletics & Physical Education, presented the athletics budget requests for the 2023/24 school year.

Anthony Martino, Ass't. Plant Facilities Administrator, presented the buildings & grounds requests for the 2023/24 school year.

Rob Finn, Director of Guidance, presented the guidance budget requests for the 2023/24 school year.

EXECUTIVE SESSION

On motion of Mr. Stevens, second by Ms. Wright, the Board of Education to convene to Executive Session at 8:05 PM to discuss ongoing special education litigation, to be and hereby is approved.

Vote: Yes 7 No 0

On motion of Ms. Donneson, second by Ms. Wright, the Board of Education to reconvene from Executive Session at 9:15 PM, to be and hereby is approved.

Vote: Yes 7 No 0

SENIOR CITIZEN & DISABLED PERSONS REAL PROPERTY TAX EXEMPTION LIMITS

On motion of Mr. Kast, second by Ms. Arrasate, the following resolution, to be and hereby is adopted:

RESOLVED that the Board of Education hereby ratifies in full the amended levels of exemptions for senior citizens and the disabled as prescribed by the subject amended NY RPTL provisions and authorizes the District to advise the Assessor of the Town of Southampton of its determination following the statutorily mandated public hearing.

<u>AMENDED LEVELS</u>	
<u>Annual Income</u>	<u>% Exempt from Taxation</u>
\$0 up to \$50,000	50%
\$50,001 up to \$51,000	45%
\$51,001 up to \$52,000	40%
\$52,001 up to \$53,000	35%
\$53,001 up to \$53,900	30%
\$53,901 up to \$54,800	25%
\$54,801 up to \$55,700	20%
\$55,701 up to \$56,600	15%
\$56,601 up to \$57,500	10%
\$57,501 up to \$58,400	5%

Vote: Yes 7 No 0

ADJOURNMENT

On motion of Mr. Stevens, second by Ms. Wright, all business being completed, Ms. Mensch declared the meeting adjourned at 9:16 PM.

Judy Iannone, District Clerk

February 27, 2023

**NOTICE OF PUBLIC HEARING, BUDGET VOTE AND ELECTION
WESTHAMPTON BEACH UNION FREE SCHOOL DISTRICT
TOWN OF SOUTHAMPTON, COUNTY OF SUFFOLK, NEW YORK**

NOTICE IS HEREBY GIVEN, that a Public Hearing of the qualified voters of the Westhampton Beach Union Free School District, Town of Southampton, County of Suffolk, New York will be held in the Westhampton Beach High School Large Group Instruction (LGI) Room, on Monday, May 8, 2023 at 7:00 PM, prevailing time, for the transaction of business as authorized by the Education Law of the State of New York, including the following items:

1. To present to the voters a detailed statement (proposed budget) of the amount of money which will be required for the 2023/2024 fiscal year.
2. To discuss all the items hereinafter set forth to be voted upon by voting machines at the vote and election to be held on Tuesday, May 16, 2023.
3. To transact such other business as may properly come before the meeting pursuant to the Education Law of the State of New York and acts amendatory thereto.

AND FURTHER NOTICE IS HEREBY GIVEN, that a copy of the proposed budget shall be made available, upon request, to residents of the School District beginning Tuesday, May 2, 2023, during regular business hours at the Office of the District Clerk, District Office, 340 Mill Road, Westhampton Beach, New York.

AND FURTHER NOTICE IS HEREBY GIVEN, that pursuant to Real Property Tax Law section 495 an "exemption report" will be attached to the budget citing the amount of the total assessed valuation of the District that is subject to exemption from taxation including a listing of every type of exemption (providing the statutory authority for each such exemption); the cumulative impact of each such exemption; the cumulative amount to be received from recipients of exemptions in the form of "payments in lieu of taxes" or other payments for municipal services; and the cumulative impact of all exemptions granted.

AND FURTHER NOTICE IS HEREBY GIVEN, that the Annual Vote and Election will be held on Tuesday, May 16, 2023, between the hours of 7:00 AM and 9:00 PM, prevailing time, in the LGI Room (behind the District Auditorium) of the Westhampton Beach High School, Lilac

Road, Westhampton Beach, New York, at which time polls will be opened to vote by voting machine upon the following items:

1. To elect two (2) members to the Board of Education, each for a term of three (3) years commencing July 1, 2023, and expiring June 30, 2026.

2. To vote on the following propositions:

PROPOSITION NO. 1: To adopt the annual budget of said School District for the fiscal year 2023/2024 in an amount to be determined and to authorize the requisite portion thereof to be raised by taxation on the taxable property of the District.

PROPOSITION NO. 2: To authorize the Westhampton Beach Union Free School District's Board of Education to contract with the Trustees of the Westhampton Free Library in an amount to be determined for the support, maintenance and capital financing of said Library for the fiscal year 2023/24 and that a necessary tax be levied therefor.

AND FURTHER NOTICE IS HEREBY GIVEN, that a copy of the statement of the amount of money which will be required to fund the School District's budget for 2023/2024, exclusive of public monies, may be obtained by any resident of the District during business hours beginning Tuesday, May 2, 2023, except Saturday, Sunday or holidays, at the District Office, 340 Mill Road, Westhampton Beach, New York, and at each of the following schoolhouses: Westhampton Beach High School, Westhampton Beach Middle School, Westhampton Beach Elementary School.

AND FURTHER NOTICE IS HEREBY GIVEN, that petitions for nominating candidates for the office of member of the Board of Education shall be filed with the Clerk of said School District at her office in the District Office, 340 Mill Road, Westhampton Beach, New York, Monday through Friday, not later than Monday, April 17, 2023, between 8:00 AM and 5:00 PM, prevailing time. Vacancies on the Board of Education are not considered separate, specific offices; candidates run at-large. Nominating petitions shall not describe any specific vacancy upon the Board for which the candidate is nominated; must be directed to the Clerk of the District; must be signed by at least 25 qualified voters of the District; must state the name and

residence of each signer, and, must state the name and residence of the candidate. A qualified voter is one who is (1) a citizen of the United States of America, (2) eighteen years of age or older, (3) a permanent resident within the School District for a period of thirty (30) days next preceding the Annual Budget Vote and Board of Education Election, and (4) who is not otherwise prohibited from voting under the provisions of § 5-106 of the Election Law.

AND FURTHER NOTICE IS HEREBY GIVEN, that applications for absentee ballots will be obtainable during school business hours from the District Clerk; completed applications must be received by the District Clerk by Tuesday, May 9, 2023 (at least seven (7) days before the election) if the ballot is to be mailed to the voter, or by Monday, May 15, 2023 (the day before the election) if the ballot is to be delivered personally to the voter. Absentee ballots must be received by the District Clerk not later than 5:00 PM, prevailing time, on Tuesday, May 16, 2023 (day of the vote) in order to be counted.

AND FURTHER NOTICE IS HERBY GIVEN, that military voters who are qualified voters of the School District must apply for a military ballot by submitting an application for a military ballot which is obtainable from the District Clerk or may be downloaded from the District's website. Completed applications for a military ballot must be returned by mail or in person, and received by the District Clerk not later than April 20, 2023. Military voters may designate a preference to receive the military ballot application or military ballot by mail, facsimile transmission or electronic mail. Ballots for military voters shall be mailed or otherwise distributed in accordance with the preferred method of transmission on the military ballot application, as soon as practicable, but not later than April 21, 2023. Irrespective of the preferred method of transmission, military ballots must be returned by mail or in person to the Office of the District Clerk no later than 5:00 p.m. on Election Day in order to be counted.

A list of persons to whom absentee ballots have been issued will be available to qualified voters of the School District in the Office of the District Clerk between the hours of 9:00 AM and 3:00 PM, prevailing time, until and including the day set for the Annual Vote and Election, except Saturdays, Sundays and legal school holidays, at the District Office, 340 Mill Road,

Westhampton Beach, New York. Any qualified voter may, prior to the election, file a written challenge to the qualifications of any person whose name appears on the list of absentee voters prepared for transmittal to the election inspectors on the day of the election, stating the reason for such challenge. Any such written challenge shall be transmitted by the District Clerk or a designee of the Board of Education to the inspectors of election on Election Day.

Dated: Westhampton Beach, New York
March 2023

Judy Iannone, District Clerk
Westhampton Beach Union Free School District
Town of Southampton
County of Suffolk, New York

**AVISO DE AUDIENCIA PÚBLICA, VOTO DE PRESUPUESTO Y ELECCIÓN
DISTRITO ESCOLAR WESTHAMPTON BEACH LIBRE DE UNIÓN
CIUDAD DE SOUTHAMPTON, CONDADO DE SUFFOLK, NUEVA YORK**

Por el presente anuncio se comunica, que una audiencia pública de los votantes calificados del Distrito Escolar de Westhampton Beach Libre de Unión Ciudad de Southampton, Condado de Suffolk, Nueva York se llevará a cabo el lunes, 8 de mayo del 2023 a las 7:00 PM. tiempo prevaleciente, para la transacción de negocios según lo autorizado por la Ley de Educación del Estado de Nueva York, incluidos los siguientes artículos:

1. Presentar a los votantes una declaración detallada (presupuesto propuesto) de la cantidad de dinero que se requerirá para el año fiscal 2023/2024.

2. Discutir todos los puntos en adelante establecidos para ser votados por la máquina de votación el martes, 16 de mayo del 2023.

3. Para tramitar cualquier otro asunto que pueda surgir antes de la reunión, de conformidad con la Ley de Educación del Estado de Nueva York y los actos de enmienda a la misma.

Y SE HA DADO UN AVISO ADICIONAL, que una copia del presupuesto propuesto se pondrá a disposición en el sitio web del Distrito y, a solicitud, a los residentes del Distrito Escolar a partir del martes 2 de mayo de 2023, durante horas laborales en la Oficina del Secretario del Distrito, Oficina del Distrito, 340 Mill Road, Westhampton Beach, Nueva York.

Y SE HA DADO UN AVISO ADICIONAL, que de conformidad con el artículo 495 de la Ley del Impuesto sobre Bienes Inmuebles, se adjuntará un "informe de exención" al presupuesto citando el monto de la tasación total del Distrito que está sujeta a la exención de impuestos, incluida una lista de cada tipo de exención (que proporciona la autoridad estatutaria para cada exención); el impacto acumulativo de cada una de tales exenciones; el monto acumulado que se recibirá de los beneficiarios de exenciones en forma de "pagos en lugar de impuestos" u otros pagos por servicios municipales; y el impacto acumulativo de todas las exenciones concedidas.

Y SE HA DADO UN AVISO ADICIONAL, que el Presupuesto de Voto Anual y Elección se llevará a cabo el martes, 16 de mayo del 2023 entre las horas 7:00 AM - 9:00 PM, tiempo prevaleciente, en el aula LGI (detrás del auditorio del distrito) de la Escuela Secundaria de Westhampton Beach, Lilac Road, Westhampton Beach, New York, en que momento estarán abiertas las urnas de votación sobre los siguientes artículos:

1. Para elegir dos (2) miembros de la Junta de Educación, cada por un término de tres (3) años a partir del 1 de julio de 2023 y que vence el 30 de junio de 2026.

2. Votar sobre las siguientes proposiciones:

PROPUESTA NO. 1: Adoptar el presupuesto anual de dicho Distrito Escolar para el año fiscal 2023/2024 en una cantidad que se determinará y autorizar que la porción requerida del mismo se aumente mediante los impuestos sobre la propiedad sujeta a impuestos del Distrito.

PROPUESTA NO. 2: Autorizar a la Junta de Educación del Distrito Escolar Westhampton Beach Libre de Unión a contratar a los Fideicomisarios de la Biblioteca Libre de Westhampton por el monto que se determine para el apoyo, mantenimiento y financiamiento de capital de dicha Biblioteca para el año fiscal 2023/2024 y que se impondrá un impuesto necesario para ello.

Y SE LE PRESENTA AVISO ADICIONAL, de que cualquier residente del Distrito puede obtener una copia de la declaración del monto de dinero que será necesario para financiar el presupuesto del Distrito Escolar para el 2023/2024, sin incluir el dinero público, durante las horas de oficina a partir del martes 2 de mayo de 2023, excepto los sábados, domingos o feriados, en la Oficina del Distrito, 340 Mill Road, Westhampton Beach, Nueva York, y en cada una de las siguientes escuelas: Westhampton Beach Escuela Secundaria, Westhampton Beach Escuela Primaria, Westhampton Beach Escuela Primaria.

Y SE LE PRESENTA AVISO ADICIONAL, que las peticiones para nombrar a candidatos para el cargo de miembro de la Junta de Educación se presentarán ante el Secretario de dicho Distrito Escolar en su Oficina del Distrito, 340 Mill Road, Westhampton Beach, Nueva York, De lunes a viernes, a más tardar el lunes, 17 de abril del 2023 de 8:00 AM - 5:00 PM, tiempo

prevaleciente. Las vacantes en la Junta de Educación no se consideran oficinas separadas, específicas; los candidatos se ejecutan en general. Las peticiones de nominación no deben describir ninguna vacante específica en la Junta para la cual se nominó al candidato; debe ser dirigido al Secretario del Distrito; debe estar firmado por lo menos 25 votantes calificados del Distrito; debe indicar el nombre y la residencia de cada firmante, y debe indicar el nombre y la residencia del candidato. Un votante calificado es (1) un ciudadano de los Estados Unidos de América, (2) de dieciocho años de edad o más, (3) un residente permanente dentro del Distrito Escolar por un período de treinta (30) días el próximo precedente la Votación del Presupuesto Anual y la Elección de la Junta de Educación, y (4) a quienes no se les prohíbe votar de otro modo en virtud de las disposiciones de los § 5-106 de la Ley Electoral.

Y SE LE PRESENTA AVISO ADICIONAL, que las boletas en ausencia serán obtenibles durante las horas de oficina de la Secretaria del Distrito; aplicaciones completadas deben ser recibidos por el Secretario del Distrito antes del martes, 9 de mayo del 2023 (por lo menos (7) días antes de la elección) si el boleto es enviado por correo al votante, o antes de lunes, 15 de mayo del 2023 (el Día de Elección) si la boleta se entrega personalmente al votante. Boletas en ausencia deben ser recibidas por el Secretario del Distrito a más tardar 5:00 PM, tiempo prevaleciente, el martes, 16 de mayo del 2023 (fecha de votación) para ser contado.

Y SE LE PRESENTA AVISO ADICIONAL, que votantes militares (en las fuerzas armadas) quienes sean votantes calificados del distrito escolar pueden entregar una application por un voto militar, cual puede ser obtenible en el Secretario del Distrito o puede ser descargado en el Sitio Web del Distrito. Aplicaciones completadas para un boleto militar deben ser retornados por correo y recibidos por la Secretaria del Distrito a más tardar 20 de abril del 2023. Votantes militares pueden indicar una preferencia de recibir una aplicación de voto militar o un voto militar por correo, fax, o correo electrónico. Las boletas para votantes militares se enviaran por correo o de lo contrario distribuido en acuerdo con el método preferido de transmisión en la solicitud del votante militar, tan pronto como sea posible, pero a más tardar 21 de abril del 2023.

Independientemente del método preferido de transmisión, los boletos militares deben ser retornados por correo o en persona a la Oficina del Secretario del Distrito a más tardar 5:00 PM en el Día de la Elección para ser contado.

Una lista de las personas a quienes se han emitido las boletas de votación en ausencia estará disponible para los votantes calificados del Distrito Escolar en la Oficina del Secretario del Distrito entre las 9:00 AM y las 3:00 PM, tiempo prevaleciente, hasta e incluyendo el día fijado para la votación y elección anual, excepto los sábados, domingos y feriados escolares legales, en la Oficina del Distrito, 340 Mill Road, Westhampton Beach, Nueva York. Cualquier votante calificado puede, antes de la elección, presentar un desafío por escrito a las calificaciones de cualquier persona cuyo nombre aparezca en la lista de votantes ausentes indicando el motivo de dicho desafío. Cualquier impugnación por escrito será transmitida por el Secretario del Distrito o una persona designada por la Junta de Educación a los inspectores de elección el Día de la Elección.

Fecha: Westhampton Beach, Nueva York

marzo 2023

Judy Iannone, Secretaria del Distrito
Distrito Escolar Westhampton Beach Libre de Unión
Ciudad de Southampton
Condado de Suffolk, Nueva York

WESTHAMPTON BEACH UNION FREE SCHOOL DISTRICT
Westhampton Beach, New York

R E S O L U T I O N

BE IT RESOLVED that the Board of Education appoint Tom Betjemann as Chairperson for the Annual Budget Vote and Election to be held on Tuesday, May 16, 2023.

Adopted:

Westhampton Beach Union Free School District
Board of Education

WESTHAMPTON BEACH UNION FREE SCHOOL DISTRICT
Westhampton Beach, New York

R E S O L U T I O N

BE IT RESOLVED that the Board of Education appoint the following persons as Election Inspectors for the Annual Budget Vote and Election to be held on Tuesday, May 16, 2023 during the hours of 7:00 a.m. and 9:00 p.m., and to authorize the District Clerk to fill any vacancies that occur on or before such date:

Full Day @ \$200 each

Thomas H. Betjemann (Chief Inspector of Elections)

Marth-ann Betjemann

Patricia Gonce

Doreen Croser

Stephen Wisnoski

Joan Scannell

Bea Allen

Adopted:

Westhampton Beach Union Free School District
Board of Education

WESTHAMPTON BEACH UFSD
REQUEST FOR BUDGET TRANSFER
2022-2023 SCHOOL YEAR

Requestor: MaryAnn Milton

Date of Request: 03/07/2023

Budget Code to **Transfer TO:**

Code Number: A1620-411-00-01

Code Title: Electricity - HS

Amount to Transfer: \$ 45,000.00

Budget Code to **Transfer FROM:**

Code Number: A9060-800-00-05

Code Title: Medical Insurance

Reason for Transfer:

Current Activity for PSEG

- Back-up attached

PLEASE FORWARD COMPLETED FORM TO THE BUSINESS OFFICE FOR APPROVAL. THE BUSINESS OFFICE SHALL THEN FORWARD IT TO THE SUPERINTENDENT'S OFFICE FOR FINAL APPROVAL.

Jacqueline Pono 3/1/23 _____
Asst. Supt for Business Date Superintendent Date

_____ Transfer #

_____ Transfer Made By

_____ Transfer Date

Board of Education Approval Required (for over \$10,000)

Date of BOE Approval _____

WESTHAMPTON BEACH UFSD
REQUEST FOR BUDGET TRANSFER
2022-2023 SCHOOL YEAR

Requestor: MaryAnn Milton

Date of Request: 03/07/2023

Budget Code to **Transfer TO:**

Code Number: A1620-416-00-01

Code Title: Natural Gas - HS

Amount to Transfer: \$ 15,000.00

Budget Code to **Transfer FROM:**

Code Number: A9060-800-00-05

Code Title: Medical Insurance

Reason for Transfer:

Current Activity for National Grid

- Back-up attached

PLEASE FORWARD COMPLETED FORM TO THE BUSINESS OFFICE FOR APPROVAL. THE BUSINESS OFFICE SHALL THEN FORWARD IT TO THE SUPERINTENDENT'S OFFICE FOR FINAL APPROVAL.

Jacqueline P... 3/7/23 _____
Asst. Supt for Business Date Superintendent Date

_____ Transfer #

_____ Transfer Made By

_____ Transfer Date

✓ **Board of Education Approval Required (for over \$10,000)**

Date of BOE Approval _____

**Board of Cooperative Educational Services
First Supervisory District of Suffolk County
("Eastern Suffolk BOCES")**

PROGRAM DESCRIPTION

Joint Municipal Cooperative Bidding Program – CoSer 612

Description of the Program

Cooperative bidding is an alternative method of bidding that Eastern Suffolk BOCES can offer to local school districts and other municipalities. By using the Eastern Suffolk BOCES Joint Municipal Cooperative Bidding Program (hereinafter the "Program"), school districts, and other municipalities (hereinafter "Participants") may realize significant time allocation and cost savings within their purchasing functions. This method of bidding allows Participants to join with Eastern Suffolk BOCES to coordinate some or all of their bidding needs by cooperatively bidding goods and services for their mutual benefit. Eastern Suffolk BOCES will assign a Program Coordinator to administer the Program. The Program is offered pursuant to General Municipal Law §119-o and Education Law §1950.

Benefits of the Program

Participants may benefit from cooperative bidding activities with Eastern Suffolk BOCES in many ways, including the following:

1. **Lower (shared) administrative costs:** By eliminating duplicative efforts, Participants may save on administrative and clerical time as well as copying and legal publishing costs;
2. **Improved response from vendors:** Vendors may realize they are bidding on a potentially larger quantity and may be encouraged to compete for the purchase award. In addition, the bid solicitations may attract a broader range of vendors. Greater competition may lead to lower bid prices;
3. **Better product specifications:** Combining the knowledge and experience of all Participants in the Program may result in developing better bid specifications for goods and services; and
4. **Better compliance with State statutes on purchasing:** Since many purchases are subject to competitive bidding, cooperative bidding activities coordinated by Eastern Suffolk BOCES will potentially foster better compliance with bidding statutes and produce heightened awareness of legal requirements.

Participation in the Program

1. Participation in the Program must be evidenced by the adoption of either of the two attached (Exhibit 1 and Exhibit 2) Joint Municipal Cooperative Bidding Program Resolutions by the governing body of the Participant before its acceptance to the Program. A Participant

enrolling in the Program must file said resolution with Eastern Suffolk BOCES by July 31 of the school year in which it wishes to participate in awards of the Program.

2. The costs of operation of the Program will be prorated and will be paid by the Participant to Eastern Suffolk BOCES as an annual fee, payable over a period of ten (10) months commencing in September.
3. Eastern Suffolk BOCES shall act as the lead agency for Program Participants. Eastern Suffolk BOCES shall be responsible for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, either recommending or awarding the bids dependent upon which resolution is filed, and reporting the results to the Participants.
4. A Membership Committee shall be formed to assist Eastern Suffolk BOCES. The Membership Committee shall consist of one (1) representative from each Participant. The Membership Committee shall meet at least annually.
5. An Advisory Council shall be formed pursuant to the guidelines in Exhibit 3.
6. Bids will be developed by Eastern Suffolk BOCES based upon categories determined pursuant to applicable procedures.
7. An invitation to bid, with a statement of requirements and general conditions, will be sent to vendors, and advertised pursuant to General Municipal Law § 103.
8. Eastern Suffolk BOCES will place all legal advertisements for such cooperative bidding in Newsday, which shall be designated as the official newspaper for the Program.
9. Bids received before the designated time for opening will remain sealed and confidential until the designated time for opening. Sealed envelopes containing the bids will be stamped to indicate the date, time, and place of receipt. A bidder may seek to change his/her bid before the bids are opened. If this occurs, there will be no objection on the part of the Program Coordinator, provided the revised bids are received prior to the time and date specified in the bid opening. Bids received after the time and date specified for bid opening shall be refused and returned to the bidder.
10. Awards will be recommended and/or made by Eastern Suffolk BOCES to the lowest responsible bidder who meets the specifications. Participants that elect not to delegate awarding authority to Eastern Suffolk BOCES are responsible for making all bid awards through their governing body.
11. Participants in the Program shall issue their own purchase orders when purchasing from an award of the Program and accept full responsibility for all payments due the vendor relating to said purchase orders.
12. Eastern Suffolk BOCES, as the lead agent, will comply with notice requirements imposed by New York State Labor Law § 220 after awarding a public works contract. All Participants

utilizing such an award are also individually responsible for notifying the Department of Labor of the name and address of the contractor, the date a contract was let, and the consideration stipulated in the contract, as well as following any other prevailing wage laws.

13. Participants in the Program may not deviate from the terms of the bid specifications when utilizing an award of the Program and will notify Eastern Suffolk BOCES of any material deviations by the vendor from the bid specifications.
14. School districts or other municipalities may only utilize awards of the Program if they are a member at the time of bid award.
15. Eastern Suffolk BOCES supports their bids through vendor issue resolution and manages any legal issue that may arise.



SCHOOL YEAR 2023-2024

RESOLUTION (A)

JOINT MUNICIPAL COOPERATIVE BIDDING PROGRAM

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the _____, an educational/municipal corporation (hereinafter the “Participant”) is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the “Program”) in the areas mentioned above; and

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES’ standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, evaluating bids, awarding via Eastern Suffolk BOCES Board approval, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

Dated Approved:

Name of Educational or Municipal Corporation

Signature of Official

Printed Name of Official

Title

Contact Person - Name

Title

E-Mail Address

Westhampton Beach Union Free School District
Business Office

To: Carolyn Probst

From: Jacqueline Pirro



Date: February 28, 2023

Re: Health and Welfare Service Agreement

I respectfully request the Board of Education approve the attached Health and Welfare Service Agreement for three Westhampton Beach residents attending Our Lady of the Hamptons RC School in Southampton. The district is responsible for the cost of health services provided by districts where the students are attending a non-public school.

If you have any questions or require additional information, please let me know.

SOUTHAMPTON UNION FREE SCHOOL DISTRICT
Southampton, New York

CONTRACT FOR HEALTH AND WELFARE SERVICES

THIS AGREEMENT made in duplicate this 1st day of February 1, 2023, by and between the Board of Education of the **Westhampton Beach School District**, County of Suffolk, NY, party of the first part, and Board of Education of the Southampton Union Free School District of Southampton, County of Suffolk, NY, party of the second part.

WITNESSETH, That whereas party of the first part has been duly empowered by the provisions of Section #912 of the Education Law to enter into a contract for the purpose of providing health and welfare services for children residing in said school district and attending non-public schools in the Southampton School District, County of Suffolk, NY, to begin September 1, 2022, and to end June 23, 2023.

Now, Therefore, The said party of the first part hereby agrees to pay the party of the second part the sum of **\$ 1,822.96** per student for health and welfare services to be provided under Section #912 to approximately students residing in the Westhampton Beach School District, County of Suffolk, NY and attending non-public schools in said Southampton Union Free School District, County of Suffolk, NY.

And the party of the second part hereby agrees with the party of the first part as follows:

1. The health and welfare services provided shall consist of the following:

Annual medical inspection, as required, school nursing service, examination for employment certificates, notification of parents regarding defects and follow-up, instructions for first-aid for school emergencies, vision and hearing tests, as provided to public school pupils, examinations for participation in athletics.

2. The party of the second part will also furnish the following equipment to be used in providing such services if requested by the authorities in charge of the non-public school:

Supplies and equipment for use by school nurse, (i.e. scales, vision and hearing testing devices, health record forms, first-aid supplies, and all other readily transportable equipment and supplies pertaining to delivery of services.)

It is expressly agreed by and between the parties hereto that the services agreed to be supplied under this contract shall not include any teaching service.

It is mutually agreed that this contract shall not become valid and binding upon either party thereto until the Southampton Superintendent of Schools shall approve the same.

In witness thereof, the parties have hereunto set their hands the day and year above written.

Westhampton Beach School District
340 Mill Road
Westhampton Beach, NY 11978

(Trustee/President, Board of Education)
(Party of the First Part)

Southampton UFSD
70 Leland Lane
Southampton, NY 11968



(President, Board of Education)
(Party of the Second Part)

Westhampton Beach Union Free School District
Business Office

To: Carolyn Probst

From: Jacqueline Pirro

Date: March 2, 2023



Re: Health and Welfare Service Agreement – Uniondale UFSD

I respectfully request the Board of Education approve the attached Health and Welfare Service Agreement for one Westhampton Beach resident attending the Hebrew Academy of Nassau County located in Uniondale. The district is responsible for the cost of health services provided by districts where the students are attending a non-public school.

If you have any questions or require additional information, please let me know.

HEALTH AND WELFARE SERVICES AGREEMENT

This Agreement is entered into this 24th day of January, 2023, by and between the Board of Education of the UNIONDALE UNION FREE SCHOOL DISTRICT (hereinafter "PROVIDER"), having its principal place of business for the purpose of this Agreement at 933 GOODRICH STREET, UNIONDALE, NY 11553-2499, and the Board of Education of the WESTHAMPTON BEACH UFSD (hereinafter "SENDER"), having its principal place of business for the purpose of this Agreement at 340 MILL ROAD, WESTHAMPTON BEACH, NY 11978.

W I T N E S S E T H

WHEREAS, SENDER is authorized pursuant to Section 912 of the Education Law, to enter into a contract with PROVIDER for the purpose of having PROVIDER provide health and welfare services to children residing in SENDER and attending a non-public school located in PROVIDER,

WHEREAS, certain students who are residents of SENDER are attending non-public schools located in PROVIDER,

WHEREAS, PROVIDER has received a request(s) from said non-public schools for the provision of health and welfare services to the aforementioned students,

NOW THEREFORE, in consideration of the mutual promises and covenants contained in this Agreement, the parties hereby mutually agree as follows.

1. The term of this Agreement shall be from September 1, 2022 through June 30, 2023 inclusive.
2. PROVIDER warrants that the health and welfare services will be provided by licensed health care providers. PROVIDER further represents that such services shall be performed by health care providers that are licensed under the laws of the State of New York, including New York State Department of Health and the State Education Department licensing requirements, if applicable. PROVIDER further represents that such services will be in accordance with all applicable provisions of Federal, State, and local laws, rules, and regulations, including Section 912 of the Education Law, and the student's IEP, if applicable. PROVIDER shall certify that all service providers possess documentation evidencing such license qualifications as required by Federal, State, and local laws, rules, regulations and orders.
3. PROVIDER understands and agrees that it will comply and is responsible for complying with all applicable Federal, State, and local laws, rules, and regulations with respect to the services provided pursuant to this Agreement.

4. The services provided by PROVIDER shall be consistent with the services available to students attending public schools within the PROVIDER School District; and may include, but are not limited to:
 - a. all services performed by a physician, physician assistant, dentist, dental hygienist, registered professional nurse, nurse practitioner, school psychologist, school social worker, or school speech therapist,
 - b. dental prophylaxis,
 - c. vision and hearing screening examinations,
 - d. the taking of medical histories and the administration of health screening tests,
 - e. the maintenance of cumulative health records, and
 - f. the administration of emergency care programs for ill or injured students.

It is expressly understood and agreed between the parties that the services to be provided pursuant to this Agreement shall not include any teaching services.

5. In exchange for the provision of health and welfare services pursuant to this Agreement, SENDER agrees to pay PROVIDER the sum of \$723.36 per eligible pupil for the 2022/23 school year.
6. SENDER shall pay PROVIDER within thirty (30) days of SENDER's receipt of a detailed written invoice from PROVIDER. Said invoice shall specify the services provided, dates that the invoice covers, and the total amount due for the period specified.
7. If, during the term of this Agreement, a student becomes eligible to receive services pursuant to this Agreement, PROVIDER shall undertake to provide services pursuant to this Agreement, and the amount of compensation owed by SENDER shall be prorated accordingly to accurately reflect the period of time services were provided to the student.
8. If, during the term of this Agreement, a student ceases to be eligible to receive services pursuant to this Agreement, PROVIDER shall no longer be responsible for providing services to that student pursuant to this Agreement, and the amount of compensation owed by SENDER shall be prorated accordingly to accurately reflect the period of time services were provided to the student.
9. PROVIDER shall furnish any supplies or equipment necessary to provide the services pursuant to this Agreement to the extent such items are not provided by the non-public school.
10. Both parties agree to provide the State access to all relevant records which the State requires to determine either PROVIDER's or SENDER's compliance with applicable Federal, State, or local laws, rules, or regulations with respect to provision of services pursuant to this Agreement. Both parties agree to retain all materials and records relevant to the execution or performance of their obligations pursuant to this Agreement in accordance with the record retention requirements for such materials and records.

11. Both parties to this Agreement understand that they may receive and/or come into contact with protected health information as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and information protected by the Family Educational Rights and Privacy Act (FERPA). The parties hereby acknowledge their respective responsibilities pursuant to HIPAA and FERPA and, if necessary, shall execute a Business Associate Agreement in connection with such responsibilities.
12. Both parties, their employees, and/or agents agree that all information obtained in connection with the services performed pursuant to this Agreement is deemed confidential information. Both parties, their employees, and/or agents shall not use, publish, discuss, disclose or communicate the contents of such information, directly or indirectly with third parties, except as provided for in this Agreement. Both parties further agree that any information received by either party's employees and/or agents in connection with this Agreement which concerns the personal, financial, or other affairs of the parties, their employees, agents, and/or students will be treated as confidential and will not be revealed to any other persons, firms, organizations, or third parties. In addition, both parties agree that information concerning any student covered by the terms of this Agreement shall not be released except as provided for by applicable law, rule, or regulation, including but not limited to the Family Educational Rights and Privacy Act (FERPA).
13. Neither party will discriminate against any individual because of his/her age, race, creed, color, national origin, sexual orientation, military status, sex, disability, predisposing genetic characteristics or marital status and will take affirmative action to ensure that each individual is afforded equal opportunities without discrimination because of his/her age, race, creed, color, national origin, sexual orientation, military status, sex, disability, predisposing genetic characteristics or marital status.
14. All notices which are required or permitted under this Agreement shall be in writing, and shall be deemed to have been given if delivered personally or sent by registered or certified mail, addressed as follows:

 SENDER: Superintendent of Schools
 WESTHAMPTON BEACH UFSD
 340 MILL ROAD
 WESTHAMPTON BEACH, NY 11978

 PROVIDER: Superintendent of Schools
 UNIONDALE UFSD
 933 GOODRICH STREET
 UNIONDALE, NY 11553
15. It is expressly understood that this Agreement shall not be assigned or transferred without prior written consent of the other party.

Westhampton Beach Union Free School District

GIFTS FROM THE PUBLIC

Name of individual or organization donating gift: Hampton Coffee Company

Address: 194 Mill Rd. Westhampton Beach, NY 11978

Contact Person: Jason Belkin

Business Phone: 631-288-4480 Home Phone: _____

Email Address: jason@hamptoncoffeecompany.com

Donor's relation to the Westhampton Beach UFSD: BAB member

Please specify the exact nature of this gift and estimated value: Hampton Jetney

charter bus to bring virtual Enterprise students to
the VE International Trade Show at the Jovits Center
on 4/19/23, value of 2,100.00

Do you have a specific way you would like to see this gift used? Yes* No

If yes, how would you like to see this gift used? VE International Trade
Show transportation

*If yes, and the school district cannot use this donation in the way you specify, do you want to be notified? Yes No

If you wish your name to remain confidential, meaning your name will not appear on the Board of Education Agenda when your gift is accepted, please check here: _____

Jason Belkin, CEO
Signature

3-3-2023
Date

To be completed by the school district

Signature indicates acceptance of the above gift:

President - Board of Education

Superintendent of Schools

Donation transferred into Budget Code #: _____




WESTHAMPTON BEACH UNION FREE SCHOOL DISTRICT

340 MILL ROAD, WESTHAMPTON BEACH, NEW YORK 11978

(631) 288-3800 FAX: (631) 288-6509

William A. Fisher
Assistant Superintendent for Personnel and Instruction

Carolyn J. Probst, Ed.D.
Superintendent of Schools

TO: Carolyn J. Probst
FROM: William A. Fisher 
DATE: March 3, 2023
RE: Field Trip Request/United Federation of Teachers, LIU Brooklyn,
April 16-19, 2023

Attached is an overnight field trip request from Amy Demchak-Connell to take seventeen High School Virtual Enterprise Students to the Virtual Enterprise Youth Business Summit in Brooklyn, New York. The trip is scheduled for Sunday, April 16, 2023 through Wednesday, April 19, 2023.

Please place it on the Board of Education agenda for action.

WAF/lh



WESTHAMPTON BEACH PUBLIC SCHOOLS

REQUEST FOR FIELD TRIP

Must be submitted 2 weeks prior to trip

From: Amy Demchok Date of Application: 3/1/23

Authorization is requested for this field trip at full expense to the School District.

Authorization is requested for transportation only.

PURPOSE: Virtual Enterprise Youth Business Summit including 5 national business competitions, global business challenge, and international Trade show

DESTINATION: United Federation of Teachers, LIU Brooklyn, Toxic Center

DATE(S) OF EVENT: Sunday 4/16/23 - Wednesday, 4/19/23

TIME OF DEPARTURE: 4/16/23 4:30pm TIME OF RETURN: 4/19/23 5:00pm

SUBSTITUTE NEEDED: Yes No

Description and Number of Students Participating in Field Trip: 17 virtual enterprise students

Form of Transportation needed: (indicate number of vehicles)

4/16 - North Fork Express charter bus (\$700)

Personal Car _____ Mini-Bus _____ Bus 4/19 - Hampton Tidney charter bus (donated by Hampton Coffee Co.)

List Additional Chaperones:

John Erickson (4/16 - 4/19)
Debi Erickson (4/16 - 4/17)
Brooke Russell (4/19)

ANTICIPATED EXPENSES:* (Purchase Order must accompany this form)

Registration/Admission Fee: Hotel: \$ ~~1,976.86~~ 2,054.90 *Per Amy Demchok*

Transportation
If personal car: number of miles at .58 p/m _____ 1,136.00

Tolls: _____

Meals: 350/day - 2 teachers 4 days
1 teacher, 2 days _____ 500.00

NO EXTRA PAY TOTAL \$ ~~3,612.86~~ 3,690.90

APPROVAL ROUTE

[Signature] 3/2/23
1- Building Principal/Date

2-Asst. Superintendent for Personnel & Instruction/Date

3-Business Official/Date

- cc: 1) Personnel Office 2) Business Office 3) Building Principal 4) Teacher 5) Transportation

*RECEIPTS will be necessary to receive reimbursement of expenses. To avoid payment of tax (not reimbursable) request tax forms from the Business Office.



WESTHAMPTON BEACH UNION FREE SCHOOL DISTRICT

340 MILL ROAD, WESTHAMPTON BEACH, NEW YORK 11978

(631) 288-3800 FAX: (631) 288-6509

William A. Fisher
Assistant Superintendent for Personnel and Instruction

Carolyn J. Probst, Ed.D.
Superintendent of Schools

TO: Carolyn J. Probst
FROM: William A. Fisher *WAF*
DATE: March 6, 2023
RE: Field Trip Request/Robotics Club Greater Pittsburgh Regional
Competition, April 5-9, 2023

Attached is an overnight field trip request from Jonathan Fletcher to take thirty students in the Robotics Club to the SBPLI Regional #1 Robotics Competition at David L. Lawrence Center, Pittsburgh, PA. This trip is scheduled for April 5-9, 2023.

Please place on the Board of Education agenda for action.

WAF/lh



WESTHAMPTON BEACH PUBLIC SCHOOLS

REQUEST FOR FIELD TRIP

Must be submitted 2 weeks prior to trip

From: Jonathan Fletcher Date of Application: 2/14/2023

Authorization is requested for this field trip at full expense to the School District.
Authorization is requested for transportation only. N/A

PURPOSE: Greater Pittsburgh Regional Robotics Competition

DESTINATION: David L. Lawrence Center, 1000 Fort Duquesne Blvd. Pittsburgh PA

DATE(S) OF EVENT: Wednesday, April 5th - Sunday April 9th 2023

TIME OF DEPARTURE: 7:00 am 04/05/2023 TIME OF RETURN: 6:00 pm 04/09/2023

SUBSTITUTE NEEDED: Yes No

Description and Number of Students Participating in Field Trip: _____

Main SBPLI #1 Robotics Competition - 30 Students

Form of Transportation needed: (indicate number of vehicles)

Personal Car Pickup Truck/Trailer Mini-Bus Bus Greyhound Coach

List Additional Chaperones:

Daniel Caron _____

Mark Ebert _____

Nicole Stork _____

ANTICIPATED EXPENSES:* (Purchase Order must accompany this form)

Registration/Admission Fee: \$ 3000 - Paid WHBHS and Altice Grant

If personal car: number of miles at .58 p/m _____

Tolls: _____

Meals: _____ N/A

NO EXTRA PAY TOTAL \$ _____

APPROVAL ROUTE

2
1- Building Principal/Date

2-Asst. Superintendent for
Personnel & Instruction/Date

3-Business Official/Date

cc: 1) Personnel Office 2) Business Office 3) Building Principal 4) Teacher 5) Transportation

*RECEIPTS will be necessary to receive reimbursement of expenses. To avoid payment of tax (not reimbursable) request tax forms from the Business Office.



WESTHAMPTON BEACH UNION FREE SCHOOL DISTRICT

340 MILL ROAD, WESTHAMPTON BEACH, NEW YORK 11978

(631) 288-3800 FAX: (631) 288-6509

William A. Fisher
Assistant Superintendent for Personnel and Instruction

Carolyn J. Probst, Ed.D.
Superintendent of Schools

TO: Carolyn J. Probst
FROM: William A. Fisher (WAF)
DATE: March 8, 2023
RE: Field Trip Request/Key Club Leadership Conference, Albany, NY,
March 31-April 2, 2023

Attached is an overnight field trip request from Brooke Russell to take eight high school students to the Leadership Training Conference in Albany, New York. The trip is scheduled for Friday, March 31, 2023 through Sunday, April 2, 2023.

Please place on the Board of Education agenda for action.

WAF/lh



WESTHAMPTON BEACH PUBLIC SCHOOLS

REQUEST FOR FIELD TRIP

Must be submitted 2 weeks prior to trip

From: Key Club Date of Application: 2/28/23

Authorization is requested for this field trip at full expense to the School District.
Authorization is requested for transportation only.

PURPOSE: Leadership Training Conference

DESTINATION: Desmond Hotel in Albany

DATE(S) OF EVENT: 3/31/23 - 4/2/23

TIME OF DEPARTURE: 8am TIME OF RETURN: 5pm

SUBSTITUTE NEEDED: Yes No

Description and Number of Students Participating in Field Trip: 8 students

Form of Transportation needed: (indicate number of vehicles)

Personal Car _____ Mini-Bus _____ Bus 1

List Additional Chaperones:

Brooke Russell

ANTICIPATED EXPENSES:* (Purchase Order must accompany this form)

Registration/Admission Fee: \$ _____

If personal car: number of miles at .58 p/m _____

Tolls: _____

Meals: _____

NO EXTRA PAY TOTAL \$ _____

APPROVAL ROUTE

1- Building Principal/Date 2-Asst. Superintendent for Personnel & Instruction/Date 3-Business Official/Date

- cc: 1) Personnel Office 2) Business Office 3) Building Principal 4) Teacher 5) Transportation

*RECEIPTS will be necessary to receive reimbursement of expenses. To avoid payment of tax (not reimbursable) request tax forms from the Business Office.




WESTHAMPTON BEACH UNION FREE SCHOOL DISTRICT

340 MILL ROAD, WESTHAMPTON BEACH, NEW YORK 11978

(631) 288-3800 FAX: (631) 288-6509

William A. Fisher
Assistant Superintendent for Personnel and Instruction

Carolyn J. Probst, Ed.D.
Superintendent of Schools

TO: Carolyn J. Probst
FROM: William A. Fisher 
DATE: March 10, 2023
RE: Tenure Recommendation

The following staff member is recommended for tenure:

Administrator

Maryann Ambrosini

Tenure date - May 6, 2023

Tenure Area - School District Administration

WAF/lh



WESTHAMPTON BEACH SCHOOL DISTRICT PERSONNEL ACTION REPORT

SCHEDULE - A (Civil Service)

SCHEDULE - B (Co-Curricular Appointments)

March 13, 2023

A - CIVIL SERVICE STAFF

IN ACCORDANCE WITH THE PROVISIONS OF THE CIVIL SERVICE LAW, THE SUPERINTENDENT RECOMMENDS ACCEPTANCE OF THE FOLLOWING:

1. Appointment of Substitutes

1.1 The following are appointed, conditioned upon fingerprint clearance, as Substitute Office Assistants for the 2022-2023 school year at the rate approved by the Board of Education at its Organizational Meeting:

NAME	POSITION	RATE OF PAY
Maria Cianfrogna	Clerical Substitute	\$15/hour

Date Submitted to the Board of Education: _____

B - CO-CURRICULAR APPOINTMENTS

**The Superintendent of Schools Recommends Appointment of the Following
2022-2023 Volunteer Spring Coaching Staff**

NAME	SCHOOL	SPORT
Annmarie McAuley	High School	Track - Varsity Girls
Ralph Naglieri	High School	Lacrosse - JV/Varsity Boys
Vanessa Windsor	High School	Lacrosse - JV/Varsity Girls

Date Submitted to the Board of Education: _____

**The Superintendent of Schools Recommends Appointment of the Following
2022-2023 Spring Coaching Staff**

NAME	SCHOOL	SPORT	SALARY
Tyler Simpson	Middle School	Lacrosse - MS Boys	\$4,141.60
Christian Lynch	High School	Softball - Varsity Assistant	\$6,179.86
Grace Dillingham	High School	Softball - JV	\$5,093.28

Date Submitted to the Board of Education: _____

WESTHAMPTON BEACH UFSD

Fiscal Year: 2024

Fund: A GENERAL FUND

Budget Account	Description	2023-2024 Proposed Budget	2022-2023 Adopted Budget	2021-2022 Actual Expenditure	Percent Change	Dollar Change
2250-200-00-05	Equipment	3,000	3,000		0.00%	
2250-400-00-05	Contractual Services	352,630	348,680	244,840	1.13%	3,950
2250-401-00-05	Conference & Travel	2,500	2,500	1,793	0.00%	
2250-403-00-05	Equipment Repair	4,850	4,850	1,761	0.00%	
2250-406-00-05	Travel & Memberships- Dir	2,870	2,870	490	0.00%	
2250-470-00-05	Out of District Tuition	300,000	330,000	169,600	-9.09%	-30,000
2250-471-00-05	Foster Care Tuition	25,000	25,000		0.00%	
2250-480-00-05	Textbooks	2,500	2,500	249	0.00%	
2250-490-00-08	BOCES Services - PPS	899,934	910,272	611,437	-1.14%	-10,338
2250-500-00-05	Supplies	8,175	8,175	3,867	0.00%	
2250-501-00-05	Testing Supplies	4,750	4,750	185	0.00%	
Total GENERAL FUND		1,606,209	1,642,597	1,034,222	-2.22%	-36,388

WESTHAMPTON BEACH UFSD

R. F. L. NIBBLE

Fiscal Year: 2024

Fund: A GENERAL FUND

Budget Account	Description	2023-2024 Proposed Budget	2022-2023 Adopted Budget	2021-2022 Actual Expenditure	Percent Change	Dollar Change
2010-200-00-05	Equipment	2,500	2,500		0.00%	
2010-400-00-05	Contractual Expenses	4,590	4,590	4,725	0.00%	
2010-403-00-05	Equipment Repair	2,150	2,150	303	0.00%	
2010-406-00-05	Travel & Memberships	4,000	4,000	2,094	0.00%	
2010-409-00-05	Advertising	6,500	6,500	754	0.00%	
2010-490-00-08	BOCES Services	19,000	19,000	13,842	0.00%	
2010-500-00-05	Materials & Supplies	8,100	8,100	2,263	0.00%	
2010-500-15-05	Effective Schools Supplie	1,080	1,080		0.00%	
Total GENERAL FUND		47,920	47,920	23,981	0.00%	

WESTHAMPTON BEACH UFSD

TECHNOLOGY

Fiscal Year: 2024

Fund: A GENERAL FUND

Budget Account	Description	2023-2024 Proposed Budget	2022-2023 Adopted Budget	2021-2022 Actual Expenditure	Percent Change	Dollar Change
2630 Computer Assisted Instruction						
2630-220-00-01	Hardware- High School	24,590	27,590	20,959	-10.87%	-3,000
2630-220-00-02	Hardware- Middle School	19,900	22,900	12,055	-13.10%	-3,000
2630-220-00-03	Hardware- Elementary Scho	17,300	20,300	13,660	-14.78%	-3,000
2630-403-00-01	Repairs & Service Contrac	22,367	24,367	8,763	-8.21%	-2,000
2630-403-00-02	Repairs & Service Contrac	21,367	23,367	8,763	-8.56%	-2,000
2630-403-00-03	Repairs & Service Contrac	21,367	23,367	8,759	-8.56%	-2,000
2630-403-00-05	Repairs & Service Contrac	51,685	51,685	45,969	0.00%	
2630-406-00-05	Conference & Travel	5,000	6,000	2,000	-16.67%	-1,000
2630-460-00-01	Software- High School	43,187	48,832	37,541	-11.56%	-5,645
2630-460-00-02	Software- Middle School	24,846	32,965	30,278	-24.63%	-8,119
2630-460-00-03	Software- Elementary Sch	12,803	17,101	13,023	-25.13%	-4,298
2630-490-00-08	BOCES Services	23,275	22,625	22,066	2.87%	650
2630-500-00-01	Supplies- High School	49,770	59,917	39,681	-16.94%	-10,147
2630-500-00-02	Supplies- Middle School	35,795	40,851	26,712	-12.38%	-5,056
2630-500-00-03	Supplies- Elementary Scho	21,855	22,682	23,043	-3.65%	-827
2630 Function Subtotal		395,107	444,549	313,272	-11.12%	-49,442
Total GENERAL FUND		395,107	444,549	313,272	-11.12%	-49,442

Selection Criteria

Criteria Name: Last Run
 Fund: A
 Budget code like: 2630-???-??-??
 Budget type: Regular
 Payroll: No
 Suppress Budget Accounts with Zero Amounts
 Report Title: TECHNOLOGY
 Column 1 Value: Proposed Amount
 Column 2 Value: Current Year Initial
 Column 3 Value: Prior Year Expenditure
 Column 4 Value: Percent
 Column 5 Value: Dollar
 Column 6 Value: None
 Column 7 Value: None
 Column 8 Value: None
 Column 9 Value: None
 Column 10 Value: None
 Column 11 Value: None
 Column 12 Value: None
 Column 13 Value: None
 From Column Value: Current Year Initial
 To Column Value: Proposed Amount
 Sort by: Fund/Function/Object
 Subtotal Breaks: Function
 Show break headers: Function
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WESTHAMPTON BEACH UFSD

WE CARE

Fiscal Year: 2024

Budget Account	Description	2023-2024 Proposed Budget	2022-2023 Adopted Budget	2021-2022 Actual Expenditure	Percent Change	Dollar Change
8060-500-00-05	We Care Supplies	2,750	2,750	1,657	0.00%	
Total GENERAL FUND		2,750	2,750	1,657	0.00%	

WESTHAMPTON BEACH UFSD

BUDGET RETENTION

Fiscal Year: 2024

Fund: A GENERAL FUND

Budget Account	Description	2023-2024 Proposed Budget	2022-2023 Adopted Budget	2021-2022 Actual Expenditure	Percent Change	Dollar Change
7140-400-00-05	Non-Salaries Staff & Tran	400	400		0.00%	
7140-407-00-05	Pool Rental	7,500	7,500		0.00%	
7140-500-00-05	Supplies	3,850	3,850	200	0.00%	
Total GENERAL FUND		11,750	11,750	200	0.00%	

WESTHAMPTON BEACH UFSD

WINTER RECREATION

Fiscal Year: 2024

Budget Account	Description	2023-2024 Proposed Budget	2022-2023 Adopted Budget	2021-2022 Actual Expenditure	Percent Change	Dollar Change
7141 Winter Recreation						
7141-500-00-05	Supplies	2,450	2,450	550	0.00%	
	7141 Function Subtotal	2,450	2,450	550	0.00%	
Total GENERAL FUND		2,450	2,450	550	0.00%	

Selection Criteria

Criteria Name: Last Run
 Fund: A
 Budget code like: 7141-???-??-??
 Budget type: Regular
 Payroll: No
 Suppress Budget Accounts with Zero Amounts
 Report Title: WINTER RECREATION
 Column 1 Value: Proposed Amount
 Column 2 Value: Current Year Initial
 Column 3 Value: Prior Year Expenditure
 Column 4 Value: Percent
 Column 5 Value: Dollar
 Column 6 Value: None
 Column 7 Value: None
 Column 8 Value: None
 Column 9 Value: None
 Column 10 Value: None
 Column 11 Value: None
 Column 12 Value: None
 Column 13 Value: None
 From Column Value: Current Year Initial
 To Column Value: Proposed Amount
 Sort by: Fund/Function/Object
 Subtotal Breaks: Function
 Show break headers: Function
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