

June 5, 2023

A regular meeting of the Board of Education of the Westhampton Beach Union Free School District, Suffolk County, New York, was held in the High School Library on June 5, 2023.

Board of Education members present: Ms. Suzanne M. Mensch, Ms. Dawn Arrasate, Ms. Joyce Donneson, Mr. George R. Kast, Ms. Elizabeth Lanni-Hewitt, Mr. Halsey C. Stevens, and Ms. Heather A. Wright.

Also Present: Carolyn J. Probst, Superintendent of Schools; Judy Iannone, District Clerk; Bill Fisher, Assistant Superintendent for Personnel & Instruction; Jacqueline I. Pirro, Assistant Superintendent for Business; Chris Herr, High School Principal; Jeremy Garritano, Elementary School Principal; and approximately 30 attendees.

The meeting was called to order by Ms. Suzanne M. Mensch, President, at 7:00 PM.

The pledge was conducted.

EDUCATIONAL PRESENTATIONS

NEWLY TENURED STAFF

This year's newly tenured staff members were recognized: MaryAnn Ambrosini, Danielle Bergh, Cynthia Griffin, Kimberly Hall, Jenna Lin, Caitlin Mancuso, Thomas O'Leary, Melissa Tunstead, Caitlynn Webber, and Samantha Zegel.

STAFF RETIREES

This year's retirees were recognized for their years of service to the District: Linda Kommer and Kathleen Walsh.

HS STUDENT RECOGNITION

Dr. Herr introduced Megan Sitzmann, Valedictorian, and Daniel Gosnell, Salutatorian, of the Class of 2023 and spoke about their accomplishments during their tenure at Westhampton Beach High School. Ms. Mensch presented the students with certificates of recognition for their outstanding academic achievements.

SCHOOL SAFETY PLAN

Dr. Probst gave a presentation on the School Safety Plan. The plan is posted on the District's website and can be viewed under the "District" tab, "Important Information and Required Notifications, "School Safety Plan".

PUBLIC PARTICIPATION

Topics raised:

- Student safety walking/biking to school

APPROVAL OF MINUTES

On motion of Mr. Kast, second by Ms. Arrasate, the minutes of the May 8, 2023, Budget Hearing, to be and hereby are approved.

Vote: Yes 7 No 0

On motion of Ms. Donneson, second by Mr. Kast, the minutes of the May 8, 2023, Board of Education meeting, to be and hereby are approved.

Vote: Yes 7 No 0

On motion of Ms. Wright, second by Ms. Lanni-Hewitt, the minutes of the May 16, 2023, Annual District meeting, to be and hereby are approved.

Vote: Yes 7 No 0

SPECIAL EDUCATION

The Board reviewed the recommendations of the Westhampton Beach UFSD CSE meetings of 1/13, 2/8, 2/9, 2/13, 2/15, 2/28, 3/9, 3/14, 3/20, 3/22, 3/23, 3/24, 3/27, 3/28, 3/29, 3/30, 4/3, 4/4, 4/5, 4/17, 4/18, 4/24, 4/26, 4/27, 5/4, 5/5, 5/10, 5/12, 5/17, 5/22, 5/24 and CPSE 4/4, 4/24, 4/28, 5/1 and 5/8.

On motion of Mr. Stevens, second by Mr. Kast, the Board of Education has no objections to the recommendations of the Committee and approves the authorization of funds to implement the special education programs and services consistent with such recommendations.

Vote: Yes 7 No 0

FINANCIAL REPORTS

On motion of Mr. Stevens, second by Ms. Donneson, the following reports to be and hereby are approved:

Report	Dates
Budget Status Report	April 30
Revenue Status Report	April 30
Trial Balance Report	April 30
Fund Balance Projection	April 30
Budget Transfer Report	March & April
Treasurers Reports/Scholarships/Collateral	March & April
Extraclass Activities ES	Feb & March
Extraclass Activities HS	March & April
Audited and Paid Claims	March-May

Vote: Yes 7 No 0

REORGANIZATIONAL MEETING

On motion of Ms. Lanni-Hewitt, second by Mr. Kast, the following resolution setting the date and time of the Annual Reorganizational Meeting, to be and hereby is adopted:

BE IT RESOLVED that the Annual Reorganizational Meeting for the Westhampton Beach Board of Education be held on Tuesday, July 11, 2023, at 7:00 p.m. in the High School Library.

Vote: Yes 7 No 0

BUDGET TRANSFERS

On motion of Ms. Wright, second by Mr. Stevens, the following budget transfers, five (5) total, to be and hereby are approved:

1.

From	To	Amount
A2110.490.00.08	A2110.436.19.01	\$11,895.00

2.

From	To	Amount
A2855.400.00.05	A2855.490.00.05	\$13,400.00

3.

From	To	Amount
A2250.470.00.05	A2110.400.00.01	\$35,000.00

4.

From	To	Amount
A1621.400.00.02	A1621.400.00.01	\$4,790.00

5.

From	To	Amount
A1620.413.00.05	A1620.416.00.01	\$8,000.00

EXTERNAL AUDITOR ADDENDUM

On motion of Mr. Kast, second by Ms. Arrasate, the resolution authorizing execution of an addendum to the External Auditor’s engagement letter for financial statement preparation for the fiscal year end June 30, 2023 , as submitted, to be and hereby is adopted.

Vote: Yes 7 No 0

SHARED SERVICES CONTRACT WITH BOCES

On motion of Mr. Kast, second by Ms. Wright, the resolution authorizing the execution of a Shared Services Contract with Eastern Suffolk BOCES for the 2023/24 school year, as submitted, to be and hereby is adopted.

Vote: Yes 7 No 0

EDUCATIONAL DATA SERVICES

On motion of Mr. Kast, second by Ms. Lanni-Hewitt, the resolution authorizing the execution of a renewal contract with Educational Data Services for the 2023/24 school year, as submitted, to be and hereby is adopted.

Vote: Yes 7 No 0

OMNI & TSACG

On motion of Mr. Stevens, second by Ms. Wright, the resolution authorizing the execution of a renewal contract with Omni & TSACG Compliance Services for the 2023/24 school year, as submitted, to be and hereby is adopted.

Vote: Yes 7 No 0

EAST QUOGUE CONTRACT

On motion of Mr. Stevens, second by Ms. Arrasate, the resolution authorizing the execution of a tuition contract with the East Quogue School District for an individual student for the 2023/24 school year, as submitted, to be and hereby is adopted.

Vote: Yes 7 No 0

CSDNET

On motion of Ms. Donneson, second by Mr. Kast, the resolution authorizing the execution of a subscription renewal with CSDNET for SureNet maintenance for the 2023/24 school year, as submitted, to be and hereby is adopted.

Vote: Yes 7 No 0

On motion of Ms. Donneson, second by Mr. Kast, the resolution authorizing the execution of a subscription renewal with CSDNET for Security maintenance for the 2023/24 school year, as submitted, to be and hereby is adopted.

Vote: Yes 7 No 0

LIVING ARTS AQUARIUM

On motion of Ms. Lanni-Hewitt, second by Mr. Stevens, the resolution authorizing the execution of a contract with Living Arts Aquarium for the HS Science WetLab for the 2023/24 school year, as submitted, to be and hereby is approved.

Vote: Yes 7 No 0

CONSULTING AGREEMENTS

On motion of Mr. Stevens, second by Ms. Donneson, the resolution authorizing the execution of the following agreements for the 2023/24 school year, as submitted, to be and hereby is adopted.

Vote: Yes 7 No 0

1. NYSARC
2. Betsy Chappell
3. CJI Consultants
4. Community Care Companions
5. Laura Grable
6. Health Source Group
7. Horizon Healthcare
8. Elizabeth Scheiner-Hoppe
9. Serene Home Nursing Agency

Vote: Yes 7 No 0

VOLZ & VIGLIOTTA

On motion of Ms. Donneson, second by Mr. Kast, the resolution authorizing the execution of a 2-d supplemental agreement with Volz & Vigliotta, PLLC, for the 2023/24 school year, as submitted, to be and hereby is adopted.

Vote: Yes 7 No 0

CUSTODIAL HOLIDAY SCHEDULE

On motion of Ms. Lanni-Hewitt, second by Mr. Kast, the resolution approving the Custodial Holiday Schedule for the 2023/24 school year, as submitted, to be and hereby is adopted.

Vote: Yes 7 No 0

KEN MILLER

On motion of Mr. Kast, second by Mr. Stevens, the request from Ken Miller for a medical leave of absence from his position as a MS PE/Health Teacher effective April 17 through June 23, 2023, to be and hereby is approved.

Vote: Yes 7 No 0

NICHOLAS ATTARDI

On motion of Mr. Stevens, second by Ms. Arrasate, the appointment of Nicholas Attardi as a 1.0 FTE MS PE/Health Teacher, effective April 22 through June 23, 2023 at \$150/day, to be and hereby is approved.

Vote: Yes 7 No 0

SUMMER SPECIAL EDUCATION TESTING

On motion of Ms. Lanni-Hewitt, second by Ms. Arrasate, the following appointments for Summer Special Education Testing from July 1, 2023 through August 30, 2023 at the professional rate of pay, \$50.22/hr., to be and hereby are approved:

Diana Dautzenberg	Speech Testing
Jennifer Cucinotta	Educational Testing
Lauren Gomez	Educational Testing
Kaleigh Locke	Educational Testing
Allaine King	Psychological Testing
Elizabeth Martrano	Psychological Testing

Vote: Yes 7 No 0

SUMMER RECREATION / ACADEMY STAFF

On motion of Ms. Donneson, second by Mr. Stevens, the following 2023 Summer Recreation/Academy staff members to be and hereby are approved:

Recreation Staff		
Position	Staff	Salary
Director	Anthony Cappiello	\$6,180
Asst Director	Kim Mercready	\$3,135
Nurse	Rebecca Capatosto - New	\$2,800
Monitor	Anna Farlow	\$1,000
Monitor	Andrea Gaynor	\$1,000
Monitor	Louis Peruso - New	\$1,000
Kindergarten	Sarah Fabian	\$1,800
Kindergarten	Victoria Blydenburgh	\$1,800
1 st Grade Recreation	Layne Walther	\$1,800
1 st Grade Recreation	Jackie DeCiccio	\$1,800
2 nd Grade Recreation	Katie Sheehan	\$1,800
2 nd Grade Recreation	Danielle Kerr	\$1,800
3 rd Grade Recreation	Alyssa Bertolino	\$1,800
3 rd Grade Recreation	Erin Albanese	\$1,800
Computer Lab	Kristine Delguidice	\$1,800
Sports	Jillian Galovic	\$1,800
Sports	Jenny Price	\$1,800
Game Room	Pam Hubbard	\$1,800
Game Room	Carol Braithwaite	\$1,800
Art Room	Laurette Schaumloffel - New	\$1,800
Undecided 4 th -5 th Activity	Taylor Gallarello - New	\$1,800
American Sign Language	Jessica Nicholson	\$900 - (2 weeks)
	Total Salary	\$43,015
Swordfish Staff		
Position	Staff	Salary
WSI	Elizabeth Scott Pothier	1375
WSI	Lizzie Kneiriemen	1000
WSI	Will Zaffuto	1000
WSI	Eleanor Kast	1375
WSI	Jack Santora	1000
Lifeguard	Molly Skorobohaty	800
Lifeguard	Riley Smith	800
	Total Salary	\$7,350
Academy Staff		
Position	Staff	Salary
Special Education	Chrissy Mazura	2710.92
Kindergarten	Tom O'Leary	2710.92
1st Grade	Lauren Gomez	2710.92
2nd Grade	Heidi Kalmus	2710.92
3rd Grade	Gabriella Thomasch	2710.92
Grades 4-6/AIS Reading	Jill Stevens	2710.92
4th Grade	Kerri Beaver	2710.92
5th Grade	Carson White	2710.92
Grade 6	Caitlin Montpetit	2710.92
ENL	Brooke Russell	2710.92
Grades 1-3/AIS Reading	Yolanda Hollander	2710.92
Substitute	Meaghan Moran	TBD
Substitute	Kaleigh Locke	TBD
	Total Salary	\$29,820.23
	Recreation/Pool Staff	\$50,365.00
	Academy Staff	\$29,820.12
	Total Salary	\$80,185.12

Vote: Yes 5 No 0
(Mr. Kast & Mr. Stevens abstained)

HANNA SCHLOSBERG

On motion of Ms. Arrasate, second by Ms. Donneson, the appointment of Hanna Schlosberg as an office assistant assigned to the High School, effective June 6, 2023 at Step 1, \$35,850 (prorated), with a twenty-six week probationary period through December 8, 2023, as per civil service rules & regulations, to be and hereby is approved.

Vote: Yes 7 No 0

SUPPORT STAFF RATES OF PAY

On motion of Mr. Kast second by Mr. Stevens, the following daily/hourly rates of pay for support staff for the 2023/24 school year, to be and hereby are approved:

Substitute Pay	<u>2022/23</u>	<u>2023/24</u>
<u>Daily:</u>		
Permanent Substitute (Certified Teacher)	\$150.00	\$150.00
Certified Teacher	\$125.00	\$130.00
Uncertified Teacher	\$110.00	\$116.00
Nurse LPN	\$110.00	\$116.00
Nurse RN	\$150.00	\$150.00
Teacher Aide Subs	\$110.00	\$116.00
<u>Hourly:</u>		
Clerical Subs	\$15.00	\$17.50
Custodial Subs	\$15.00	\$17.50
Guard Subs	\$15.79	\$25.00
Sub Cook	\$15.25	\$16.25
Sub Assistant Cook	\$15.00	\$16.00
Sub Food Service Worker	\$15.00	\$16.00
Sub Monitor	\$15.00	\$16.00
<u>Other Positions Hourly:</u>		
Title I	\$25.00	\$30.00
Tutor	\$30.00	\$30.00
Detention	\$25.00	\$25.00
Driver Ed Teacher	\$55.35	\$60.00
We Care Director	\$21.00	\$22.00

Vote: Yes 7 No 0

SUBSTITUTES

On motion of Ms. Lanni-Hewitt, second by Ms. Donneson, the appointment of the following substitutes, to be and hereby are approved:

Emily Ingraffia Uncertified Teacher

Vote: Yes 7 No 0

REPORTS

The personnel postings were noted.

OLD BUSINESS

There were no Old Business items on the agenda for discussion.

NEW BUSINESS
BOARD POLICIES

Board Policy 2000 (Board Operational Goals)

The first reading of this revised policy was held.

On motion of Mr. Stevens, second by Ms. Arrasate, the resolution to waive the second and third readings and adopt the policy, as revised, to be and hereby is adopted.

Vote: Yes 7 No 0

Board Policy 2110-R (School Board Powers & Duties Regulation)

The first reading of this revised policy was held.

On motion of Mr. Kast, second by Mr. Stevens, the resolution to waive the second and third readings and adopt the policy, as revised, to be and hereby is adopted.

Vote: Yes 7 No 0

Board Policy 8211 (Access to Buildings)

The first reading of this revised policy was held.

On motion of Mr. Stevens, second by Ms. Arrasate, the resolution to waive the second and third readings and adopt the policy, as revised, to be and hereby is adopted.

Vote: Yes 7 No 0

EXECUTIVE SESSION

On motion of Mr. Stevens, second by Mr. Kast, the Board of Education to convene to Executive Session at 7:40 p.m. to discuss ongoing special education litigation, to be and hereby is approved.

Vote: Yes 7 No 0

On motion of Mr. Stevens, second by Ms. Arrasate the Board of Education to reconvene from Executive Session at 8:55 p.m., to be and hereby is approved.

Vote: Yes 7 No 0

ADJOURNMENT

On motion of Mr. Kast, second by Mr. Stevens, all business being completed, Ms. Mensch declared the meeting adjourned at 8:55 p.m.

Judy Iannone, District Clerk

June 5, 2023