

Westhampton Beach

Home of the Hurricanes  School District

AGENDA

TYPE: Board Meeting

DATE: 5/8/2023 **TIME:** 7:30 PM

LOCATION: HS LGI ROOM

DETAILS:

1. CALL TO ORDER

- | | | |
|----|---------------|------|
| 1. | Call to Order | Info |
|----|---------------|------|

2. PLEDGE OF ALLEGIANCE

- | | | |
|----|----------------------|------|
| 1. | Pledge of Allegiance | Info |
|----|----------------------|------|

3. EDUCATIONAL PRESENTATIONS

- | | | |
|----|---|------|
| 1. | Student Recognition - Suffolk Zone Recipients | Info |
|----|---|------|

4. PUBLIC PARTICIPATION

5. MINUTES

- | | | |
|----|--|--------|
| 1. | Approval of the minutes of the April 17, 2023 Board of Education meeting | Action |
| 2. | Approval of the minutes of the April 19, 2023 Special Meeting (BOCES Budget Vote & Election) | Action |

6. SPECIAL EDUCATION

- | | | |
|----|---|--------|
| 1. | Approval of CSE recommendations from the following meeting dates: 2/8, 2/9, 2/13, 2/14, 2/15, 2/16, 3/1, 3/2, 3/7, 3/8, 3/9, 3/13, 3/14, 3/15, 3/22, 3/31, 4/3, 4/4, 4/5, 4/18, 4/28 and CPSE 3/22. | Action |
|----|---|--------|

7. FINANCIALS

8. SUPERINTENDENT'S REPORT

- | | | |
|----|---|--------|
| 1. | Resolution authorizing Tax Anticipation Notes for the 2023-2024 school year (not to exceed \$12,500,000.00) | Action |
| 2. | Approval of a Budget Transfer | Action |
| 3. | Appointment of School Attorney | Action |
| 4. | Resolution authorizing the execution of a Contract Amendment with the Superintendent of Schools | Action |

9. PERSONNEL

- | | | |
|----|--|--------|
| 1. | Tenure Recommendations | Action |
| 2. | Retirement/MS Teacher Aide | Action |
| 3. | Request for FMLA/HS Office Applications Specialist | Action |
| 4. | Request for Childcare Leave of Absence/HS Foreign Language Teacher | Action |
| 5. | Request for Medical Leave of Absence/MS Monitor | Action |
| 6. | Resignation/ES Permanent Substitute Teacher | Action |
| 7. | Resignation/ES Monitor | Action |
| 8. | Resignation/ES Permanent Substitute Teacher | Action |
| 9. | Appointment/HS Guidance Counselor Leave Replacement | Action |

- 10. Revised Start Date/Resignation/ES Senior Office Assistant Action
- 11. Provisional End Date/MS Office Assistant Action
- 12. Appointment/ES Summer Recreation/Summer Academy Assistant Director Action
- 13. Appointment/Volunteer Coaching Recommendation Action
- 14. Appointment/Substitutes Action

10. REPORTS

- 1. Postings Info

11. OLD BUSINESS

12. NEW BUSINESS

13. EXECUTIVE SESSION

14. ADJOURNMENT

April 17, 2023

A regular meeting of the Board of Education of the Westhampton Beach Union Free School District, Suffolk County, New York, was held in the High School Library on April 17, 2023.

Board of Education members present: Ms. Suzanne M. Mensch, Ms. Dawn Arrasate, Ms. Joyce Donneson, Mr. George R. Kast, Ms. Elizabeth Lanni-Hewitt, Mr. Halsey C. Stevens, and Ms. Heather A. Wright.

Also Present: Carolyn J. Probst, Superintendent of Schools; Judy Iannone, District Clerk; William Fisher, Assistant Superintendent for Personnel & Instruction; Jacqueline I. Pirro, Assistant Superintendent for Business; and approximately 8 attendees.

The meeting was called to order by Ms. Suzanne M. Mensch, President, at 7:00 PM.

The pledge was conducted.

EDUCATIONAL PRESENTATION

Dr. Probst reviewed the final 2023/24 proposed budget.

Item 8.1 was moved up on the agenda.

PROPOSED SCHOOL BUDGET FOR THE 2023/24 SCHOOL YEAR

On motion of Mr. Stevens, second by Ms. Wright, the proposed budget for the Westhampton Beach Union Free School District for the 2023/24 school year in the amount of \$62,994,351 to be and hereby is adopted.

Vote: Yes 7 No 0

PUBLIC PARTICIPATION

Questions were raised regarding:

1. Energy audit results
2. Budget transfers
3. Turf field rendering

APPROVAL OF MINUTES

On motion of Mr. Kast, second by Ms. Arrasate, the minutes of the March 27, 2023 Board of Education meeting to be and hereby are approved.

Vote: Yes 7 No 0

SPECIAL EDUCATION

The Board reviewed the recommendations of the Westhampton Beach UFSD CSE meetings of 1/9, 1/13, 1/19, 1/31, 2/1, 2/3, 2/6, 2/7, 2/8, 3/9, 3/14, 3/15, 3/20, 3/21, 3/27, 3/28, 3/29/23.

On motion of Mr. Stevens, second by Mr. Kast, the Board of Education has no objections to the recommendations of the Committee and approves the authorization of funds to implement the special education programs and services consistent with such recommendations.

Vote: Yes 7 No 0

FINANCIAL REPORTS

On motion of Mr. Stevens, second by Mr. Kast, the following reports to be and hereby are approved:

Report	Dates
Budget Status Report	February 28
Revenue Status Report	February 28
Trial Balance Report	February 28
Fund Balance Projection	
Budget Transfer Report	February
Treasurers Reports/Collateral	February
Collateral Report	
Extraclass Activities MS, HS	February
Audited and Paid Claims	March 7 - 28

Vote: Yes 7 No 0

PROPERTY TAX REPORT CARD

On motion of Ms. Wright, second by Mr. Stevens, the resolution to adopt the property tax report card, as submitted, to be and hereby is adopted.

Vote: Yes 7 No 0

REVISED SCHOOL CALENDAR - EMERGENCY CLOSING DAY

On motion of Ms. Donneson, second by Ms. Lanni-Hewitt, the resolution approving the closing of school on Friday, May 26, 2023, in the event that no further emergency closing days are needed prior to that date, to be and hereby is adopted.

Vote: Yes 7 No 0

SCHOLARSHIP AWARDS

On motion of Mr. Kast, second by Ms. Arrasate, the resolution authorizing the awards and disbursement of funds from the following scholarship accounts for the 2022/23 school year, as submitted, to be and hereby is adopted:

- Cory Hubbard Memorial Scholarship
- Reina Nash Foundation Scholarship
- Melissa J. Payne Memorial Award
- Suffolk ASBO Scholarship
- Gordon A. Werner Scholarship
- Jennifer Tufo Feuerman Memorial Scholarship
- Doreen Kandell Memorial Scholarship

Vote: Yes 7 No 0

BUDGET TRANSFERS

On motion of Mr. Stevens, second by Ms. Wright, the following budget transfers, to be and hereby are approved:

From	To	Amount
A1621.403.00.01	1621.403.00.05	\$10,870.93
A1621.403.00.02		
A1621.403.00.03		
A9060.800.00.05	A1420.400.00.05	\$150,000.00

Vote: Yes 7 No 0

INTERNAL AUDITOR

On motion of Ms. Lani-Hewitt, second by Mr. Stevens, the resolution to adopt the Corrective Action Plan in response to the Internal Auditor's Detailed Testing Report dated February 6, 2023, as submitted, to be and hereby is adopted.

Vote: Yes 7 No 0

HEALTH SERVICES CONTRACT

On motion of Mr. Kast, second by Mr. Stevens, the resolution authorizing the execution of a Health Services contract with the South Huntington School District for the 2022/23 school year, as submitted, to be and hereby is adopted.

Vote: Yes 7 No 0

BID AWARD - ATHLETIC FIELD RECONSTRUCTION

On motion of Mr. Stevens, second by Ms. Donneson, the recommendation to award the athletic field reconstruction bid to LandTek Group, Inc., to be and hereby is approved, as follows:

Base Bid	\$1,085,200.00
Alternate #1 – Furnish & install new football & soccer goal pak as detailed	\$38,000.00
Alternate #2 – Remove & replace 4'0" high fencing around existing track as detailed	\$90,000.00
Alternate #3 – Remove existing slotted trench drain system & furnish and install new trench drain system as detailed	\$183,000.00
Alternate #4 – Furnish & install new long jump/triple jump field event, as detailed	\$138,000.00
Alternate #5 – Furnish and install 10'0" high safety netting to match existing and enclose remainder of field from 20 yard line to 20 yard line on both sides of field as shown on drawings	\$18,000.00
Alternate #7 – Furnish & install green crumb rubber infill in lieu of black	\$25,000.00
Alternate #8 – Furnish & install black end zone with white lettering "Hurricanes"	\$30,000.00

Vote: Yes 7 No 0

TRACIE ONUFRAK

On motion of Mr. Kast, second by Mr. Stevens, the resignation of Tracie Onufrak from her position as a MS Teacher Aide effective April 21, 2023, to be and hereby is accepted.

Vote: Yes 7 No 0

ELISABETH FIELDMAN

On motion of Mr. Stevens, second by Ms. Arrasate, the appointment of Elisabeth Fieldman as an ES monitor, effective April 18, 2023 at \$15/hr., to be and hereby is approved.

Vote: Yes 7 No 0

BERNARD SHUSMAN

On motion of Ms. Lanni-Hewitt, second by Ms. Wright, the appointment of Bernard Shusman as an ES monitor, effective April 18, 2023 at \$15/hr., to be and hereby is approved.

Vote: Yes 7 No 0

JOAN DABALSKY

On motion of Mr. Stevens, second by Mr. Kast, the appointment of Joan Dabalsky as a permanent substitute teacher assigned to the MS, effective March 30 through June 9, 2023 at \$150/day, to be and hereby is approved.

Vote: Yes 7 No 0

MARIA COLLAZO

On motion of Ms. Donneson, second by Ms. Arrasate, the appointment of Maria Collazo as a senior office assistant assigned to the Elementary School, effective April 24, 2023 at Step 1, \$39,088 (prorated) with a twenty-six-week probationary period through October 20, 2023 as per civil service rules & regulations, to be and hereby is approved.

Vote: Yes 7 No 0

REPORTS

There were no Reports on the agenda.

OLD BUSINESS

There were no Old Business items on the agenda for discussion.

BOARD POLICY 5061 (THERAPY DOGS)

The first reading of the above policy was held.

On motion of Mr. Kast, second by Mr. Stevens, the resolution to waive the second and third readings and adopt the above policy, to be and hereby is adopted.

Vote: Yes 7 No 0

EXECUTIVE SESSION

On motion of Mr. Kast, second by Mr. Stevens, the Board of Education to convene to Executive Session at 7:25 p.m. to discuss ongoing special education litigation, to be and hereby is approved.

Vote: Yes 7 No 0

On motion of Mr. Kast, second by Mr. Stevens, the Board of Education to reconvene from Executive Session at 8:56 p.m., to be and hereby is approved.

Vote: Yes 7 No 0

ADJOURNMENT

On motion of Mr. Kast, second by Mr. Stevens, all business being completed, Ms. Mensch declared the meeting adjourned at 8:56 p.m.

Judy Iannone, District Clerk

April 17, 2023

April 19, 2023

A special meeting of the Board of Education of the Westhampton Beach Union Free School District, Suffolk County, New York, was held in the District Office on April 19, 2023.

Board of Education members present: Ms. Suzanne M. Mensch, Ms. Joyce Donneson, Mr. George R. Kast, Mr. Halsey Stevens, and Ms. Heather A. Wright.

Absent: Ms. Dawn Arrasate and Ms. Elizabeth Lanni-Hewitt

Also Present: Carolyn J. Probst, Superintendent of Schools; Judy Iannone, District Clerk; William A. Fisher, Assistant Superintendent for Personnel & Instruction; and Jacqueline I. Pirro, Assistant Superintendent for Business.

The meeting was called to order by Ms. Suzanne Mensch, President, at 8:30 a.m.

The pledge was dispensed with.

EASTERN SUFFOLK BOCES ADMINISTRATIVE BUDGET

On motion of Mr. Kast, second by Ms. Donneson, the resolution to cast a yes vote for approval of the Eastern Suffolk BOCES Administrative Budget for 2023/24 school year, to be and hereby is approved.

Vote: Yes 5 No 0

CANDIDATES FOR THE EASTERN SUFFOLK BOCES BOARD

On motion of Ms. Donneson, second by Mr. Stevens, the resolution to cast one vote for each of the following candidates for membership on the Eastern Suffolk BOCES Board, to be and hereby is approved:

Susan Lipman
Anne Mackesey
William Miller
Catherine Romano
Norman A. Wagner

Vote: Yes 5 No 0

ADJOURNMENT

On motion of Mr. Kast, second by Ms. Donneson, all business being completed, Ms. Mensch declared the meeting adjourned at 8:32 a.m.

Judy Iannone, District Clerk

April 19, 2023

EXTRACT OF MINUTES

Meeting of the Board of Education of
Westhampton Beach Union Free School District,
in the County of Suffolk, New York.

May 8, 2023

* * *

A meeting of the Board of Education of Westhampton Beach Union Free School District, in the County of Suffolk, New York, was held in said School District on May 8, 2023, at _____ o'clock P.M. (Prevailing Time).

There were present: Suzanne M. Mensch, President of the Board of Education,
and

Also present: Judy Iannone, District Clerk

* * *

Board Member _____ offered the following
resolution and moved its adoption:

TAX ANTICIPATION NOTE RESOLUTION OF WESTHAMPTON BEACH UNION FREE SCHOOL DISTRICT, NEW YORK, ADOPTED MAY 8, 2023, AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$12,500,000 TAX ANTICIPATION NOTES IN ANTICIPATION OF THE RECEIPT OF TAXES TO BE LEVIED FOR THE FISCAL YEAR ENDING JUNE 30, 2024

RESOLVED BY THE BOARD OF EDUCATION OF WESTHAMPTON BEACH UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF SUFFOLK, NEW YORK, AS FOLLOWS:

Section 1. Tax Anticipation Notes (herein called “Notes”) of Westhampton Beach Union Free School District, in the County of Suffolk, New York (herein called “District”), in the principal amount of not to exceed \$12,500,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33 -a of the Consolidated Laws of the State of New York (herein called “Law”).

Section 2. The following additional matters are hereby determined and declared:

(a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2023 and ending June 30, 2024, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.

(b) The Notes shall mature within the period of one year from the date of their issuance.

(c) The Notes are not issued in renewal of other notes.

(d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute tax certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately.

The adoption of the foregoing resolution was seconded by Board Member _____ and duly put to a vote on roll call, which resulted as follows:

AYES:

NOES:

The resolution was declared adopted.

DISTRICT CLERK’S CERTIFICATE

I, Judy Iannone, being the duly appointed and acting District Clerk of Westhampton Beach Union Free School District, in the County of Suffolk, State of New York, HEREBY CERTIFY that the foregoing annexed extract from the minutes of a meeting of the Board of Education of said District duly called and held on May 8, 2023, has been compared by me with the original minutes as officially recorded in my office in the Minute Book of said Board of Education and is a true, complete and correct copy thereof and of the whole of said original minutes so far as the same relates to the subject matters referred to in said extract.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said District this _____ day of July, 2023.

(SEAL)

District Clerk

WESTHAMPTON BEACH UFSD
REQUEST FOR BUDGET TRANSFER
2022-2023 SCHOOL YEAR

Requestor: J. Pirro

Date of Request: 5/1/2023

Budget Code to **Transfer TO:**

Code Number: A5540.445.00.03

Code Title: Transportation

Amount to Transfer: \$ 5400

Budget Code to **Transfer FROM:**

Code Number: A5540.490.00.03

Code Title: Transportation (BOCES)

Reason for Transfer:

*TO fund ES fieldtrip in non-BOCES
code (North Fork Express) BOSTON & BRONX 200*

Back-up attached

**PLEASE FORWARD COMPLETED FORM TO THE BUSINESS OFFICE FOR
APPROVAL. THE BUSINESS OFFICE SHALL THEN FORWARD IT TO THE
SUPERINTENDENT'S OFFICE FOR FINAL APPROVAL.**

J. Pirro 5/1/2023
Asst. Supt for Business Date Superintendent Date

_____ Transfer #

_____ Transfer Made By

_____ Transfer Date

X Board of Education Approval Required (for over \$10,000)

Date of BOE Approval _____

VOLZ & VIGLIOTTA, PLLC

AGREEMENT

for

GENERAL and LABOR COUNSEL SERVICES

AGREEMENT made this ____ day of _____, 2023, by and between the BOARD OF EDUCATION OF THE WESTHAMPTON BEACH UNION FREE SCHOOL DISTRICT, hereinafter referred to as the "BOARD," and VOLZ & VIGLIOTTA, PLLC, hereinafter referred to as the "ATTORNEYS."

WHEREAS, the BOARD, at its meeting of _____, 2023, retained VOLZ & VIGLIOTTA, PLLC, as the attorneys for the School District for the school year July 1, 2023 through June 30, 2024, and

WHEREAS, the BOARD and the ATTORNEYS desire to record the terms and conditions of such retainer in contract form.

NOW, THEREFORE, it is hereby agreed as follows:

- I. TERM: July 1, 2023 through June 30, 2024.
- II. GENERAL COUNSEL SERVICES UNDER RETAINER
 - A. Review of Board agenda and/or minutes, as required.
 - B. Analysis of documents relative to budget and election matters.
 - C. Legal opinions pertaining to all issues under the New York State Education Law, Commissioner of Education Decisions, Commissioner of Education Regulations, General Municipal Law, Public Officers Law, New York State Comptroller's Opinions, Election Law, all relevant federal, state and local laws, regulations and case law.
 - D. Monitoring of and consultation with the Superintendent regarding new laws, legislation, and State Education Department guidelines.
 - E. Opinions and guidance regarding business office matters, including bidding and procurement of goods and services, construction and renovations, and risk management.
 - F. Review and analysis of current and proposed Board policies and administrative regulations, as required.

- G. Daily advice and consultation to the Superintendent of Schools, Board President and other designated school officials.
- H. Timely and thorough status reports on all pending legal matters.
- I. Guidance and opinions relative to all student discipline matters, special education, guardianship, adoption, student name change order, custody, order of protection, Child Protective Services, subpoenas, Freedom of Information Law requests, criminal law, municipal and political issues, legal rights of professional and support staff personnel, and legality of policies.
- J. Review and drafting of contracts with vendors, consultants and other service providers.
- K. Seminars for staff, as requested by the Superintendent of Schools, regarding topics such as student discipline (including students with disabilities), sexual harassment, social networking, changes in special education laws, Section 504 and other areas of need.
- L. Counsel and advice regarding Federal and State special education requirements.
- M. Cooperation with School District insurance carriers, as necessary.
- N. Appearance at meetings of the Board of Education as requested.

III. LABOR COUNSEL SERVICES UNDER RETAINER

- A. Serving as chief negotiator, if requested, with regard to labor negotiations with the District's bargaining units from inception to impasse, including mediation, fact finding, and super conciliation.
- B. Review and analysis of collective bargaining agreements and day-to-day advice regarding contract administration.
- C. Recommendations and preparation of contract proposals and modifications.
- D. Draft agreement into contract form.
- E. Legal opinions pertaining to all issues under the New York State Education Law, the Public Employment Relations Board, New York State Civil Service Law, Suffolk County Civil Service Commission, all relevant federal, state and local laws, regulations and case law.

- F. Providing advice and guidance regarding the legal aspects of hiring, retention, evaluation, discipline, and direction of all staff.
- G. Preparation of terms and conditions of employment for unaffiliated staff.
- H. Rendering of advice and counsel regarding labor related matters, such as tenure and seniority, layoff and recall, employee benefits, retirement, the Family and Medical Leave Act, Section 504, the Americans with Disabilities Act, the Affordable Care Act and leaves of absence.
- I. Workshops, as requested by the Superintendent, on conducting effective staff performance evaluations, employment discrimination, social networking, or other areas of need.
- J. Counsel to the Board, Superintendent or designated staff regarding contract grievances.
- K. Timely and thorough status reports on all pending legal matters.

IV. ANNUAL RETAINER: For the above services, the fee shall be \$30,000.00 for General Counsel Services and \$27,500.00 for Labor Counsel Services the period July 1, 2023 through June 30, 2024. Retainers and services provided on an hourly basis shall be billed monthly.

V. LITIGATION and NON-RETAINER SERVICES: Separate compensation for litigation and non-retainer services for attorneys shall be billed at the rate of \$245.00 per hour and for paralegals at \$125.00 per hour. Such services include services such as special proceedings, motions and judicial appeals, administrative proceedings, appeals to the Commissioner of Education, Impartial Hearings, Superintendent's Hearings, residency hearings, attendance at CSE meetings when counsel is present, State Review Officer Proceedings, investigations, real estate matters, construction matters, mediation (other than collective bargaining), PERB proceedings, and contract grievance arbitrations.

VI. EXPENSES: The BOARD shall reimburse the ATTORNEYS, for "out-of-pocket" expenses incurred in the performance of services as General Counsel. These shall include, but are not limited to travel, copying, printing, express mail or deliveries. Nothing hereinabove set forth shall preclude the furnishing of any of the foregoing directly by the BOARD and the non-necessity to procure reimbursement.

VII. TERMINATION OR DISPUTES: This contract may be terminated upon thirty (30) days' written notice. In the event of termination prior to the end of the contract, fees would be recalculated pursuant to quantum meruit (at our hourly rate) in accordance with State law. Should a matter arise between the BOARD and another client represented by the ATTORNEYS such that the ATTORNEYS would have a conflict, unless the BOARD and the other client

consent to have the ATTORNEYS represent both sides, the ATTORNEYS will recommend separate counsel to the BOARD and to the other client.

In the event that a dispute arises between us relating to our fees, you may have the right to arbitration of the dispute pursuant to Part 137 of the Rules of the Chief Administrator of the Courts, a copy of which will be provided to you upon request.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be duly executed the ____ day of _____, 2023.

BOARD OF EDUCATION
WESTHAMPTON UNION FREE
SCHOOL DISTRICT

VOLZ & VIGLIOTTA, PLLC

BY: _____
SUZANNE M. MENSCH
President, Board of Education

BY: _____
THOMAS M. VOLZ, ESQ.

AMENDED AGREEMENT

AGREEMENT made this day of May, 2023 by and between the **BOARD OF EDUCATION** (“Board”) of the **WESTHAMPTON BEACH UFSD** (“District”) and **CAROLYN J. PROBST** (“Superintendent”):

WITNESSETH:

WHEREAS, the parties entered into a base employment agreement on the 28th day of January, 2021; and

WHEREAS, the parties entered into an Amended Agreement the 8th day of June, 2022; and

WHEREAS, the parties have mutually agreed upon the following amended terms and conditions relative to the **Superintendent’s** employment by the **Board**.

NOW, THEREFORE, in consideration of the agreements hereinafter set forth, and other good and valuable consideration, the parties agree as follows:

1. The Superintendent’s term of service effective as of July 1, 2024 is to be extended through June 30, 2029.

2. The **Superintendent’s** salary (as per Para 7 of the base Agreement) for the period of July 1, 2023 through June 30, 2024 will be \$237,544.00; salaries for subsequent years of the term of the Agreement are to be negotiated between the parties and established no later than June 1; however, in no event is a salary to be less than that provided in the previous contract year.

The above amendment is supplemental to the base Agreement; all terms and conditions of employment not amended by this Agreement are to remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

BOARD OF EDUCATION

By: _____
Suzanne Mensch, President, Board of Education

Carolyn J. Probst
Superintendent

ATTEST:

Judy Iannone
District Clerk



WESTHAMPTON BEACH SCHOOL DISTRICT PERSONNEL ACTION REPORT

SCHEDULE - A (Certified Staff)
SCHEDULE - B (Civil Service)
SCHEDULE - C (Co-Curricular Appointments)

May 8, 2023

A - CERTIFIED STAFF

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS ACCEPTANCE OF THE FOLLOWING IN ACCORDANCE WITH THE PROVISIONS OF EDUCATION LAW:

1. Change in Employment Status Appointment / Appointment to Tenure

NAME	TENURE AREA	END OF PROBATIONARY APPOINTMENT
Danielle Bergh	Science	August 31, 2023
Jeffrey Doroski	Physical Education	August 31, 2023
Cynthia Griffin	Special Education	August 31, 2023
Jenna Lin	Mathematics	August 31, 2023
Thomas O'Leary	ESL	August 31, 2023
Melissa Tunstead	School Media Specialist	August 31, 2023
Caitlynn Webber	Elementary Education	August 31, 2023
Samantha Zegel	Science	August 31, 2023

2. Temporary Employment

NAME	POSITION	SALARY	EFFECTIVE DATES
Kelly Iocca	HS Substitute Teacher	\$110/day (*\$125/day)	5/15/2023
	HS Guidance Counselor Leave	\$110/day (*\$150/day)	5/22/2023 - 6/23/2023
	Replacement	*Pending certification receipt	

3. Resignation/Termination/Leave of Absence/Retirement/Excessed

NAME	POSITION	EFFECTIVE DATE	REASON
Alyssa Bertolino	ES Permanent Substitute Teacher	4/21/2023	Resignation
Lindamarie Kirby	ES Permanent Substitute Teacher	4/27/2023	Resignation
Micaela Gallucci	HS Foreign Language Teacher	9/1/2023 - 6/30/2024	Childcare Leave of Absence

NEW APPOINTMENT LANGUAGE

*These individuals must receive three (3) annual APPR composite ratings of effective or highly effective in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of ineffective in the last year of his or her probationary appointment to be granted or considered for tenure.

**The reduced probationary period for prior tenure/substitute service is contingent upon his or her receipt and submission to the District of a composite APPR rating of effective or highly effective in his or her prior years of service in the current tenure area as substitute.

Date Submitted to the Board of Education: _____

B - CIVIL SERVICE STAFF

IN ACCORDANCE WITH THE PROVISIONS OF THE CIVIL SERVICE LAW, THE SUPERINTENDENT RECOMMENDS ACCEPTANCE OF THE FOLLOWING:

1. Appointment

NAME	POSITION	SALARY	EFFECTIVE DATES
Maria Collazo	ES Senior Office Assistant	Step 1, \$39,088 (prorated)	5/1/2023 (Revised)

2. Resignation/Termination/Leave of Absence/Retirement/Excessed

NAME	POSITION	EFFECTIVE DATE	REASON
Bernard Shusman	ES Monitor	4/21/2023	Resignation
Sandra Tucci	MS Office Assistant	5/15/2023	Provisional End Date
Lillian Martin	MS Monitor	3/14/2023 - 6/23/2023	Medical Leave of Absence
Kathleen Walsh	MS Teacher Aide	6/29/2023	Retirement
Maria Collazo	ES Senior Office Assistant	5/1/2023	Resignation
Megan Locantore	HS Office Applications Specialist	4/21/2023 - 7/27/2023	Medical Leave of Absence

3. Appointment of Substitutes

3.1 The following are appointed, conditioned upon fingerprint clearance, as Substitute Teacher Aides for the 2022-2023 school Year at the rate approved by the Board of Education at its Organizational Meeting:

NAME	POSITION	RATE OF PAY
Julia Smith	Teacher Aide Substitute	\$110/day

Date Submitted to the Board of Education: _____

C - CO-CURRICULAR APPOINTMENTS

**The Superintendent of Schools Recommends Appointment of the Following
2022-2023 District-Wide Staff**

NAME	POSITION	RATE OF PAY
Zachary Arrasate	Uncertified Per Diem Substitute Teacher	\$110/day
Kimberly Mercready	ES Summer Recreation/Academy Assistant Director	\$3,135

Date Submitted to the Board of Education: _____

**The Superintendent of Schools Recommends Appointment of the Following
2022-2023 Volunteer Fall Coaching Staff**

NAME	SCHOOL	SPORT
Nicholas Lynch	High School	Football

Date Submitted to the Board of Education: _____

**WESTHAMPTON BEACH UNION FREE SCHOOL DISTRICT
340 MILL ROAD
WESTHAMPTON BEACH, NY 11978
631-288-3800**

Bulletin No. 22/23 – 43

ANTICIPATED VACANCIES

**Summer Academy Program
July 5th - July 28, 2023
9am-12pm**

K-5 Classroom Instruction
RTI Reading Support
RTI Math Support
ENL Support
Teacher Assistants
Nurse
Monitors

Summer Recreation Positions

Art Room
Sports/Intramurals
Dance/Exercise
Brain Games
Computer Exploration
Healthy Snacking
Science Lab
Lifeguards

Indicate what course offering preference you have, what qualifies you to teach the course, and what ideas you have specific to the course content. Certified teachers are preferred.

Please apply immediately to:

Anthony Cappiello
Director of Summer Academy
Westhampton Beach UFSD
631-288-3800

April 17, 2023

**WESTHAMPTON BEACH UNION FREE SCHOOL DISTRICT
340 MILL ROAD
WESTHAMPTON BEACH, NY 11978
631-288-3800**

Bulletin No. 22/23 – 44

VACANCIES

High School After School Regents Prep Sessions

Algebra
Algebra II
Chemistry
English
Geometry
Global History and Geography
Living Environment
LOTE
Physics
US History

April 24th - June 2023
One hour sessions, two days/week

Please apply immediately to:

Dr. Christopher Herr
High School Principal
Westhampton Beach UFSD
631-288-3800

April 17, 2023

**WESTHAMPTON BEACH UNION FREE SCHOOL DISTRICT
340 MILL ROAD
WESTHAMPTON BEACH, NY 11978
631-288-3800**

Bulletin No. 22/23 – 45

VACANCY

High School Office Assistant

Please apply by May 9, 2023 to:

William Fisher
Assistant Superintendent for Personnel & Instruction
Westhampton Beach School District

April 25, 2023

**WESTHAMPTON BEACH UNION FREE SCHOOL DISTRICT
340 MILL ROAD
WESTHAMPTON BEACH, NY 11978
631-288-3800**

Bulletin No. 22/23 – 46

VACANCY

**Middle School Physical Education and Health Teacher
Leave Replacement**

Immediate - June 23, 2023

Please apply immediately to:

William Fisher
Assistant Superintendent for Personnel & Instruction
Westhampton Beach UFSD
631-288-3800

May 2, 2023