

June 26, 2023

A regular meeting of the Board of Education of the Westhampton Beach Union Free School District, Suffolk County, New York, was held in the HS Library on June 26, 2023.

Board of Education members present: Ms. Dawn Arrasate, Ms. Joyce L. Donneson, Mr. George R. Kast, Ms. Elizabeth T. Lanni-Hewitt, and Mr. Halsey C. Stevens.

Absent: Ms. Suzanne M. Mensch and Ms. Heather A. Wright.

Also Present: Carolyn J. Probst, Superintendent of Schools; Judy Iannone, District Clerk; Bill Fisher, Assistant Superintendent for Personnel & Instruction; Jacqueline I. Pirro, Assistant Superintendent for Business; and 1 attendee.

The meeting was called to order by Ms. Dawn Arrasate, Vice President, at 7:00 PM.

The pledge was conducted.

PUBLIC PARTICIPATION

A community member thanked the Board for all of their hard work on behalf of the students and community.

APPROVAL OF MINUTES

On motion of Mr. Kast, second by Ms. Donneson, the minutes of the June 5, 2023, Board of Education meeting, to be and hereby are approved.

Vote: Yes 5 No 0

SPECIAL EDUCATION

The Board reviewed the recommendations of the Westhampton Beach UFSD CSE meetings of 3/22, 4/20, 5/22, 5/31, 6/5, 6/6, 6/7 and CPSE 4/4, 6/1 and 6/2.

On motion of Mr. Stevens, second by Mr. Kast, the Board of Education has no objections to the recommendations of the Committee and approves the authorization of funds to implement the special education programs and services consistent with such recommendations.

Vote: Yes 5 No 0

FINANCIAL REPORTS

On motion of Mr. Kast, second by Ms. Donneson, the Fund Balance Projection; to be and hereby is accepted.

Vote: Yes 5 No 0

SEQRA RESOLUTION – ELEMENTARY SCHOOL PROJECTS

On motion of Ms. Donneson, second by Mr. Kast, the following resolution, to be and hereby are adopted:

**Westhampton Union Free School District
Proposed Improvements at the Westhampton Beach Elementary School**

WHEREAS, the Board of Education of the Westhampton Beach Union Free School District (Board of Education) had considered the following projects at the Westhampton Beach Elementary School: the removal of the portable classroom wing; updating instructional spaces, cafeteria and hallways with new HVAC units, new lighting, ceilings, flooring, casework, paint and eight (8) classroom restroom refurbishment; roof replacement; electrical service upgrades, and replacement of the fire alarm system; and

WHEREAS, the project also included window and curtain wall replacement and the installation of new rooftop HVAC unit for the cafeteria, but were omitted from the list; and

WHEREAS, pursuant to 6 NYCRR §§617.5(c)(1) and (2), the “*maintenance or repair involving no substantial changes in an existing structure or facility*”; and “*replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building, energy or fire codes*”; are Type II actions;

THEREFORE, BE IT RESOLVED, that the Board of Education hereby determines that the projects are classified as Type II, and will, therefore, by definition, have no significant adverse impact on the environment.

Vote: Yes 5 No 0

RESERVE FUNDS

On motion of Mr. Stevens, second by Mr. Kast, the following resolution reauthorizing the District's reserve funds, to be and hereby is adopted:

RESOLVED, the Board of Education hereby reaffirms the authorization for the following reserve accounts as prescribed under General Municipal Law: Workers Compensation Reserve, Unemployment Insurance Reserve, Employee Benefits & Accrued Liabilities Reserve, and Employee Retirement Contribution Reserve.

BE IT FURTHER RESOLVED, that the Board of Education authorizes the increased funding of these reserves for the fiscal year ended June 30, 2023 not to exceed \$1,500,000. Final amounts to be placed in each reserve will be determined on or before the setting of the tax levy.

Vote: Yes 5 No 0

SENDING DISTRICT INSTRUCTION CONTRACTS

On motion of Ms. Lanni-Hewitt, second by Mr. Kast, the resolution authorizing the Board of Education President to execute instruction contracts (SA-10 form) with two sending districts (East Moriches and Remsenburg-Speonk), to be and hereby is adopted.

Vote: Yes 5 No 0

LONG ISLAND SCHOOL NUTRITION DIRECTORS COOPERATIVE BIDDING PROGRAM

On motion of Ms. Lanni-Hewitt, second by Mr. Stevens, the resolution authorizing the execution of a resolution with the Long Island School Nutrition Directors Association Cooperative Bid Committee to represent the District in joint bidding with public school districts in Nassau and Suffolk Counties for selected Food Service Commodities, Food, and Food Service Supplies for the 2023/24 school year, to be and hereby is adopted.

Vote: Yes 5 No 0

RFP AWARDS
FINANCIAL SERVICES

On motion of Mr. Kast, second by Mr. Stevens, the recommendation to award the Financial Services RFP to Munistat Services, Inc. for the 2023/24 school year with the option to renew annually, to be and hereby is approved.

Vote: Yes 5 No 0

DRIVER & TRAFFIC SAFETY EDUCATION

On motion of Mr. Kast, second by Ms. Lanni-Hewitt, the recommendation to award the Driver & Traffic Safety Education RFP to All Suffolk Auto School. for the 2023/24 school year with the option to renew up to four additional years, as per the RFP, to be and hereby is approved.

Vote: Yes 5 No 0

ACCOUNTING SERVICES

On motion of Mr. Kast, second by Ms. Donneson, the recommendation to award the Accounting Services RFP to Keeping Your Books for the 2023/24 school year with the option to renew annually, to be and hereby is approved.

Vote: Yes 5 No 0

SPECIAL COUNSEL LEGAL SERVICES

On motion of Ms. Donneson, second by Mr. Kast, the recommendation to award the Special Counsel Legal Services RFP to Anne Leahey Law, LLC for the 2023/24 school year, to be and hereby is approved.

Vote: Yes 5 No 0

BID EXTENSION

On motion of Mr. Stevens, second by Mr. Kast, the recommendation to extend the Food Service Equipment repair bid with F.V. Stern & Sons, Inc. for the 2023/24 school year at the current pricing, to be and hereby is approved.

Vote: Yes 5 No 0

CMDI

On motion of Ms. Lanni-Hewitt, second by Mr. Stevens, the resolution authorizing the execution of an agreement with CMDI (Consulting that Makes a Difference, Inc.) for the 2023/24 school year, as submitted, to be and hereby is adopted.

Vote: Yes 5 No 0

CONSULTING AGREEMENTS

On motion of Ms. Stevens, second by Mr. Kast, the resolution authorizing the execution of the following agreements for the 2023/24 school year, as submitted, to be and hereby is adopted:

1. Complete Rehab
2. Family Service League
3. Norah B. Lasorsa, LCSW, CMHIMP
4. Metro Therapy
5. Zycron Industries

Vote: Yes 5 No 0

UNIVERSAL PRE-K PROVIDER AGREEMENTS

On motion of Mr. Kast, second by Ms. Lanni-Hewitt, the resolution authorizing the execution of the consulting agreements with Universal Pre-K providers Sunshine Academy, Julie's Storybook Nursery, St. Mark's Bright Beginnings Pre-School, and Love of Learning Nursery School, for the 2023/24 school year, as submitted, to be and hereby is adopted.

Vote: Yes 5 No 0

SWORDFISH CLUB

On motion of Mr. Kast, second by Ms. Donneson, the resolution authorizing the execution of the agreement with the Swordfish Club for the summer of 2023, as submitted, to be and hereby is approved.

Vote: Yes 5 No 0

APPR AMENDMENT

On motion of Mr. Kast, second by Ms. Lanni-Hewitt, the following resolution regarding the District's APPR Educator Evaluation Plan to be and hereby is adopted:

**RESOLUTION
APPR – EDUCATOR EVALUATION PLAN UPDATE**

BE IT RESOLVED that the Board of Education of the Westhampton Beach Union Free School District, upon the recommendation of the Superintendent of Schools, hereby approves the submission of an updated APPR Educator Evaluation Plan application to the New York State Education Department and hereby authorizes the Superintendent of Schools and the Board President to execute and submit such application on behalf of the District.

Vote: Yes 5 No 0

IMPARTIAL HEARING OFFICER

On motion of Mr. Kast, second by Ms. Donneson, the resolution to confirm the appointment of Israel Wahrman as an impartial hearing officer, to be and hereby is adopted.

Vote: Yes 5 No 0

STAFF CONTRACT EXTENSIONS / SALARY AGREEMENTS

On motion of Mr. Stevens, second by Mr. Kast, the resolution authorizing the President of the Board of Education to execute contract extensions/salary agreements with Confidential Secretaries, Lisa Hannaford and Carole Hillman, to be and hereby is adopted.

Vote: Yes 5 No 0

TENURE DATE AMENDMENT

On motion of Mr. Stevens, second by Mr. Kast, the resolution to amend the tenure date for Caitlynn Webber to be June 23, 2023, to be and hereby is adopted.

Vote: Yes 5 No 0

POSITION ABOLISHMENT

On motion of Mr. Kast, second by Mr. Stevens, the resolution to abolish a 1.0 FTE Elementary teaching position in accordance with the budget adopted for the 2023/24 school year effective June 30, 2023, to be and hereby is adopted.

Vote: Yes 5 No 0

CAITLYNN WEBBER

On motion of Ms. Donneson, second by Mr. Kast, the resolution to excess Caitlynn Webber as a result of the abolishment of a teaching position in the tenure area of Elementary Education, effective June 30, 2023, to be and hereby is adopted.

Vote: Yes 5 No 0

THOMAS VOLK

On motion of Mr. Kast, second by Ms. Lanni-Hewitt, the resignation of Thomas Volk from his position as a HS Teacher Aide effective June 30, 2023 in order to accept the position of HS Teaching Assistant beginning September 5, 2023, to be and hereby is adopted.

Vote: Yes 5 No 0

On motion of Mr. Kast, second by Ms. Donneson, the appointment of Thomas Volk as a HS Teaching Assistant effective September 5, 2023 with a four-year probationary period through August 31, 2027 in the tenure area of Teaching Assistant, \$25,000 per year, pending receipt of official transcripts, to be and hereby is approved.

Vote: Yes 5 No 0

THOMAS MOSCATIELLO

On motion of Mr. Stevens, second by Ms. Lanni-Hewitt, the resignation of Thomas Moscatiello from his position as a HS monitor effective June 6, 2023, to be and hereby is accepted.

Vote: Yes 5 No 0

ROCIO ARGOTE LINARES

On motion of Ms. Donneson, second by Ms. Lanni-Hewitt, the resignation of Rocio Argote Linares as a HS Food Service Worker effective June 30, 2023, to be and hereby is accepted.

Vote: Yes 5 No 0

LAURA HANSEN

On motion of Mr. Kast, second by Ms. Lanni-Hewitt, the provisional appointment of Laura Hansen as a Senior Office Assistant assigned to the Elementary School, effective July 1, 2023 at Step 19, \$67,670, to be and hereby is approved.

Vote: Yes 5 No 0

MATTHEW ANDREW

On motion of Mr. Kast, second by Ms. Lanni-Hewitt, the appointment of Matthew Andrew as a Social Studies teacher assigned to the High School effective September 5, 2023, with a four-year probationary period through August 31, 2027 in the tenure area of Social Studies, at Step 2D, MA, \$64,276, to be and hereby is approved.

Vote: Yes 5 No 0

EMILY ISSELBACHER

On motion of Mr. Stevens, second by Mr. Kast, the appointment of Emily Isselbacher as a .8 FTE Speical Education teacher assigned to the High School, effective September 5, 2023, at Step 2G, MA+30, \$69,710 (prorated); and as a .2 FTE Permanent Substitute at \$150/day (prorated), to be and hereby is approved.

Vote: Yes 5 No 0

MARISSA DIVERIS

On motion of Mr. Kast, second by Ms. Lanni-Hewitt, the appointment of Marissa Diveris as a .8 FTE Social Studies teacher assigned to the High School and Middle School, effective September 5, 2023, at Step 1A, BA, \$52,525 (prorated), pending receipt of official transcripts; and as a .2 FTE Permanent Substitute at \$150/day (prorated), to be and hereby is approved.

Vote: Yes 5 No 0

PETER DETORE

On motion of Mr. Kast, second by Ms. Lanni-Hewitt, the appointment of Peter DeTore as a .7 FTE Physical Education teacher assigned to the High School, effective September 5, 2023, at Step 2A, BA, \$55,395 (prorated); and as a .3 FTE Permanent Substitute at \$150/day (prorated), to be and hereby is approved.

Vote: Yes 5 No 0

KAITLYN GUTERES

On motion of Mr. Kast, second by Ms. Donneson, the appointment of Kaitlyn Guteres as a HS Foreign Language Leave Replacement Teacher, at Step A1, BA, at a salary of \$52,525, beginning September 5, 2023 through June 26, 2024, pending receipt of official transcripts, to be and hereby is approved.

Vote: Yes 5 No 0

MS WIN & ENL ACADEMY

On motion of Ms. Lanni-Hewitt, second by Ms. Donneson, the recommendation that all district teaching and professional staff be eligible to work in the MS WIN Academy & ENL Academy for the 2023/24 school year at the professional hourly rate of \$50.22/hr., to be and hereby is approved.

Vote: Yes 5 No 0

MS/HS AFTER SCHOOL DETENTION

On motion of Ms. Donneson, second by Ms. Lanni-Hewitt, the recommendation that all district teaching and professional staff be eligible to work in the MS/HS After School Detention Programs for the 2023/24 school year at \$25/hr., to be and hereby is approved.

Vote: Yes 5 No 0

CARRIE BENDER

On motion of Mr. Kast, second by Ms. Lanni-Hewitt, the appointment of Carrie Bender to provide support services for Students with Disabilities, effective July 1, 2023 through June 30, 2024, at the hourly professional rate of pay (\$50.22/hr.), to be and hereby is approved.

Vote: Yes 5 No 0

COACHING APPOINTMENTS

On motion of Mr. Kast, second by Mr. Stevens, the following fall coaching appointments, to be and hereby are approved:

Sport	Level	Coach	Step	Salary
Boys Soccer	Var	Randy Lein	3	\$7,259.03
Boys Cross Country	Var	Hannah Martin	1	\$5,655.32

Vote: Yes 5 No 0

REPORTS

The personnel postings were noted.

OLD BUSINESS

There were no Old Business items on the agenda for discussion.

NEW BUSINESS

There were no New Business items on the agenda for discussion.

EXECUTIVE SESSION

On motion of Ms. Donneson, second by Mr. Kast, the Board of Education to convene to Executive Session at 7:15 p.m. to discuss ongoing special education litigation matters, to be and hereby is approved.

Vote: Yes 5 No 0

On motion of Mr. Kast, second by Mr. Stevens, the Board of Education to reconvene from Executive Session at 7:45 p.m., to be and hereby is approved.

Vote: Yes 5 No 0

ADJOURNMENT

On motion of Mr. Kast, second by Mr. Stevens, all business being completed, Ms. Arrasate declared the meeting adjourned at 7:45 p.m.

Judy Iannone, District Clerk

June 26, 2023