

TYPE: Board Meeting

DATE: 4/15/2024 **TIME:** 7:00 PM

LOCATION: High School Library

DETAILS:

1. CALL TO ORDER

1. Call to Order Info

2. PLEDGE OF ALLEGIANCE

1. Pledge of Allegiance Info

3. EDUCATIONAL PRESENTATIONS

1. 2024-25 Budget and Enrollment Info

4. PUBLIC PARTICIPATION

1. 1. Note: The audience is asked to kindly present all comments at this time. Info
If the chairman deems it wise, participation may be limited to one (1) three-minute presentation

5. MINUTES

1. Approval of minutes of the March 25, 2024 Board of Education meeting. Action

6. SPECIAL EDUCATION

1. Approval of CSE recommendations from the following meeting dates: 1/30, 1/31, 2/1, 2/6, 2/7, 2/9, 2/14, 2/15, 2/27, 2/29, 3/1, 3/8, 3/13, 3/20, 3/28 and 4/9. Action

7. FINANCIALS

1. Budget Status Report as of February 29, 2024 Action
2. Revenue Status Report as of February 29, 2024 Action
3. Trial Balance Report as of February 29, 2024 Action
4. Budgetary Transfer Report February 2024 Action
5. Fund Balance Report Action
6. Treasurers Reports/Collateral February 2024 Action
7. Extraclass Activities HS, MS, ES January & February 2024 Action
8. Audited and Paid Claims 0146 - 0163 Action

8. SUPERINTENDENT'S REPORT

1. Resolution to adopt the proposed budget for the 2024/25 school year Action
2. Adoption of the Property Tax Report Card Action
3. Amendment to School Calendar Action
4. Approval of Individual Student Tuition Contracts Action
5. Approval of Budget Transfers Action
6. Approval of RFP for Special Education and Related Services Action
7. Approval of Bid Award Action
8. Field Trip Request/ES Grade 5 FT, Boston, MA, May 30-31, 2024 Action
9. Disposal of Surplus Outdated Special Education Equipment Action

- 10. Scholarship Awards for 2023-2024 School Year Action
- 11. Approval of Donation Action

9. PERSONNEL

- 1. Appointment/HS 10-Month Office Assistant (Spanish Speaking) - Permanent Action
- 2. Appointment/Living Environment Lab Make-up Staff Action
- 3. Request for Medical Leave of Absence/MS Custodial Worker I Action
- 4. Resignation/HS Teaching Assistant Action

10. REPORTS

- 1. Postings Info

11. OLD BUSINESS

12. NEW BUSINESS

13. EXECUTIVE SESSION

14. ADJOURNMENT

- 1. Adjournment Action

WESTHAMPTON BEACH UNION FREE SCHOOL DISTRICT
340 Mill Road
Westhampton Beach, NY 11978



Minutes of Regular Board of Education Meeting held in the High School Library
Monday, March 25, 2024 (7:00 PM)

Board of Education members present: Ms. Suzanne M. Mensch, Ms. Elizabeth T. Lanni-Hewitt, Ms. Joyce Donneson, Mr. George R. Kast, Mr. Halsey C. Stevens, and Ms. Heather A. Wright.

Also present: Carolyn J. Probst, Superintendent of Schools; Bill Fisher, Assistant Superintendent for Personnel & Instruction; Jacqueline I. Pirro, Assistant Superintendent for Business; Jason Cohen, Athletic Director

The meeting was called to order by Ms. Suzanne M. Mensch, President at 7:00 p.m.

The pledge was conducted.

Ms. Dawn Arrasate arrived at 7:04 p.m.

EDUCATIONAL PRESENTATIONS

The following presentations were given:

1. Athletic Budget presentation - Jason Cohen, Athletic Director
2. 2024-2025 Budget & Enrollment presentation - Dr. Carolyn Probst, Superintendent - Dr. Probst gave a detailed presentation on the budget and enrollment for the upcoming school year. She explained the challenges that the district is facing with increases in general insurance, employee retirement system contribution and health insurance rates, less state aid and declining enrollment. Dr. Probst stated that the allowable increase to the budget without going over the tax cap is 2.99%. She gave a detailed report on the declining enrollment and explained what reductions and additions are planned for the upcoming school year.

PUBLIC PARTICIPATION

- The teachers union president spoke on behalf of his association in support of the teachers affected by the budget and the decline in student enrollment. He urged the board to consider other options to save money while maintaining the teachers jobs.
- A Remsenburg resident asked what happens to extra funds if a construction project comes in at a lower cost than expected. It was explained that any left over funds would be allocated to additional improvement projects pending board approval. She also asked the board to consider The More Company to do the work on the roof of the elementary school.
- A resident spoke in support of the teachers affected by the budget and asked the board to pursue other means of saving money.
- A resident spoke about after school enrichment programs and future plans of the district if enrollment continues to decline.
- A resident asked if raises are included in the budget for teachers, administrators, etc. It was explained that raises are part of collective bargaining units and are included in the budget.
- A teacher asked if the district keeps track of why the student's are leaving.

APPROVAL OF MINUTES

On motion of Mr. Kast, second by Ms. Lanni-Hewitt, the minutes of the March 11, 2024 Board of Education meeting, to be and are hereby approved.

Vote: Yes 7 No 0

APPROVAL OF LEGAL NOTICE FOR SCHOOL BUDGET VOTE AND ELECTION

On motion of Ms. Donneson, second by Mr. Kast, the approval of the legal notice for the May 21, 2024 School Budget Vote and Election of Board Members, to be and hereby is adopted.

Vote: Yes 7 No 0

RESOLUTION / APPOINTMENT OF CHAIRPERSON FOR BUDGET VOTE

On motion of Mr. Stevens, second by Mr. Kast, the resolution below to be, and is hereby approved:

BE IT RESOLVED that the Board of Education appoint Tom Betjemann as Chairperson for the Annual Budget Vote and Election to be held on Tuesday, May 21, 2024.

Vote: Yes 7 No 0

RESOLUTION / ELECTION INSPECTORS FOR BUDGET VOTE

On motion of Ms. Lanni-Hewitt, second by Ms. Donneson, the resolution below to be, and is hereby approved:

BE IT RESOLVED that the Board of Education appoint the following persons as Election Inspectors for the Annual Budget Vote and Election to be held on Tuesday, May 21, 2024 during the hours of 7:00 a.m. and 9:00 p.m., and to authorize the District Clerk to fill any vacancies that occur on or before such date:

Full Day @ \$200 each
Thomas H. Betjemann (Chief Inspector of Elections)
Marth-ann Betjemann
Patricia Gonce
Doreen Croser
Stephen Wisnoski
Joan Scannell
Bea Allen

Vote: Yes 7 No 0

ESTABLISHMENT OF TRS RETIREMENT CONTRIBUTION RESERVE FUND

On motion of Mr. Stevens, second by Ms. Donneson, the following resolution to establish a TRS Retirement Contribution Reserve Fund, to be and is hereby adopted:

WHEREAS, the Westhampton Beach Union Free School District participates in the New York State Teachers' Retirement System ("TRS"); and

WHEREAS, on March 25, 2024, the Board of Education of the Westhampton Beach Union Free School District by resolution established a Retirement Contribution Reserve Fund known as the Retirement Contribution Reserve Fund pursuant to Section 6-r of the General Municipal Law; and

WHEREAS, the Board of Education has determined it is also appropriate to establish a sub-fund within said Retirement Contribution Reserve Fund pursuant to Section 6-r of the General Municipal Law.

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Westhampton Beach Union Free School District, pursuant to Section 6-r of the General Municipal Law, as follows:

1. The Board hereby establishes a sub-fund within the Retirement Contribution Reserve Fund (ERS) to be known as the TRS - Retirement Contribution Reserve Sub-Fund;
2. The source of funds for this Reserve Sub-Fund shall be:
 - a. such amounts as may be provided therefore by budgetary appropriation or raised by tax therefore;
 - b. such revenues as are not required by law to be paid into any other fund or account;
 - c. such other funds as may be legally appropriated; and
 - d. notwithstanding any law to the contrary, such amounts as may be transferred from a reserve fund established pursuant to Section 6-c, 6-d, 6-e, 6-f or 6-g of Article 2 of the General Municipal Law, comprised of moneys raised from the same tax base as the moneys in the retirement contribution reserve fund, or a reserve fund established pursuant to Education Law Section 3651, provided that any such transfer shall only be made by Board resolution adopted after a public hearing held on at least 15 days prior notice published in at least one newspaper having general circulation in the District.
3. By resolution, the Board of Education may authorize expenditures from this Reserve Sub-Fund. Except as otherwise provided by law, moneys in this Reserve Sub-Fund may only be appropriated to finance retirement contributions to the New York State Teachers' Retirement System, and/or to offset all or a portion of the amount deducted from the moneys apportioned to the District from the State for the support of schools pursuant to Section 521 of the Education Law.
4. No member of the Board of Education or employee of the District shall:
 - a. authorize a withdrawal from this Reserve Sub-Fund for any purpose except as provided in Section 6-r of the General Municipal Law; or
 - b. expend any money withdrawn from this Reserve Sub-Fund for a purpose other than as provided in Section 6-r of the General Municipal Law.
5. The moneys contributed annually to the Reserve Sub-Fund shall not exceed 2% of the total compensation or salaries of all teachers (as that term is defined in Education Law §501[4]) employed by the District who are members of TRS paid during the immediately preceding fiscal year.
6. The balance of the Reserve Sub-Fund shall not exceed 10% of the total compensation or salaries of all teachers (as that term is defined in Education Law §501[4]) employed by the District who are members of TRS paid during the immediately preceding fiscal year.
7. The moneys in this Reserve Sub-Fund shall be deposited and secured in the manner provided by Section 10 of the General Municipal Law. The Board of Education or its authorized designee may invest the moneys in this Reserve Sub-Fund in the manner provided by Section 11 of the General Municipal Law. Any interest earned or capital gain realized on the money so deposited or invested shall accrue to and become part of this

Reserve Sub-Fund.

8. The chief fiscal officer shall account for this Reserve Sub-Fund separate and apart from all other funds of the District. Such accounting shall show: the source, date and amount of each sum paid into the sub-fund; the interest earned by such sub-fund; capital gains or losses resulting from the sale of investments of this sub-fund; the order, purpose thereof, date and amount of each payment from this sub-fund; the assets of the sub-fund, indicating cash balance and a schedule of investments. The chief fiscal officer, within sixty (60) days of the end of each fiscal year, shall furnish a detailed report of the operation and condition of this sub-fund to the Board of Education.
9. This Resolution shall take effect immediately.

Vote: Yes 7 No 0

BUDGET TRANSFER

On motion of Mr. Kast, second by Mr. Stevens, the following budget transfer, to be and is hereby approved.

From	To	Amount
A2250-470-00-05	A2250-400-00-05	\$26,000.00

Vote: Yes 7 No 0

MEMORANDUM OF AGREEMENT

On motion of Ms. Donneson, second by Mr. Stevens, the Memorandum of Agreement with a member of the Westhampton Beach Teachers Association, is hereby accepted.

Vote: Yes 7 No 0

CORRECTIVE ACTION PLAN

On motion of Ms. Lanni-Hewitt, second by Mr. Kast, the district's Corrective Action Plan for the internal auditor's report on detailed testing dated January 22, 2024 prepared by internal auditor Cullen & Danowski, LLP, to be and is hereby accepted.

Vote: Yes 7 No 0

FIELD TRIPS

On motion of Mr. Stevens, second by Ms. Wright, the field trip for the Varsity Girls' Lacrosse player to Boston, MA, on April 12-14, 2024, is hereby approved.

On motion of Ms. Donneson, second by Mr. Kast, the field trip for the chamber singers and pep band members (grades 8-12) to Walt Disney World, FL, on April 3-6, 2025, is hereby approved.

Vote: Yes 7 No 0

DISPOSAL OF EXCESS SCIENCE BOOKS

On motion of Ms. Lanni-Hewitt, second by Ms. Wright, the recommendation to excess outdated science textbooks listed below, is hereby accepted.

NY Prentice Hall Biology	0-13-126051-0	Prentice Hall	2006	47
Prentice Hall Biology - Miller / Levine	0-13-126-051-0	Prentice Hall	2006	42
Biology The Study of Life	0-13-435086-3	Prentice Hall	1999	65
Biology - Campbell Reece	0-8053-6566-4	Prentice Hall	5th Edition	6
Biology - Campbell - Reece	0-8053-0009-0	Prentice Hall	6th ed.	6
Living Environment - Activity Book - Softcover	978-937323-16-86	UPCO	2013	32
Living Environment - Review Book - Softcover - Small	978-937323-20-5	UPCO	2020	54
Living Environment - Review Book - Softcover- Small	0-937323-20-9	UPCO	2006	49
Biology the Study of Life	0-13-435086-3	Prentice Hall	1999	35
Chemistry The Central Science	0-13-050987-6	Prentice Hall	2000 (8th Ed)	59
Chemistry	0-13-125-886-9	Pearson/Prentice Hall	2005	90
Biology - Campbell - Reece		Prentice Hall	2007	44
Chemistry The Central Science	0-13-050987-6	Prentice Hall	2000 (8th Ed)	17
NY Prentice Hall Biology	0-13-126051-0	Prentice Hall	2006	25

Vote: Yes 7 No 0

APPROVAL OF BID AWARDS

On motion of Mr. Stevens, second by Ms. Arrasate, bids for the following contract projects listed below, to be and are hereby approved.

Contract No. 1: Roof Reconstruction	GTS Construction Corp. 37 Bethpage Road Hicksville, NY 11801	\$3,334,000.00
Contract No. 2: General Construction	Construction Consultants of LI, Inc. 36 East 2nd Street Riverhead, NY 11901	\$3,116,000.00
Contract No. 3: Plumbing Reconstruction	Seaford Avenue Corp. 25 Brooklyn Avenue Massapequa, NY 11758	\$128,200.00
Contract No. 4: HVAC Reconstruction	Traditional Air Conditioning, Inc. 32 E. Carl Street Hicksville, NY 11801	\$54,900.00
Contract No. 5: Electrical Reconstruction	MRJ Industries, Ltd. 98 E. Montauk Highway Hampton Bays, NY	\$543,929.00

Vote: Yes 7 No 0

JACQUELINE PIRRO

On motion of Ms. Donneson, second by Ms. Lanni-Hewitt, the recommendation of tenure for Jacqueline Pirro, Assistant Superintendent for Business, to be and is hereby accepted.

Vote: Yes 7 No 0

DANA HOYT

On motion of Mr. Stevens, second by Mr. Kast, the request for a childcare leave of absence by Dana Hoyt beginning on or about June 14, 2024 through June 26, 2024, with her return to work being August 29, 2024, is hereby accepted.

Vote: Yes 7 No 0

KELLY ROESEL

On motion of Ms. Lanni-Hewitt, second by Mr. Kast, the request for an extension of Kelly Roesel's medical leave of absence through April 3, 2024 with a return date of April 4, 2024, to be and is hereby approved.

Vote: Yes 7 No 0

EXTENSION TO ADDITIONAL CLASS SECTIONS

On motion of Ms. Donneson, second by Mr. Stevens, the recommendation for the following teachers to continue their previously approved appointments through April 3, 2024.

Matthew Berkout	0.2 FTE Environmental Science
Emily Isselbacher	0.2 FTE FALP Science
Debora Erickson	0.2 FTE Applied Chemistry
Lisa Menegio	0.2 FTE Living Environment
Maria Pepey	0.1 FTE Living Environment Lab
Maryann Higgins	0.1 FTE Special Education Consult

Vote: Yes 7 No 0

ALEXA BENNETT-ROSMAN

On motion of Ms. Lanni-Hewitt, second by Mr. Stevens, the recommendation to appoint Alexa Bennett-Rosman as a Teaching Assistant assigned to the Middle School, effective April 3, 2024, with a three-year probationary period through April 2, 2027, in the tenure area of Teaching Assistant, starting salary \$25,000/year (prorated), to be and is hereby approved.

Vote: Yes 7 No 0

STEVEN HASSAN

On motion of Mr. Stevens, second by Ms. Lanni-Hewitt, the resignation of Steven Hassan from his position as a High School Special Education teacher, effective June 30, 2024, to be and is hereby approved.

Vote: Yes 7 No 0

THOMAS CUMMINGS

On motion of Mr. Stevens, second by Ms. Lanni-Hewitt, the resignation of Thomas Cummings from his position as a High School Math Teacher, effective June 30, 2024, to be and is hereby approved.

Vote: Yes 7 No 0

KIRIAN KOMAROVSKIJ

On motion of Mr. Stevens, second by Ms. Donneson, the resignation of Kirian Komarovskij from her position as an Elementary School Monitor, effective March 28, 2024, to be and is hereby approved.

Vote: Yes 7 No 0

JUNE REGENTS PREP STAFF

On motion of Ms. Wright, second by Ms. Arrasate, the recommendation for the following teachers to provide June Regents Prep sessions at the high school for two hours per week at a rate of \$50.22 per hour, to be and is hereby approved.

Brooke Russell
Rebecca Sullivan
Maria Pepey
Jeanne Lotito
Brett Ryan
Joe Bruno
Tom Cummings
Alyssia Tempera
Adriana Sedano

Vote: Yes 7 No 0

SUMMER RECREATION/ACADEMY DIRECTOR

On motion of Ms. Lanni-Hewitt, second by Mr. Kast, the recommendation for Anthony Cappiello to be appointed as the Elementary School Summer Recreation/Academy Director for the 2023-2024 school year with a stipend of \$6,180, to be and is hereby approved.

Vote: Yes 7 No 0

SUMMER RECREATION/ACADEMY ASSISTANT DIRECTOR

On motion of Mr. Kast, second by Ms. Donneson, the recommendation for Kimberly Mercready to be appointed as the Elementary School Summer Recreation/Academy Assistant Director for the 2023-2024 school year with a stipend of \$3,135, to be and is hereby approved.

Vote: Yes 7 No 0

2023-24 VOLUNTEER ASSISTANT COACH

On motion of Mr. Kast, second by Mr. Stevens, the 2023-2024 spring sport season volunteer assistant coach recommendation listed below, is hereby accepted.

SPORT	COACH
SOFTBALL	McKay, Brooke

Vote: Yes 7 No 0

REPORTS

Personnel postings were noted.

OLD BUSINESS

There was no Old Business on the Agenda.

NEW BUSINESS

There was no New Business on the Agenda.

EXECUTIVE SESSION

On motion of Mr. Stevens, second by Mr. Kast, the Board of Education convened into Executive Session at 7:32 p.m. to discuss negotiations with bargaining units.

Vote: Yes 7 No 0

On motion of Ms. Donneson, second by Mr. Kast, the Board of Education to reconvene from Executive Session at 10:15 p.m., to be and hereby is approved.

Vote: Yes 7 No 0

ADJOURNMENT

On motion of Ms. Donneson, second by Mr. Kast, all business being completed, Ms. Mensch declared the meeting adjourned.

Vote: Yes 7 No 0



Lisa Rheume, District Clerk

PROPOSED BUDGET 2024-2025

Fiscal Year: 2025

Fund: A GENERAL FUND

Budget Account	Description	2024-2025	2023-2024	2022-2023	Percent Change	Dollar Change
		Proposed Budget	Adopted Budget	Actual Expenditure		
1010-400-00-05	Consultant Expenses	2,800	2,850		-1.75%	-50
1010-401-00-05	Conference & Travel	3,750	3,800	1,010	-1.32%	-50
1010-409-00-05	Advertising	1,125	1,125	648	0.00%	
1010-500-00-05	Materials & Supplies	3,400	3,500	2,616	-2.86%	-100
1040-160-00-05	Non-Instructional Salarie	8,930	8,930	8,930	0.00%	
1040-400-00-05	Contractual Expenses	2,195	2,250	900	-2.44%	-55
1040-500-00-05	Materials & Supplies	375	375	112	0.00%	
1060-400-00-05	District Mtg. Contractual	9,675	8,675		11.53%	1,000
1060-500-00-05	District Meeting Supplies	625	650	9,714	-3.85%	-25
1240-150-00-05	Instructional Salaries	237,544	231,750	237,017	2.50%	5,794
1240-160-00-05	Non-Instructional Salarie	81,750	96,024	121,788	-14.87%	-14,274
1240-400-00-05	Contractual & Repair Expe	2,500	2,750	1,895	-9.09%	-250
1240-402-00-05	Superintendent's Conferen	7,650	7,200	7,555	6.25%	450
1240-403-00-05	Equipment Repair	750	750	147	0.00%	
1240-406-00-05	Travel & Memberships	6,675	6,675	5,371	0.00%	
1240-500-00-05	Materials & Supplies	8,500	8,725	6,916	-2.58%	-225
1310-150-00-05	Professional Salaries	205,607	199,619	199,263	3.00%	5,988
1310-160-00-05	Non-Instructional Salarie	316,383	303,618	285,613	4.20%	12,765
1310-200-00-05	Equipment			884	0.00%	
1310-400-00-05	Contractual Expenses	61,240	55,605	55,778	10.13%	5,635
1310-403-00-05	Equipment Repair	3,975	4,250	1,398	-6.47%	-275
1310-406-00-05	Travel & Memberships	4,650	4,750	3,429	-2.11%	-100
1310-490-00-08	BOCES Expenses	71,232	59,504	57,803	19.71%	11,728
1310-500-00-05	Materials & Supplies	5,900	6,075	4,993	-2.88%	-175
1320-400-00-05	External &Claims Auditing	60,400	46,400	57,007	30.17%	14,000
1320-400-01-05	Internal Auditing	31,950	32,000	27,500	-0.16%	-50
1325-160-00-05	Treasurer Salaries	3,824	3,824	3,824	0.00%	
1325-400-00-05	Finance/Bond Counsel	11,500	11,500	9,725	0.00%	
1325-406-00-05	Travel & Memberships	500	500	446	0.00%	
1325-500-00-05	Materials & Supplies	270	300		-10.00%	-30
1380-400-00-05	Fiscal Agent Fees	12,100	12,000	7,000	0.83%	100
1420-400-00-05	School Attorney Fees	142,000	142,000	541,237	0.00%	
1430-400-00-05	School Attorney - Negotia	62,500	62,500	17,500	0.00%	
1460-160-00-05	Records Management Salary	3,824	3,824	3,824	0.00%	
1480-490-00-08	BOCES Services	81,597	78,140	66,627	4.42%	3,457
1480-500-00-05	Materials & Supplies	745	750	195	-0.67%	-5
1620-160-00-01	Non-Instruct Sal - HS	620,578	619,329	591,885	0.20%	1,249
1620-160-00-02	Non-Instruct Sal - MS	454,409	453,409	436,735	0.22%	1,000
1620-160-00-03	Non-Instruct Sal - ES	347,238	347,238	336,422	0.00%	
1620-160-00-05	Non-Instruct Sal - DW	228,575	235,995	217,766	-3.14%	-7,420
1620-168-00-05	Overtime	45,000	45,000	75,362	0.00%	
1620-200-00-01	Equipment - HS	925	2,875	4,249	-67.83%	-1,950
1620-200-00-02	Equipment - MS	3,925	925	1,720	324.32%	3,000
1620-200-00-03	Equipment - ES	725	2,675	721	-72.90%	-1,950
1620-200-91-05	Auditorium - Equipment		8,500		-100.00%	-8,500
1620-400-00-05	Independent Contractors	224,950	161,450	126,674	39.33%	63,500
1620-400-91-05	Contractual - Auditorium	18,000	12,800	3,318	40.63%	5,200
1620-401-00-05	Conference & Travel	4,500	4,500	2,969	0.00%	
1620-411-00-01	Electricity - HS	445,000	502,200	404,199	-11.39%	-57,200
1620-411-00-02	Electricity - MS	78,500	83,500	69,278	-5.99%	-5,000
1620-411-00-03	Electricity - ES	122,500	136,500	109,256	-10.26%	-14,000
1620-411-00-05	Electricity - DW	10,000	10,000	221	0.00%	
1620-412-00-05	Telephone - DW	53,050	51,300	46,627	3.41%	1,750
1620-413-00-05	Fuel Oil	21,225	22,500	8,414	-5.67%	-1,275
1620-414-00-05	Gasoline	15,500	12,500	6,405	24.00%	3,000
1620-415-00-01	Water - HS	22,500	17,250	20,132	30.43%	5,250
1620-415-00-02	Water - MS	8,000	6,500	6,399	23.08%	1,500
1620-415-00-03	Water - ES	7,000	6,000	5,588	16.67%	1,000

WESTHAMPTON BEACH UFSD

PROPOSED BUDGET 2024-2025

Fiscal Year: 2025

Fund: A GENERAL FUND

Budget Account	Description	2024-2025	2023-2024	2022-2023	Percent Change	Dollar Change
		Proposed Budget	Adopted Budget	Actual Expenditure		
1620-415-00-05	Water - DW	7,500	7,500	4,234	0.00%	
1620-416-00-01	Natural Gas - HS	131,000	135,500	102,553	-3.32%	-4,500
1620-416-00-02	Natural Gas - MS	98,500	102,250	80,846	-3.67%	-3,750
1620-416-00-03	Natural Gas - ES	68,500	70,000	58,817	-2.14%	-1,500
1620-416-00-05	Natural Gas - DW	8,500	8,500	5,328	0.00%	
1620-417-00-01	Refuse Removal - HS	19,500	21,500	13,961	-9.30%	-2,000
1620-417-00-02	Refuse Removal - MS	13,500	17,250	8,645	-21.74%	-3,750
1620-417-00-03	Refuse Removal - ES	8,500	6,500	3,141	30.77%	2,000
1620-417-00-05	Refuse Removal - DW	32,500	27,250	28,421	19.27%	5,250
1620-500-00-01	General Supplies - HS	20,500	16,500	11,062	24.24%	4,000
1620-500-00-02	General Supplies - MS	15,000	13,000	9,699	15.38%	2,000
1620-500-00-03	General Supplies - ES	12,000	10,500	8,963	14.29%	1,500
1620-500-00-05	General Supplies - DW	92,750	68,950	24,199	34.52%	23,800
1620-504-00-01	Cleaning Supplies - HS	24,000	22,500	18,280	6.67%	1,500
1620-504-00-02	Cleaning Supplies - MS	17,000	15,000	16,133	13.33%	2,000
1620-504-00-03	Cleaning Supplies - ES	17,000	15,000	14,478	13.33%	2,000
1620-504-00-05	Cleaning Supplies - DW	3,000	2,250		33.33%	750
1621-160-00-05	Noninstructional Sal - DW	390,896	419,751	469,376	-6.87%	-28,855
1621-168-00-05	Overtime	25,000	25,000	16,805	0.00%	
1621-200-00-03	Equipment - ES			816	0.00%	
1621-200-00-05	Equipment - DW	83,550	47,500	61,500	75.89%	36,050
1621-400-00-01	Maintenance Contracts-HS	46,500	30,600	20,246	51.96%	15,900
1621-400-00-02	Maintenance Contracts-MS	22,500	18,100	10,762	24.31%	4,400
1621-400-00-03	Maintenance Contracts-ES	4,000	5,600	2,632	-28.57%	-1,600
1621-403-00-01	Equipment Repair - HS	15,000	18,200	17,289	-17.58%	-3,200
1621-403-00-02	Equipment Repair - MS	25,250	7,000	3,408	260.71%	18,250
1621-403-00-03	Equipment Repair - ES	50,500	7,000	1,530	621.43%	43,500
1621-403-00-05	DW Equipment Repair	22,750	14,000	6,437	62.50%	8,750
1621-418-00-01	Maint. Proj./Repairs - HS			279	0.00%	
1621-418-00-05	Maint. Proj./Repairs - DW	7,500	4,500	336	66.67%	3,000
1621-419-00-05	Equip./Vehicle Repairs DW	15,500	11,500	12,307	34.78%	4,000
1621-490-05-00	BOCES Services	29,579	61,564	61,852	-51.95%	-31,985
1621-500-00-05	DW Maintenance Supplies	40,000	41,215	24,295	-2.95%	-1,215
1621-505-00-01	Carpentry Supplies - HS			1,286	0.00%	
1621-505-00-02	Carpentry Supplies - MS			2,770	0.00%	
1621-505-00-03	Carpentry Supplies - ES			1,500	0.00%	
1621-505-00-05	Carpentry Supplies - DW	10,175	10,250	500	-0.73%	-75
1621-506-00-01	Plumbing Supplies - HS			1,350	0.00%	
1621-506-00-02	Plumbing Supplies - MS			500	0.00%	
1621-506-00-03	Plumbing Supplies - ES			524	0.00%	
1621-506-00-05	Plumbing Supplies - DW	6,850	7,000	2,077	-2.14%	-150
1621-507-00-01	Electrical Supplies - HS			2,822	0.00%	
1621-507-00-02	Electrical Supplies - MS			4,855	0.00%	
1621-507-00-03	Electrical Supplies - ES			2,822	0.00%	
1621-507-00-05	Electrical Supplies - DW	9,955	10,000	791	-0.45%	-45
1621-508-00-05	Vehicle Supplies - DW	7,750	6,500	7,234	19.23%	1,250
1625-400-25-05	Security Contractual	19,900	15,240		30.58%	4,660
1625-403-25-05	Security Equipment Repair	2,500	3,500		-28.57%	-1,000
1625-414-25-05	Security Gasoline	2,250	3,000		-25.00%	-750
1625-500-25-05	Security Supplies	4,300	5,000		-14.00%	-700
1625-508-25-05	Security Vehicle Supplies	500	500		0.00%	
1670-403-00-05	Equipment Repair - DW	11,150	12,960	8,252	-13.97%	-1,810
1670-500-00-05	Postage - DW	51,350	51,350	48,419	0.00%	
1680-160-00-05	Non-Instruction Sal - DW	168,347	196,589	150,921	-14.37%	-28,242
1680-200-00-05	Equipment - DW	15,950	15,950	3,235	0.00%	
1680-400-00-05	Repair & Licensing - DW	148,790	141,850	126,291	4.89%	6,940
1680-406-00-05	Travel & Memberships	400	400	150	0.00%	
1680-435-00-05	Assessment Processing	13,500	8,000	12,866	68.75%	5,500

PROPOSED BUDGET 2024-2025

Fiscal Year: 2025

Fund: A GENERAL FUND

Budget Account	Description	2024-2025	2023-2024	2022-2023	Percent Change	Dollar Change
		Proposed Budget	Adopted Budget	Actual Expenditure		
1680-490-00-08	BOCES Expenses	206,112	214,662	195,145	-3.98%	-8,550
1680-500-00-05	Materials & Supplies	11,750	14,251	4,143	-17.55%	-2,501
1910-400-00-05	General Insurance	373,087	318,241	273,354	17.23%	54,846
1920-400-00-05	Association Dues	14,515	14,961	10,392	-2.98%	-446
1981-490-00-08	BOCES Admin Costs	136,887	131,078	126,624	4.43%	5,809
1981-490-06-08	BOCES Rentals	53,750	52,184	50,990	3.00%	1,566
2010-150-00-05	Professional Salaries	226,361	217,056	216,213	4.29%	9,305
2010-152-00-05	Curriculum Writing	25,000	25,000	18,798	0.00%	
2010-160-00-05	Non-Instructional Salarie	163,105	144,323	144,323	13.01%	18,782
2010-200-00-05	Equipment	2,500	2,500		0.00%	
2010-400-00-05	Contractual Expenses	4,590	4,590	11,054	0.00%	
2010-403-00-05	Equipment Repair	1,750	1,750	383	0.00%	
2010-406-00-05	Travel & Memberships	3,950	3,950	2,021	0.00%	
2010-409-00-05	Advertising	5,000	5,000	1,901	0.00%	
2010-490-00-08	BOCES Services	85,436	63,948	28,966	33.60%	21,488
2010-500-00-05	Materials & Supplies	7,250	7,250	5,533	0.00%	
2020-150-00-01	Instructional Sal -HS	520,281	503,392	490,361	3.36%	16,889
2020-150-00-02	Instructional Sal -MS	276,088	265,548	258,694	3.97%	10,540
2020-150-00-03	Instructional Sal -ES	228,515	218,178	216,500	4.74%	10,337
2020-150-00-05	Instructional Sal - DW	504,960	488,740	452,130	3.32%	16,220
2020-160-00-01	Non-Instruct Sal - HS	43,554	112,086	108,892	-61.14%	-68,532
2020-160-00-02	Non-Instruct Sal - MS	98,213	58,286	68,506	68.50%	39,927
2020-160-00-03	Non-Instruct Sal - ES	69,170	50,000	31,706	38.34%	19,170
2020-160-00-05	Non-Instruct Sal - DW	114,073	138,044	129,703	-17.36%	-23,971
2020-200-00-01	Equipment	1,000	1,000	2,000	0.00%	
2020-200-00-03	Equipment	1,500	1,500	1,809	0.00%	
2020-400-00-05	Contractual Expenses	15,000	15,000	9,910	0.00%	
2020-406-00-01	Travel & Memberships- HS	3,150	3,150	387	0.00%	
2020-406-00-02	Travel & Memberships- MS	1,700	1,700	399	0.00%	
2020-406-00-03	Travel & Memberships- ES	1,550	1,550	348	0.00%	
2020-406-00-04	Travel & Memberships Dir			89	0.00%	
2020-406-00-05	Travel & Memberships Dir	3,000	3,000		0.00%	
2020-500-00-01	HS Principal's Supplies	4,250	4,250	3,784	0.00%	
2020-500-00-02	MS Principal's Supplies	6,875	6,875	4,690	0.00%	
2020-500-00-03	ES Principal's Supplies	2,400	2,400	1,167	0.00%	
2070-150-00-05	Instructional Sal -DW	88,000	88,000	88,875	0.00%	
2070-400-00-01	Contractual and Other			2,500	0.00%	
2070-400-00-02	Contractual and Other	2,000	2,000	2,500	0.00%	
2070-400-00-03	Contractual and Other	12,150	10,500	2,000	15.71%	1,650
2070-400-00-05	Contractual - Dist Wide	37,250			**** **%	37,250
2070-490-00-01	BOCES In-Service - HS			150	0.00%	
2070-490-00-02	BOCES In-Service - MS			818	0.00%	
2070-490-00-03	BOCES In-Service - ES			663	0.00%	
2070-490-00-08	BOCES Services	10,000	10,000	400	0.00%	
2110-120-00-03	Instructional Sal K-3 -ES	2,813,959	2,867,747	2,791,087	-1.88%	-53,788
2110-123-00-02	Teacher Salaries, 4-6 -MS	740,328	688,511	832,047	7.53%	51,817
2110-123-00-03	Teacher Salaries, 4-6 -ES	1,499,168	1,715,552	1,701,275	-12.61%	-216,384
2110-126-00-03	K-6 Intramural Sal - ES		7,448		-100.00%	-7,448
2110-130-00-01	Instruction Sal 7-12 -HS	8,410,751	8,473,878	8,264,577	-0.74%	-63,127
2110-130-00-02	Instruction Sal 7-12 -MS	3,652,958	4,117,910	3,618,853	-11.29%	-464,952
2110-136-00-01	7-12 Intramural Sal - HS	9,000	9,000	1,099	0.00%	
2110-136-00-02	7-12 Intramural Sal - MS	6,000	6,000		0.00%	
2110-140-00-05	Substitute Teacher Salar	350,000	350,000	439,202	0.00%	
2110-150-00-05	Home Tutoring Salaries			50,909	0.00%	
2110-153-00-05	Retirement Sick Pay	175,000	175,000	349,106	0.00%	
2110-160-00-01	Secretarial Salaries - HS	92,912	96,156	91,596	-3.37%	-3,244
2110-160-00-02	Secretarial Salaries - MS	105,920	105,920	13,868	0.00%	
2110-160-00-03	Secretarial Salaries - ES	38,672	37,510	35,575	3.10%	1,162

PROPOSED BUDGET 2024-2025

Fiscal Year: 2025

Fund: A GENERAL FUND

Budget Account	Description	2024-2025	2023-2024	2022-2023	Percent Change	Dollar Change
		Proposed Budget	Adopted Budget	Actual Expenditure		
2110-160-00-05	Secretarial Salaries	35,902	34,926	33,540	2.79%	976
2110-161-00-05	Substitute Clerical Salar	25,000	25,000	18,367	0.00%	
2110-162-00-01	School Monitors - HS	33,506	17,550	19,953	90.92%	15,956
2110-162-00-02	School Monitors - MS	61,713	75,842	59,991	-18.63%	-14,129
2110-162-00-03	School Monitors - ES	159,723	81,623	84,293	95.68%	78,100
2110-162-00-05	School Monitors	4,750	6,000		-20.83%	-1,250
2110-163-00-01	Security - HS	83,758	134,313	131,091	-37.64%	-50,555
2110-163-00-02	Security - MS	50,555	74,771	73,004	-32.39%	-24,216
2110-163-00-03	Security - ES	50,555	50,555	49,393	0.00%	
2110-163-00-05	Security	111,005	129,698	116,495	-14.41%	-18,693
2110-164-00-03	Teacher Aides - ES	25,012	23,691	23,691	5.58%	1,321
2110-200-00-02	Classroom Furniture - MS	13,500	13,500	17,432	0.00%	
2110-200-00-03	Classroom Furniture - ES	10,000	1,500	2,542	566.67%	8,500
2110-200-01-01	Classroom Furniture- HS	7,250	7,750	6,972	-6.45%	-500
2110-200-11-01	Equip. Brdcst Journalism			3,959	0.00%	
2110-200-41-01	Equipment -Science -HS	7,024	19,406	18,644	-63.81%	-12,382
2110-200-71-01	Equipment- Industrial Art		3,900		-100.00%	-3,900
2110-200-81-01	Equipment - Health/PE -HS	3,000	3,000	3,000	0.00%	
2110-200-91-01	Equipment - Music- HS	4,000	4,000	4,997	0.00%	
2110-200-91-02	Equipment-Music MS	2,000	2,000	10,247	0.00%	
2110-200-91-03	Equipment- Music- ES	2,000	2,000	5,379	0.00%	
2110-200-91-05	Equipment- Auditorium	3,000	3,000	4,007	0.00%	
2110-400-00-01	Home Tutoring	100,000	100,000	113,863	0.00%	
2110-400-00-03	Contractual	8,000	8,000	16,445	0.00%	
2110-400-00-05	Student Accident Insuranc	69,804	69,804	56,256	0.00%	
2110-400-05-08	School Resource Officer	73,000	73,000	70,870	0.00%	
2110-400-20-02	Speakers & Assemblies	3,250	3,250		0.00%	
2110-400-20-03	Odyssey of the Mind - ES		2,275	515	-100.00%	-2,275
2110-400-41-01	Memberships & Contractual	31,545	24,450	20,484	29.02%	7,095
2110-400-41-03	Science Contractual- ES	1,200	1,000	900	20.00%	200
2110-400-61-01	Contractual - Business	7,000	4,450	5,850	57.30%	2,550
2110-400-71-01	Contractual Expenses - In	6,000	6,000	6,003	0.00%	
2110-400-80-05	Interpreter Services	5,000	5,000		0.00%	
2110-400-91-02	Music Contractual- MS	5,750	5,200	3,801	10.58%	550
2110-400-91-03	Music Contractual- ES	3,000	2,650	3,618	13.21%	350
2110-400-92-01	Contractual Expenses - Ar	750	750		0.00%	
2110-401-00-01	Conference & Travel - HS	4,400	4,400	4,576	0.00%	
2110-401-00-02	Conference & Travel - MS	1,800	1,800	185	0.00%	
2110-401-00-03	Conference & Travel - ES	1,950	1,950		0.00%	
2110-401-05-01	Travel - Instructional Co	11,500	11,500	1,762	0.00%	
2110-403-00-02	Machine Repairs - MS	11,840	11,840	7,813	0.00%	
2110-403-00-03	Machine Repairs - ES	7,500	7,500	4,370	0.00%	
2110-403-91-01	Music Contractual HS	6,000	5,900	3,889	1.69%	100
2110-404-00-05	Secretarial Coursework	750	750		0.00%	
2110-404-01-01	College Prep Training	1,750	1,750		0.00%	
2110-404-19-01	AP Fees F&R	1,500	1,500		0.00%	
2110-405-00-01	Driver Education	50,000	50,000	50	0.00%	
2110-409-01-05	Contractual-Auditorium	6,000	6,000	3,299	0.00%	
2110-410-00-01	Copier Leases - High Scho	11,000	11,000	5,259	0.00%	
2110-410-00-02	Copier Leases- Middle Sch	8,250	8,250	6,873	0.00%	
2110-410-00-03	Copier Leases- Elem Schoo	7,800	7,800	5,259	0.00%	
2110-420-00-01	Field Trip Admissions - H	1,875	1,875		0.00%	
2110-420-00-02	Field Trip Admissions - M	1,875	6,500	5,157	-71.15%	-4,625
2110-420-00-03	Field Trip Admissions - E	2,400	843	519	184.70%	1,557
2110-436-19-01	AP TESTING EXPENSES		80,000		-100.00%	-80,000
2110-437-19-01	ACT TESTING EXPENSES		10,000		-100.00%	-10,000
2110-438-19-01	SAT TESTING EXPENSES		15,000		-100.00%	-15,000
2110-470-00-05	Tuition - Charter School	123,000	60,000		105.00%	63,000

PROPOSED BUDGET 2024-2025

Fiscal Year: 2025

Fund: A GENERAL FUND

Budget Account	Description	2024-2025	2023-2024	2022-2023	Percent Change	Dollar Change
		Proposed Budget	Adopted Budget	Actual Expenditure		
2110-480-01-02	Textbooks- Reading- MS	385	385	242	0.00%	
2110-480-01-03	Textbooks- Grade 1	650			**** **%	650
2110-480-02-03	Textbooks- Grade 2	1,110	900		23.33%	210
2110-480-03-03	Textbooks- Grade 3	1,150	900		27.78%	250
2110-480-04-03	Textbooks- Grade 4	1,400	900		55.56%	500
2110-480-06-02	Textbooks- Grade 6- MS	690	905	1,137	-23.76%	-215
2110-480-11-01	Textbooks- English- HS	6,083	6,083	6,418	0.00%	
2110-480-11-02	Textbooks- English- MS	535	2,925	2,988	-81.71%	-2,390
2110-480-11-03	Textbooks - Reading - ES	5,000	33,100	11,689	-84.89%	-28,100
2110-480-21-01	Textbooks- Social Studies	13,156	18,416	19,076	-28.56%	-5,260
2110-480-21-03	Textbooks- Social St-ES	11,800	11,800	11,283	0.00%	
2110-480-31-01	Textbooks- Math- HS	4,138	24,763	1,478	-83.29%	-20,625
2110-480-31-03	Textbooks- Math- ES	18,910	20,690	18,488	-8.60%	-1,780
2110-480-33-03	Textbooks- K-5 General	7,020	7,020	7,131	0.00%	
2110-480-41-01	Textbooks- Science- HS	8,450	20,833	13,145	-59.44%	-12,383
2110-480-41-02	Textbooks- Science- MS		5,181	2,213	-100.00%	-5,181
2110-480-41-03	Textbooks - Science - ES	9,478	9,478	9,186	0.00%	
2110-480-51-01	Textbooks- Foreign Langua	11,392	4,192	2,690	171.76%	7,200
2110-480-52-01	Textbooks- ESL- HS	2,800	2,800	823	0.00%	
2110-480-52-02	Textbooks- ESL- MS	375	375	26	0.00%	
2110-480-61-01	Textbooks- Business- HS	1,740	1,740		0.00%	
2110-490-00-01	BOCES Services - HS	6,000	6,000	5,271	0.00%	
2110-490-00-02	BOCES Services - MS	4,000	4,000	7,922	0.00%	
2110-490-00-03	BOCES Services - ES	5,075	5,075	2,515	0.00%	
2110-490-00-08	BOCES Services	31,630	39,823	8,774	-20.57%	-8,193
2110-500-00-01	Office Supplies- HS	18,500	16,500	11,558	12.12%	2,000
2110-500-00-02	Supplies- Middle School	8,400	8,272	6,241	1.55%	128
2110-500-00-03	Office Supplies -ES	7,600	7,600	4,580	0.00%	
2110-500-00-05	Testing Supplies- Distric	5,750	5,750		0.00%	
2110-500-01-02	Supplies - Reading - MS	308	285	32	8.07%	23
2110-500-01-03	Supplies- Grade 1	900	900	704	0.00%	
2110-500-02-03	Supplies- Grade 2	900	900	975	0.00%	
2110-500-03-03	Supplies- Grade 3	900	900	935	0.00%	
2110-500-04-03	Supplies- Grade 4	900	900	628	0.00%	
2110-500-05-03	Supplies- Grade 5	900	900	955	0.00%	
2110-500-05-05	Supplies- ESL	1,520	1,520		0.00%	
2110-500-06-02	Supplies- Grade 6- MS	824	825	871	-0.12%	-1
2110-500-07-03	Supplies- Grade K	900	900	974	0.00%	
2110-500-08-03	Supplies - K-5	10,500	10,500	7,727	0.00%	
2110-500-11-01	Supplies- English- HS	3,365	3,365	687	0.00%	
2110-500-11-02	Supplies- English- MS	353	460	327	-23.26%	-107
2110-500-11-03	Supplies- Reading- ES	8,750	5,100	1,568	71.57%	3,650
2110-500-12-01	Supplies- Comm Tech- HS	700	700		0.00%	
2110-500-12-02	Supplies- Social Studies-	560	560	403	0.00%	
2110-500-16-02	Shared Decision Making Su			429	0.00%	
2110-500-20-03	Supplies- Enrichment- ES	185	185		0.00%	
2110-500-21-01	Supplies- Social Studies-	750	750	655	0.00%	
2110-500-21-02	Supplies- Home & Career-	7,980	7,980	6,685	0.00%	
2110-500-22-03	Supplies- Speech	440	440	385	0.00%	
2110-500-31-01	Supplies- Math- HS	1,080	1,080	1,295	0.00%	
2110-500-31-02	Supplies- Math- MS	1,100	525	614	109.52%	575
2110-500-41-01	Supplies- Science- HS	57,612	37,700	46,543	52.82%	19,912
2110-500-41-02	Supplies- Science- MS	5,136	2,208	1,226	132.61%	2,928
2110-500-41-03	Supplies- Science- ES	4,350	2,860	1,576	52.10%	1,490
2110-500-51-01	Supplies- Foreign Languag	1,325	1,325	1,601	0.00%	
2110-500-51-02	Supplies- Foreign Languag	90	325		-72.31%	-235
2110-500-51-03	Supplies- Foreign Languag	225	195	240	15.38%	30
2110-500-52-01	Supplies- ESL - HS	700	700	640	0.00%	

PROPOSED BUDGET 2024-2025

Fiscal Year: 2025

Fund: A GENERAL FUND

Budget Account	Description	2024-2025	2023-2024	2022-2023	Percent Change	Dollar Change
		Proposed Budget	Adopted Budget	Actual Expenditure		
2110-500-52-02	Supplies- ESL - MS	385	525	614	-26.67%	-140
2110-500-52-03	Supplies- ESL - ES	1,000	1,000	779	0.00%	
2110-500-61-01	Supplies- Business- HS	825	825	817	0.00%	
2110-500-71-01	Supplies- Industrial Arts	8,100	8,100		0.00%	
2110-500-71-02	Supplies- Technology- MS	5,087	5,127	4,302	-0.78%	-40
2110-500-81-01	Supplies- Health/PE- HS	3,500	3,500	3,490	0.00%	
2110-500-81-02	Supplies- Health & PE- MS	2,928	4,051	2,983	-27.72%	-1,123
2110-500-81-03	Supplies- Health & PE- ES	2,750	2,750	1,870	0.00%	
2110-500-91-01	Supplies- Music- HS	11,665	11,665	10,173	0.00%	
2110-500-91-02	Supplies- Music- MS	10,000	10,000	10,236	0.00%	
2110-500-91-03	Supplies- Music- ES	5,875	5,875	7,054	0.00%	
2110-500-91-05	Supplies- Auditorium	1,200	1,100	541	9.09%	100
2110-500-92-01	Supplies- Art- HS	25,337	25,337	23,534	0.00%	
2110-500-92-02	Supplies- Art- MS	7,317	6,500	5,817	12.57%	817
2110-500-92-03	Supplies- Art-ES	3,875	3,875	2,959	0.00%	
2110-501-00-01	Testing Supplies-HS	3,000	3,000	2,613	0.00%	
2110-502-00-01	HS Copier Supplies	24,600	24,600	24,047	0.00%	
2110-502-00-02	Copier Supplies - MS	9,176	9,176	4,460	0.00%	
2110-502-00-03	Copier Supplies - ES	3,315	3,315	3,315	0.00%	
2110-503-00-01	HS Graduation Supplies	20,000	20,000	13,041	0.00%	
2250-142-00-05	Home Tutoring Salaries	47,000	47,000	26,853	0.00%	
2250-150-00-01	Instructional Sal - HS	1,263,895	1,337,266	1,201,834	-5.49%	-73,371
2250-150-00-02	Instructional Sal - MS	1,136,193	1,126,861	1,071,985	0.83%	9,332
2250-150-00-03	Instructional Sal - ES	1,118,026	1,180,270	1,132,410	-5.27%	-62,244
2250-150-00-05	Instructional Salaries	10,000	10,000	4,232	0.00%	
2250-155-00-01	Teacher Asst Sal - HS	54,154	27,154	27,154	99.43%	27,000
2250-155-00-02	Teacher Asst Sal - MS	51,250	25,000	22,750	105.00%	26,250
2250-155-00-03	Teacher Asst Sal - ES	98,224	94,323	68,323	4.14%	3,901
2250-160-00-05	Clerical Salaries	53,390	51,708	49,342	3.25%	1,682
2250-164-00-01	Teacher Aide Sal - HS	114,105	105,605	126,597	8.05%	8,500
2250-164-00-02	Teacher Aide Sal - MS	66,353	47,295	15,324	40.30%	19,058
2250-164-00-03	Teacher Aide Sal - ES	93,385	112,605	86,021	-17.07%	-19,220
2250-164-00-05	Teacher Aide Salaries	24,500	24,500	3,025	0.00%	
2250-200-00-05	Equipment	3,000	3,000		0.00%	
2250-400-00-05	Contractual Services	350,130	350,130	281,686	0.00%	
2250-401-00-05	Conference & Travel	2,500	2,500	327	0.00%	
2250-403-00-05	Equipment Repair	4,850	4,850	1,761	0.00%	
2250-406-00-05	Travel & Memberships- Dir	2,870	2,870	2,355	0.00%	
2250-470-00-05	Out of District Tuition	300,000	300,000	193,112	0.00%	
2250-471-00-05	Foster Care Tuition	25,000	25,000		0.00%	
2250-480-00-05	Textbooks	2,500	2,500		0.00%	
2250-490-00-08	BOCES Services - PPS	776,401	873,884	426,480	-11.16%	-97,483
2250-500-00-05	Supplies	7,675	7,675	5,833	0.00%	
2250-501-00-05	Testing Supplies	3,250	3,250	51	0.00%	
2280-490-00-08	Occ. Ed - BOCES Services	405,107	395,437	308,964	2.45%	9,670
2330-490-00-08	BOCES Services - Alt ED	4,500	4,500	5,264	0.00%	
2330-491-00-08	BOCES Services - Summer	38,285	38,285	5,453	0.00%	
2610-150-00-01	Instructional Sal - HS	138,090	134,753	130,094	2.48%	3,337
2610-150-00-02	Instructional Sal - MS	101,943	98,704	92,871	3.28%	3,239
2610-150-00-03	Instructional Sal -ES	140,997	137,694	130,485	2.40%	3,303
2610-466-00-01	Library Books- High Schoo	13,325	13,325	14,734	0.00%	
2610-466-00-02	Library Books- Middle Sch	6,000	6,000	7,138	0.00%	
2610-466-00-03	Library Books- ES	6,000	6,000	7,466	0.00%	
2610-469-00-01	Periodicals & Subscriptio	3,773	3,773	3,125	0.00%	
2610-469-00-02	Periodicals & Subscriptio	1,400	1,400	1,500	0.00%	
2610-490-00-08	BOCES Services	36,908	39,431	29,717	-6.40%	-2,523
2610-500-00-01	Library Supplies- High Sc	650	650	627	0.00%	
2610-500-00-02	Library Supplies- Middle	1,250	1,250	1,273	0.00%	

PROPOSED BUDGET 2024-2025

Fiscal Year: 2025

Fund: A GENERAL FUND

Budget Account	Description	2024-2025	2023-2024	2022-2023	Percent Change	Dollar Change
		Proposed Budget	Adopted Budget	Actual Expenditure		
2610-500-00-03	Library Supplies- ES	950	950	994	0.00%	
2620-200-00-02	Equipment- Middle School	1,000	1,000		0.00%	
2620-403-00-01	Equipment Repair- High Sc	1,750	1,750		0.00%	
2620-403-00-02	Equipment Repair- Middle	2,000	2,000		0.00%	
2620-403-00-03	Equipment Repair- ES	1,000	1,000		0.00%	
2620-500-00-01	Supplies- High School	3,500	3,500	456	0.00%	
2620-500-00-02	Supplies- Middle School	3,375	3,375		0.00%	
2620-500-00-03	Supplies- ES	3,650	3,650		0.00%	
2630-160-00-01	Non-Instruct Sal - HS	175,301	205,614	215,851	-14.74%	-30,313
2630-160-00-02	Non-Instruct Sal - MS	83,749	83,749	81,749	0.00%	
2630-160-00-03	Non-Instruct Sal - ES	59,861	59,861	58,272	0.00%	
2630-160-00-05	Non-Instructional Salarie	136,061	132,848	119,665	2.42%	3,213
2630-220-00-01	Hardware- High School	24,590	24,590	21,124	0.00%	
2630-220-00-02	Hardware- Middle School	19,900	19,900	6,841	0.00%	
2630-220-00-03	Hardware- Elementary Scho	17,300	17,300	5,507	0.00%	
2630-403-00-01	Repairs & Service Contrac	23,647	22,367	5,047	5.72%	1,280
2630-403-00-02	Repairs & Service Contrac	22,647	21,367	5,047	5.99%	1,280
2630-403-00-03	Repairs & Service Contrac	22,647	21,367	5,043	5.99%	1,280
2630-403-00-05	Repairs & Service Contrac	44,029	44,029	43,808	0.00%	
2630-406-00-05	Conference & Travel	5,000	5,000	3,475	0.00%	
2630-460-00-01	Software- High School	38,101	42,552	28,814	-10.46%	-4,451
2630-460-00-02	Software- Middle School	33,070	20,548	19,650	60.94%	12,522
2630-460-00-03	Software- Elementary Sch	14,830	16,228	11,641	-8.61%	-1,398
2630-490-00-08	BOCES Services	66,210	29,935	39,894	121.18%	36,275
2630-500-00-01	Supplies- High School	49,770	49,770	54,743	0.00%	
2630-500-00-02	Supplies- Middle School	35,795	35,795	33,380	0.00%	
2630-500-00-03	Supplies- Elementary Scho	21,855	21,855	18,771	0.00%	
2805-400-00-05	Attendance - Contractual	5,000	5,000	728	0.00%	
2810-150-00-01	Instructional Sal - HS	527,442	514,705	492,040	2.47%	12,737
2810-150-00-02	Instructional Sal - MS	321,745	314,263	303,339	2.38%	7,482
2810-150-00-03	Instructional Sal - ES	133,359	133,359	131,970	0.00%	
2810-150-00-05	Instructional Sal - DW	202,892	194,431	186,350	4.35%	8,461
2810-158-00-01	Instruct Sal- Summer - HS	33,000	33,000	29,022	0.00%	
2810-158-00-02	Instruct Sal- Summer - MS	15,300	15,300	9,196	0.00%	
2810-160-00-01	Non-Instruct Sal - HS	179,100	181,590	183,506	-1.37%	-2,490
2810-160-00-02	Non-Instruct Sal - MS			68,593	0.00%	
2810-400-00-05	Contractual	5,755	5,755	2,900	0.00%	
2810-401-00-05	Conference & Travel	4,250	4,250	660	0.00%	
2810-406-00-05	Travel- Director	1,700	1,700	1,346	0.00%	
2810-410-00-05	Copier Lease & Repairs	3,700	3,700		0.00%	
2810-490-00-05	BOCES Services - Guidance	2,000	2,000	3,361	0.00%	
2810-500-00-05	Supplies	3,300	3,300	2,579	0.00%	
2810-501-00-05	Testing Supplies- Guidanc	13,250	13,250	11,068	0.00%	
2815-160-00-01	Non-Instruct Sal - HS	103,700	100,971	98,867	2.70%	2,729
2815-160-00-02	Non-Instruct Sal - MS	109,021	104,108	99,025	4.72%	4,913
2815-160-00-03	Non-Instruct Sal - ES	121,859	119,810	121,110	1.71%	2,049
2815-400-00-05	Health Contracts	21,000	21,000	12,418	0.00%	
2815-434-00-05	Medical Exams	4,500	4,500	75	0.00%	
2815-500-00-01	Supplies- Nurse Office HS	1,520	1,220	990	24.59%	300
2815-500-00-02	Supplies- Nurse Office MS	1,350	1,300	1,156	3.85%	50
2815-500-00-03	Supplies- Nurse Office ES	1,550	1,365	613	13.55%	185
2820-150-00-01	Instructional Sal - HS	108,795	105,929	101,789	2.71%	2,866
2820-150-00-02	Instructional Sal - MS	84,428	80,628	70,802	4.71%	3,800
2820-150-00-03	Instructional Sal - ES	109,429	106,619	102,628	2.64%	2,810
2820-150-00-05	Instructional Sal - DW	4,000	4,000	1,414	0.00%	
2850-151-00-01	Club Advisorships- High S	112,851	112,851	99,341	0.00%	
2850-151-00-02	Club Advisorships- Middle	61,795	61,795	55,780	0.00%	
2850-151-00-03	Club Advisorships- Elem S	34,846	39,298	32,392	-11.33%	-4,452

PROPOSED BUDGET 2024-2025

Fiscal Year: 2025

Fund: A GENERAL FUND

Budget Account	Description	2024-2025	2023-2024	2022-2023	Percent Change	Dollar Change
		Proposed Budget	Adopted Budget	Actual Expenditure		
2850-151-00-05	Club Advisorships- Distri	45,615	5,615		712.38%	40,000
2850-152-00-01	Chaperone Pay- High Schoo	43,000	43,000	25,562	0.00%	
2850-152-00-02	Chaperone Pay- Middle Sch	28,750	28,750	13,140	0.00%	
2850-152-00-03	Chaperone Pay- ES	15,000	15,000	12,041	0.00%	
2850-400-00-01	Contractual and Other	10,000	10,000	10,000	0.00%	
2850-423-00-01	School Newspaper & Seasca	6,000	6,000	3,674	0.00%	
2850-424-00-05	Music Fees - District Wid	15,000	15,000	10,752	0.00%	
2850-425-00-05	Accompanying	4,200	4,000	3,400	5.00%	200
2850-426-00-05	Uniforms- Cleaning & Alte	500	500	176	0.00%	
2850-427-00-01	High School Fall Play	8,000	7,500	3,535	6.67%	500
2850-428-00-01	High School Spring Musica	25,800	25,300	18,392	1.98%	500
2850-428-00-02	Middle School Musical	3,000	3,000	1,372	0.00%	
2850-429-00-01	HS Trips & Assemblies	3,000	3,000	1,479	0.00%	
2850-452-00-05	Police Supervision	5,000	5,000	6,912	0.00%	
2850-500-00-01	Supplies- High School	2,250	2,250	387	0.00%	
2850-500-00-02	Supplies- Middle School	1,325	1,325	1,607	0.00%	
2850-500-00-03	Supplies- ES	400	400		0.00%	
2855-150-00-01	Instructional Sal - HS	485,287	384,363	456,616	26.26%	100,924
2855-150-00-02	Instructional Sal - MS	102,500	106,500	99,771	-3.76%	-4,000
2855-153-00-05	Athletic Contest Supervis	65,000	85,000	68,210	-23.53%	-20,000
2855-200-00-05	Equipment	84,820	18,800	27,647	351.17%	66,020
2855-400-00-05	Contractual and Other	23,900	17,900	6,181	33.52%	6,000
2855-401-00-05	Conference & Travel	6,000	6,000	3,972	0.00%	
2855-403-00-05	Reconditioning Equipment	18,000	15,000	2,608	20.00%	3,000
2855-406-00-05	Dues & Assessments	23,176	23,176	20,432	0.00%	
2855-430-00-05	Awards	7,500	7,500	9,860	0.00%	
2855-431-00-05	Tournament Expenses	13,000	13,000	11,880	0.00%	
2855-432-00-05	Officials Fees- Sect XI	94,806	88,977	83,867	6.55%	5,829
2855-434-00-05	Sports Physicals	7,000	7,000	159	0.00%	
2855-452-00-05	Athletics Contest- Police	7,000	7,000	2,198	0.00%	
2855-490-00-05	BOCES Services-Athletics			392	0.00%	
2855-500-00-05	Supplies	93,000	86,000	81,840	8.14%	7,000
5540-445-00-01	Field Trips- High School			794	0.00%	
5540-445-00-03	Field Trips- Elementary S			15,400	0.00%	
5540-490-00-01	BOCES-Field Trips HS	38,500	40,500	28,792	-4.94%	-2,000
5540-490-00-02	BOCES-Field Trips MS	34,500	32,400	22,093	6.48%	2,100
5540-490-00-03	BOCES-Field Trips ES	27,000	26,460	10,242	2.04%	540
5540-490-00-05	BOCES-Regular Transporta	1,265,008	1,186,529	1,344,332	6.61%	78,479
5540-490-00-06	BOCES-Athletics Transport	300,000	340,200	230,236	-11.82%	-40,200
5540-491-00-05	BOCES-Handicapped Transpo	431,400	564,007	296,793	-23.51%	-132,607
7140-150-00-05	Summer Rec Instr.Salaries	52,500	63,000	43,865	-16.67%	-10,500
7140-400-00-05	Summer Rec Contracts	400	400	500	0.00%	
7140-407-00-05	Summer Rec Pool Rental	8,500	8,000	7,500	6.25%	500
7140-500-00-05	Summer Rec Supplies	1,850	2,250	86	-17.78%	-400
7141-150-00-05	Winter Rec Instr.Salaries	10,750	11,250	5,996	-4.44%	-500
7141-500-00-05	Winter Rec Supplies	1,950	2,000	119	-2.50%	-50
7142-150-00-05	Summer Academy Salaries	25,000		16,381	****.***%	25,000
7142-400-00-05	Summer Academy Contracts	750			****.***%	750
7142-500-00-05	Summer Academy Supplies	1,500			****.***%	1,500
8060-161-00-05	We Care Salaries	42,500	42,500	37,179	0.00%	
8060-500-00-05	We Care Supplies	2,500	2,500	2,405	0.00%	
8065-152-00-05	Auditorium Salaries	4,000	4,000		0.00%	
9010-800-00-05	Employee Retirement Syste	963,000	784,700	650,236	22.72%	178,300
9020-800-00-05	Teacher Retirement	2,547,441	2,706,380	2,689,188	-5.87%	-158,939
9030-800-00-05	Board Share FICA	2,694,000	2,572,903	2,414,254	4.71%	121,097
9040-800-00-05	Workers Compensation	211,488	246,737	192,262	-14.29%	-35,249
9045-800-00-05	Life Insurance	13,957	14,382	4,344	-2.96%	-425
9050-800-00-05	Unemployment Insurance	112,050	83,300	13,622	34.51%	28,750

WESTHAMPTON BEACH UFSD

PROPOSED BUDGET 2024-2025

Fiscal Year: 2025

Fund: A GENERAL FUND

Budget Account	Description	2024-2025	2023-2024	2022-2023	Percent Change	Dollar Change
		Proposed Budget	Adopted Budget	Actual Expenditure		
9055-800-00-05	Disability Insurance	16,500	16,500	14,801	0.00%	
9060-153-00-05	Declination Payments	1,360,000		1,223,422	****.***%	1,360,000
9060-800-00-05	Medical Insurance	6,950,000	7,898,554	5,808,514	-12.01%	-948,554
9060-801-00-05	Dental Insurance	228,875	234,075	200,446	-2.22%	-5,200
9060-803-00-05	Medicare Reimbursements	550,000			****.***%	550,000
9089-800-00-05	Other Employee Benefits	1,330,798	68,000	7,500	1857.06%	1,262,798
9711-610-00-05	Term Bond Principal	2,870,720	3,265,000	3,370,000	-12.08%	-394,280
9711-710-00-05	Term Bond Interest	605,130	210,850	364,750	187.00%	394,280
9760-710-00-05	T.A.N. Interest	468,750	403,000	402,778	16.32%	65,750
9787-610-00-05	Installation Debt Laptops	652,768	652,768	652,752	0.00%	
9901-930-00-05	Transfer- Lunch Fund			9,556	0.00%	
9901-950-00-05	Transfer to Special Aid F	38,875	40,000	22,519	-2.81%	-1,125
9950-900-00-05	Transfer to Capital Funds	1,000,000	1,000,000	1,006,000	0.00%	
Total GENERAL FUND		64,879,213	62,994,351	58,858,337	2.99%	1,884,862

****Please use Chrome or Firefox browsers when entering the Business Portal to complete the PTRC. Internet Explorer is NOT recommended.****

Note: Some data elements of the Property Tax Report Card have been revised or renamed to more closely follow the Property Tax Cap calculations districts complete on the Office of the State Comptroller website. Please see the Help text above for definitions. Additional guidance on the Property Tax Levy Limit is available on the Office of Educational Management Services website:
<http://www.p12.nysed.gov/mgtserv/propertytax/taxcap/>.

Please also submit an electronic version (PDF or Word) of your school district's 2024-25 Budget Notice to: emscmgt@nysed.gov. This will enable us to help correct any formula or data entry discrepancy quickly.

Notice: The Enacted Budget allows school districts to establish a reserve fund for NYS Teachers' Retirement System Contributions, effective immediately. This reserve, if applicable, should be reported in the Schedule of Reserves under 'Other Reserve' and with a description that says: "To fund employer retirement contributions to the New York State Teachers' Retirement System (TRS.)"

Form Due - April 29, 2024

Form Preparer Name: JACQUELINE PIRRO
Preparer's Telephone Number: (631)288-3800

Shaded Fields Will Calculate	Budgeted 2023-24 (A)	Proposed Budget 2024-25 (B)	Percent Change (C)
Total Budgeted Amount, not including Separate Propositions	62,994,351	64,879,213	2.99 %
A. Proposed Tax Levy to Support the Total Budgeted Amount ¹	33,584,341	34,580,877	
B. Tax Levy to Support Library Debt, if Applicable			
C. Tax Levy for Non-Excludable Propositions, if Applicable ²			
D. Total Tax Cap Reserve Amount Used to Reduce Current Year Levy, if Applicable			
E. Total Proposed School Year Tax Levy (A+B+C-D)	33,584,341	34,580,877	2.97 %
F. Permissible Exclusions to the School Tax Levy Limit	4,923,931	4,887,297	
G. School Tax Levy Limit, <u>Excluding</u> Levy for Permissible Exclusions ³	28,660,410	29,693,580	
H. Total Proposed Tax Levy for School Purposes, <u>Excluding</u> Permissible Exclusions and Levy for Library Debt, Plus Prior Year Tax Cap Reserve (E-B-F+D)	28,660,410	29,693,580	
I. Difference: (G-H);(negative value requires 60.0% voter approval) ²	0	0	
Public School Enrollment	1,727	1,612	-6.66 %
Consumer Price Index			4.12 %

¹ Include any prior year reserve for excess tax levy, including interest.

² Tax levy associated with educational or transportation services propositions are not eligible for exclusion under the School Tax Levy Limit and may affect voter approval requirements.

³ For 2024-25, includes any carryover from 2023-24 and excludes any tax levy for library debt or prior year reserve for

excess tax levy, including interest.

	Actual 2023-24 (D)	Estimated 2024-25 (E)
Adjusted Restricted Fund Balance	6,995,639	7,350,659
Assigned Appropriated Fund Balance	950,000	925,000
Adjusted Unrestricted Fund Balance	2,519,774	2,595,169
Adjusted Unrestricted Fund Balance as a Percent of the Total Budget	4.00 %	4.00 %

Schedule of Reserve Funds

Reserve Type	Reserve Name	Reserve Description *	3/31/24 Actual Balance	6/30/24 Estimated Ending Balance	Intended Use of the Reserve in the 2024-25 School Year (Limit 200 Characters)**
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Note: Be sure to click on the Save button at the bottom after each additional Reserve you add under Capital, Property Loss, Liability, or Other Reserve.

Capital		For the cost of any object or purpose for which bonds may be issued.	<input type="text"/>	<input type="text"/>	
Repair		For the cost of repairs to capital improvements or equipment.	<input type="text"/>	<input type="text"/>	
Workers Compensation	WORKERS COMPENSATION RESERVE	For self-insured Workers Compensation and benefits.	1,026,039	1,073,038	To fund \$200,000 in anticipated workers compensation expenses
Unemployment Insurance	UNEMPLOYMENT RESERVE	For reimbursement to the State Unemployment Insurance Fund.	408,923	428,922	NO INTENDED USE
Reserve for Tax Reduction		For the gradual use of the proceeds of the sale of school district real property.	<input type="text"/>	<input type="text"/>	
Mandatory Reserve for Debt Service		For proceeds from the sale of district capital assets or improvement, restricted to debt service.	<input type="text"/>	<input type="text"/>	
Insurance		For liability, casualty, and other types of uninsured losses.	<input type="text"/>	<input type="text"/>	
Property Loss + (add)		To cover property loss.	<input type="text"/>	<input type="text"/>	
Liability		To cover incurred liability claims.	<input type="text"/>	<input type="text"/>	

Tax Certiorari		For tax certiorari settlements.	<input type="text"/>	<input type="text"/>	
Reserve for Insurance Recoveries		For unexpended proceeds of insurance recoveries at fiscal year end.	<input type="text"/>	<input type="text"/>	
Employee Benefit Accrued Liability	RESERVE FOR EMPLOYEE BENEFITS/ACCRUED LIABILITY	For accrued 'employee benefits' due to employees upon termination of service.	3,326,517	3,141,517	To fund \$605,000 in anticipated employee benefit expenses
Retirement Contribution	RETIREMENT CONTRIBUTION RESERVE	For employer retirement contributions to the State and Local Employees' Retirement System.	2,234,160	1,853,559	To fund \$375,000 in anticipated pension expenses
Reserve for Uncollected Taxes		For unpaid taxes due certain city school districts not reimbursed by their city/county until the following fiscal year.	<input type="text"/>	<input type="text"/>	
Single Other Reserve	RETIREMENT CONTRIBUTION RESERVE	To fund employer retirement contributions to the New York State Retirement System (TRS)	0	500,000	NO INTENDED USE

* **NYSED Reserve Guidance:**
http://www.p12.nysed.gov/mgtserv/accounting/docs/reserve_funds.pdf

OSC Reserve Guidance:
<http://osc.state.ny.us/localgov/pubs/listacctg.htm#reservefunds>

****Provide a brief, but specific, statement of the planned use and appropriation for the reserve in SY 2024-25. Mention any capital expenditures that will need to be voted upon in the upcoming Budget Vote.**

Save	Reset	Save & Ready
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RESOLUTION

BE IT RESOLVED that the Board of Education approves the closing of school on Friday, May 24, 2024, in the event that no further emergency closing days are needed prior to that date.

Westhampton Beach Union Free School District
Board of Education

WESTHAMPTON BEACH UFSD
REQUEST FOR BUDGET TRANSFER
2023-2024 SCHOOL YEAR

Requestor: J. Pirro

Date of Request: 4/10/2024

Budget Code to Transfer TO:

Code Number: A2110.501.00.01

Code Title: HS - Testing Supplies

Amount to Transfer: \$ 7,750.00

Budget Code to Transfer FROM:

Code Number: A2620.500.00.01 (\$3,500), A2850.500.00.01 (\$2,250) A2110.502.00.01 (\$2,000)

Code Title: Supplies - High School

Reason for Transfer:

To fund the purchase of student desks used for testing.

Back-up attached

**PLEASE FORWARD COMPLETED FORM TO THE BUSINESS OFFICE FOR APPROVAL.
THE BUSINESS OFFICE SHALL THEN FORWARD IT TO THE SUPERINTENDENT'S
OFFICE FOR FINAL APPROVAL.**

J. Pirro 4/10/24
Asst. Supt for Business Date

Superintendent Date

Transfer #

Transfer Made By

Transfer Date

Board of Education Approval Required (for over \$10,000)

Date of BOE Approval _____

WESTHAMPTON BEACH UFSD

Budget Status Report As Of: 04/10/2024

Fiscal Year: 2024

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
2110-502-00-01	HS Copier Supplies	24,600.00	0.00	24,600.00	15,111.02	7,098.23	2,390.75
Total GENERAL FUND		24,600.00	0.00	24,600.00	15,111.02	7,098.23	2,390.75

WESTHAMPTON BEACH UFSD

Budget Status Report As Of: 04/10/2024

Fiscal Year: 2024

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
2850-500-00-01	Supplies- High School	2,250.00	0.00	2,250.00	0.00	0.00	2,250.00
Total GENERAL FUND		2,250.00	0.00	2,250.00	0.00	0.00	2,250.00

WESTHAMPTON BEACH UFSD

Budget Status Report As Of: 04/10/2024

Fiscal Year: 2024

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
2620-500-00-01	Supplies- High School	3,500.00	0.00	3,500.00	0.00	0.00	3,500.00
Total GENERAL FUND		3,500.00	0.00	3,500.00	0.00	0.00	3,500.00

WESTHAMPTON BEACH UFSD
REQUEST FOR BUDGET TRANSFER
2023-2024 SCHOOL YEAR

Requestor: MaryAnn Milton

Date of Request: 04-04-2024

Budget Code to **Transfer TO:**

Code Number: A-1320-400-00-05

Code Title: External Auditor

Amount to Transfer: \$ \$27,300.00

Budget Code to **Transfer FROM:**

Code Number: A9040-800-00-05

Code Title: Worker's Compensation

Reason for Transfer:

To Correct allocation of audit fee and preparation of financial statements for FY 06/30/2024 to the proper school year.

Back-up attached

**PLEASE FORWARD COMPLETED FORM TO THE BUSINESS OFFICE FOR APPROVAL.
THE BUSINESS OFFICE SHALL THEN FORWARD IT TO THE SUPERINTENDENT'S
OFFICE FOR FINAL APPROVAL.**

 4/4/2024
Asst. Supt for Business Date

Superintendent Date

Transfer #

Transfer Made By

Transfer Date

Board of Education Approval Required (for over \$10,000)

Date of BOE Approval _____

Description	Date	Check #	Amount
2022-2023 # 3	09/15/23	143568	9,150.00
2022-2023 # 4	12/14/23	144987	9,150.00
2022-2023 Prepare FS	11/02/23	144576	7,500.00
2023-2024 # 1			11,350.00
2023-2024 # 2			11,350.00
2023-2024 # 3			11,350.00
2023-2024 # 4			11,350.00
			71,200.00
2023-2024 Encumbrances			(43,900.00)
Budget Transfer Requested			27,300.00
2022-2023 Audit Fee	36,600.00		
2022-2023 Prepare FS	7,500.00		
	44,100.00		
2023-2024 Audit Fee	37,700.00		
2023-2024 Prepare FS	7,700.00		
	45,400.00		

WESTHAMPTON BEACH UFSD

Budget Status Report As Of: 04/04/2024
Fiscal Year: 2024

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
9040-800-00-05	Workers Compensation	246,737.00	0.00	246,737.00	211,488.00	0.00	35,249.00
Total GENERAL FUND		246,737.00	0.00	246,737.00	211,488.00	0.00	35,249.00

Westhampton Beach Union Free School District
Business Office

To: Carolyn Probst, Superintendent

From: Jacqueline Pirro, Assistant Superintendent for Business



Date: April 3, 2024

Re: Resolution for Procurement of Special Education and Related Service Providers

The district has prepared an RFP for special education and related educational service providers and have offered the districts of Quogue and East Quogue to join us in an effort to have more providers respond competitively. That said, the attached resolution will permit the joint efforts of the three districts. The same resolution will be on the board agendas of both Quogue and East Quogue at their respective board meetings on April 16th. This process does not bind any of the districts to contract with any vendor but simply provides the options of service providers at set rates.

If you have any questions or require additional information, please let me know.

WHEREAS, under the provisions of § 119-o of the General Municipal Law, school districts have the power to enter into agreements among themselves to do jointly all that which they are empowered to do individually;

WHEREAS, § 119-o of the General Municipal Law permits school districts to jointly purchase goods and services by cooperatively preparing specifications, advertising for and opening bids, and awarding contracts;

WHEREAS, the Board of Education of the Westhampton Beach Union Free School District (“District”) has determined that it would be beneficial for the District to join an RFP for the procurement of special education and related service providers with the Board of Education of East Quogue Union Free School District and Quogue Union Free School District; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Westhampton Beach Union Free School District hereby authorizes the President of the Board of Education and the Assistant Superintendent for Business to join an RFP for the procurement of special education and related service providers hosted by the Westhampton Beach Union Free School District and thereby enter into contract(s) with successful proposers for special education services as set forth in the Specifications.

Adopted and approved this ___ day of April, 2024.

By: Board of Education of the Westhampton Beach Union Free School District



JOHN A. GRILLO
ARCHITECT, P.C.
1213 MAIN STREET
PORT JEFFERSON, NY 11777

TEL: (631) 476-2161

JAGarchitect.com

FAX: (631) 476-9846

April 8, 2024

Ms. Jacqueline I. Pirro
Assistant Superintendent for Business
Westhampton Beach UFSD
340 Mill Road
Westhampton Beach, NY 11978

RE: Westhampton Beach UFSD
2022 Bond Issue Related Capital Improvement Program
SED No.: 58-09-02-02-0-003-016 - Westhampton Beach ES

Dear Ms. Pirro:

We have reviewed the bids received on April 2, 2024, for the work of the above referenced project. We recommend awards of contracts as follows:

Contract No. 1: Roof Reconstruction:

We recommend the award of Contract No. 1 be made to the lowest responsible bidder as follows:

PTS General Construction LLC
63 Jacklyn Court
Inwood, NY 11096
516-510-9199

FAX 516-371-1170

in the following amount:

1. Base Bid: \$3,336,000.00

Contract No. 2: General Construction:

We recommend the award of Contract No. 2 be made to the lowest responsible bidder as follows:

Renu Contracting & Restoration
1215 Sunrise Highway
Copiague, NY 11726
631-782-1020

FAX 631-768-9056

in the following amount:

1. Base Bid:	\$1,433,000.00	
a. Alternate 1 - Painting of All Walls Throughout The Entire Building Except Storage Closets, Typical CMU, Drywall and Plaster:	\$103,000.00	

2. Total Base Bid Plus Alternate:		\$1,493,000.00 *

* The Total Base Bid Plus Alternate shown reflects a voluntary discount, in the amount of \$43,000.00, for the award of the Base Bid and Alternate 1.

Contract No. 3: Plumbing Reconstruction:

We recommend the Board of Education reject all bids received for Contract No. 3 - Plumbing Reconstruction and this work be rebid in the near future.

Contract No. 4: Electrical Reconstruction:

We recommend the award of Contract No. 4 be made to the lowest responsible bidder as follows:

CDJ Electric, Inc.
91 Bridge Road
Hauppauge, NY 11788
631-831-9672

FAX 631-232-2958

in the following amount:

1. Base Bid:	\$1,700,000.00
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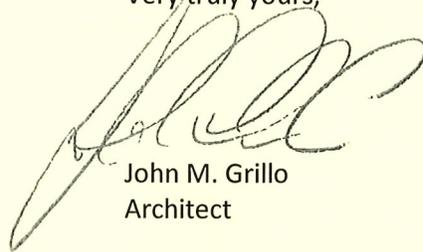
RECAP:

Contract No. 1 - Roof Replacement:	\$3,336,000.00
Contract No. 2 - General Construction:	\$1,493,000.00
Contract No. 4 - Electrical Reconstruction:	\$1,700,000.00

Total All Recommended Awards:	\$6,529,000.00

If additional information is required, please don't hesitate to contact our office.

Very truly yours,

A handwritten signature in black ink, appearing to read 'John M. Grillo', written in a cursive style.

John M. Grillo
Architect

JMG:kw

cc: G. Gonzalez - PEC

2022 BI - ES - Rec Ltr



WESTHAMPTON BEACH UNION FREE SCHOOL DISTRICT

340 MILL ROAD, WESTHAMPTON BEACH, NEW YORK 11978

(631) 288-3800 Fax: (631) 288-6509

William A. Fisher
Assistant Superintendent for Personnel and Instruction

Carolyn J. Probst, Ed.D.
Superintendent of Schools

TO: Carolyn J. Probst
FROM: William A. Fisher 
DATE: April 8, 2024
RE: Field Trip Request/ES Grade 5 FT, Boston, MA, May 30-31, 2024

Attached is an overnight field trip request from Jennifer Kulesa Kast to take the entire fifth grade to Boston, MA, to reinforce their social studies curriculum on colonization and the American Revolution, May 30-31, 2024.

Please place it on the Board of Education agenda for action.

WAF/lh



WESTHAMPTON BEACH PUBLIC SCHOOLS

REQUEST FOR FIELD TRIP

Must be submitted 2 weeks prior to trip

From: J. Kost Date of Application: 4/3/24

Authorization is requested for this field trip at full expense to the School District.

Authorization is requested for transportation only.

PURPOSE: to reinforce our Social Studies curriculum on colonization and the American Revolution

DESTINATION: Boston, MA

DATE(S) OF EVENT: May 30 & 31st, 2024

TIME OF DEPARTURE: 5:30am 5/30 TIME OF RETURN: 5:30pm 5/31

SUBSTITUTE NEEDED: Yes No

Description and Number of Students Participating in Field Trip: entire 5th grade

Form of Transportation needed: (indicate number of vehicles)

Personal Car _____ Mini-Bus _____ Bus 2x coach buses

List Additional Chaperones:

H. Dileo
K. Mercready
F. Musumeci

D. Perez
K. Wilson

ANTICIPATED EXPENSES:* (Purchase Order must accompany this form)

Registration/Admission Fee: \$ 265

If personal car: number of miles at .58 p/m _____

Tolls: _____

Meals: _____

NO EXTRA PAY TOTAL \$ 265

APPROVAL ROUTE

[Signature]
1- Building Principal/Date

2-Asst. Superintendent for
Personnel & Instruction/Date

3-Business Official/Date

- cc: 1) Personnel Office 2) Business Office 3) Building Principal 4) Teacher 5) Transportation

*RECEIPTS will be necessary to receive reimbursement of expenses. To avoid payment of tax (not reimbursable) request tax forms from the Business Office.

FIELD TRIPS AND EXCURSIONS EXHIBIT

REQUEST FOR SCHOOL SPONSORED TRIP REQUIRING BOARD APPROVAL

Please complete all information requested and attach supporting back-up information. This form must be submitted to the Office of Staff Services no later than two weeks prior to the Board of Education meeting at which the request will be considered.

1. Staff member(s) requesting the trip: J. Kast grade 5

2. Destination, education purpose of trip, and value to the students: _____

Boston, MA - to reinforce our Social Studies curriculum units on colonization and the American Revolution

3. Which students will participate:

a. Number of students 66

b. Grade levels 5

c. Group(s) _____

d. Name (if known) _____

4. Method of Participant Selection: n/a

5. Dates:

a. Specify day(s) and date(s) May 30 & 31, 2024

b. Are these school days? yes

6. Means of Transportation coach bus

Transportation Company Name: Hampton Jitney

Approximate length of traveling time (one way) 3 hrs to Lexington Green (including cross sound ferry) from Orient

7. Chaperone(s): J. Kast, H. Dileo, K. Mercready, F. Musumeci,
D. Perez, K. Wilson

8. Date of last participation for a similar trip: June 1 & 2, 2023

9. COST FUNDING SOURCE

Transportation	11,379.92	district
Admission	} \$265	
Food		
Lodging		
Participation Fees		
Other		
TOTALS		

10. Accommodations will be at: Marriott Hotel Quincy, MA

11. Arrangements for student(s) who cannot afford to pay: - principal's fund (SCAF)
- money raised through fund raisers for trip

12. Organization sponsoring the program: _____

13. Substitutes needed?: YES _____ NO How Many? _____

Dates Needed: _____

14. Other pertinent information: _____

15. Meeting date to be considered by the Board: _____

16. Signature of Teacher or Staff member in charge: [Signature]

17. Signature of Principal recommending trip: _____

Date: 4/4/24

Boston Itinerary

All times are approximate and may change while we are on the trip.

Thursday, May 30, 2024

5:10- Arrive at school

5:30- Depart school

7:00- Ferry departs from Orient Point

8:45- Ferry arrives in New London, CT.

10:15- Arrive at Lexington Green

Address: 1625 Massachusetts Avenue, Lexington MA

11:00- Arrive at Concord Bridge

Address: 174 Liberty Street, Concord MA

11:45 Lunch on the bus on route to Boston

12:30-2:30 Museum of Science (including IMAX movie)

Address: Museum of Science Driveway, 02114

3:00 Walking tour of North End (Bus #1), including/Boston Tea Party Museum (Bus#1)

Address: Hanover Street

Paul Revere's House and Old North Church

Address: 193 Salem St. Boston, MA 02113

5:00 Boston Tea Party Museum (Bus #2)

Address: 193 Salem St. Boston, MA 02113

6:00 Dinner at Quincy Market

Address: 206 S. Market Street Boston, MA. 02109

7:00 Depart Boston for the hotel: Boston Marriott Quincy

Address: 1000 Marriott Drive Quincy, MA

7:30 Arrive in Quincy

9:30- Lights Out

Friday, May 31, 2024

6:30- Wake-up call

7:30- Full Breakfast at the Hotel

8:30- Depart Hotel for Plymouth

Address: 137 Warren Avenue, Plymouth, MA 02360

9:30- Walking Tour "In the Footsteps of the Pilgrims"

10:15- Tour Plymouth Plantation

Noon- Lunch on the bus and depart for New London

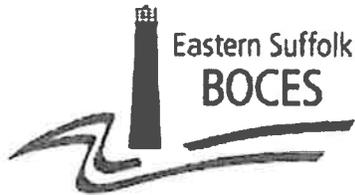
3:00- Ferry departs New London, CT.

5:30- Busses arrive at school

Hotel Accommodations:

Boston Marriott Quincy

Quincy, MA.(617) 472-1000



Educational Services That Transform Lives

David Wicks
District Superintendent/
Chief Executive Officer

James Stucchio
Associate Superintendent for
Management Services

Susan Maddi, CPA
Director of Administrative Services

Joseph Leanick
Transportation Administrator

August 1, 2023

COACH TRIP CONFIRMATION

SCHOOL / DISTRICT: Westhampton Beach

REQUESTED BY: Marie Kampfer

DEPARTURE INFORMATION:

Date: Thursday, May 30, 2024

Pick up Point: Westhampton Beach Elementary 379 Mill Rd. Westhampton Beach

Departure Time: 5:30 AM

TRANSPORT TO: Boston
N. Bridge, Museum, Paul Revere, Tea Party, Quincy, Marriot

RETURN TRIP INFORMATION:

Date: Friday, May 31, 2024

Return to: Westhampton Beach Elementary 379 Mill Rd. WHB

Return time at school Approximately 7:30 PM (Departing Boston @ 12 PM)

CONTRACTOR: Hampton Jitney

Phone Number: 631-283-4600

Number of Coaches & Seating Capacity: 2 - 51 passengers

SPECIAL REQUIREMENTS: Based on the above information, the cost per coach bus will be \$ 4,120. This does not include the cost of the ferry and passengers. District is responsible for ferry arrangements, including drivers' ferry tickets. District is also responsible for individual hotel accommodations for each driver, at the same hotel if possible (with motorcoach parking). Please submit this information to Regional Transportation at least 3 weeks before the scheduled trip. ***Please see below for itinerary***

If there are any additions, changes, or deletions, please notify Eastern Suffolk BOCES by email or by faxing the details to 631-240-8960/8958 ASAP.



The Barton Avenue Armory • Transportation
100 Barton Avenue • Patchogue, NY 11772
631-472-6480 • fax: 631-240-8959 • www.esbores.org

WALKER TOURS, L.L.C.

Linda Walker Indek
President
17 Adams Road
Cohasset, MA 02025

Telephone 781-383-0961
Fax 800-915-6896
walkertours@comcast.net

TERMS AND CONDITIONS

Deposits and final payment: An initial deposit of \$3000 will be due with signed contract 14 days from receipt of contract. A rooming list is due 30 days prior to arrival. Upon receipt of the rooming list, we will send an invoice and final payment will be due in our office 14 days prior to arrival.

Room Blocks: Walker Tours LLC reserves a 30-room block unless more or less are initially required. After we send the rooming list to the reserved accommodations and any unwanted rooms are released, any reservations received after that time will be accepted on a space available basis only and not guaranteed at the group rate.

Tour Cancellation Policy: Tour cancellations must be submitted in writing to Walker Tours LLC 45 days or more prior to arrival for full refund. Cancellations occurring between 31 and 45 days prior to arrival may be subjected to a \$100.00 administration fee. Cancellations received 30 days or less prior to arrival will be subject to a \$100.00 administration fee and all vendor assessed charges.

Included gratuities; Gratuities for meals are priced into the tour package.

Not included gratuities: Gratuities for tour guides/ drivers, suggested tip \$2 per person per day.

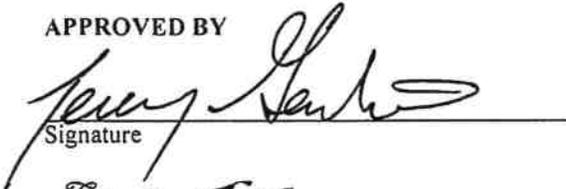
Subject to change: Walker Tours LLC reserves the right to substitute hotels of comparable quality and adjust sightseeing schedules as needed.

Responsibility Clause: Walker Tours LLC in common with other companies, acts only as an agent in arranging the accommodations, restaurants, attractions, motor coach transportation and sight-seeing reservations, therefore, does not assume responsibility and cannot be liable for delays, theft, accidents, loss, damage or injury to person or property or for any condition beyond its control, or for loss or expense occasioned thereby.

Arbitration: Any controversy or claim arising out of or relating to this contract, or the breach thereof, shall be settled by arbitration in accordance with the rules of the American Arbitration Association and judgment upon the award rendered by the arbitrator "arbitrators" may be entered in any court having jurisdiction thereof.

Please sign and return. Thank you!

APPROVED BY


Signature

Linda Indek

Linda Walker Indek
Walker Tours, LLC

January 17, 2024
Date

Charge same to 5th Grade account.
NAME OF ACTIVITY

**PAYMENT ORDER TO THE CENTRAL TREASURER
EXTRA CLASSROOM ACTIVITY FUND**

Jan 17, 2024

VERIFICATION OF AVAILABLE BALANCE:

UNENCUMBERED BALANCE \$ _____
DEPOSIT \$ _____
BALANCE \$ 3649.95
AMOUNT OF THIS PAYMENT ORDER \$ 3000.00
AVAILABLE BALANCE AFTER PAYMENT OF THIS ORDER \$ 649.95

YOU ARE AUTHORIZED TO ISSUE A CHECK
Pay to the Order of Walker Tours, L.L.C.
In the amount of Three Thousand Dollars \$ 3,000.00
For 5th Grade Boston Tour 5/30 5/31 as per attached Invoice
and charge same to 5th Grade SCAFE Activity
NAME OF ACTIVITY
INITIAL WHEN POSTED SH
DATE OF APPROVAL 1/17/24
Order # 0692
Check # 2894

SPONSORED BY Laura Hansen ACTIVITY TREASURER OR RECIPIENT
APPROVED _____ FACULTY ADVISOR

CHIEF FACULTY COUNSELOR

WESTHAMPTON BEACH ELEMENTARY SCHOOL STUDENT COUNCIL 2894
51-7218/2211
80660

Date January 17, 2024

Pay to the Order of Walker Tours, L.L.C. \$ 3,000.00
Three Thousand & 00/100 Dollars Dollars

People's United Bank
peoples.com

For 5th Gr. Boston Tour Laura Hansen

⑆ 221172186⑆ 0410036222⑈ 2894

CHECK ARMOR
Photo Safe Deposit
Details on back

PO Date:

3/18/2024

PURCHASE ORDER

WESTHAMPTON BEACH UFSD

BUSINESS OFFICE

340 MILL ROAD

WESTHAMPTON BEACH, NY 11978

Purchase Order No.

24-01592



Contact: PH. (631)288-3800 FAX (631)288-4828

Order To:	Ship To:
CROSS SOUND FERRY SERVICES, INC. 2 FERRY STREET NEW LONDON, CT 06320 Contact: 631-323-2525 E-Mail: JNORRIGIAN@LONGISLANDFERRY.C OM	WESTHAMPTON BEACH UFSD ELEMENTARY SCHOOL 379 MILL ROAD WESTHAMPTON BEACH, NY 11978 Contact: EMAIL: JGARRITANO@WHBSCHOOLS.ORG CC: LHANSEN@WHBSCHOOLS.ORG

005287

HANSENELEM

Requestor	Location	Requisitioner	Programs
ELEMENTARY SCHOOL PRINCIPAL	ELEMENTARY SCHOOL	JEREMY GARRITANO	

Order Quantity	Item Description	Unit Cost	Extended Cost
1.00 EA	5TH GRADE BOSTON TRIP 2 BUSES BASED ON 45' (\$4.60 PER FOOT) PASSENGERS: 32 ADULTS @ \$22.00 EACH, EACH WAY MINUS 10% DEPARTING: ORIENT POINT TO NEW LONDON ON THURSDAY, MAY 30TH @ 7AM RETURNING: NEW LONDON TO ORIENT POINT ON FRIDAY, MAY 31ST @ 3PM SUB TOTAL: \$3,286.00 GROUP PASSENGER 10%: -\$245.80 FUEL SURCHARGE (AT 3.3%) : + \$99.72 TOTAL: \$3,139.92	3,139.9200	3,139.92

Total 3,139.92

Budget Code	Percentage	PO Amount	Encumbrance
A-5540-445-00-03	100.00%	3139.92	3139.92
TOTAL		3139.92	3139.92

Page # 1

Cross Sound Ferry Services, Inc.

2 Ferry St.
P. O. Box 33
New London, CT

www.longislandferry.com

Reservations (860) 443-5281
(631) 323-2525
Fax (860) 443-0281
E-mail info@longislandferry.com

An Affirmative Action/Equal Opportunity Employer

Group Reservation Invoice

Jeremy Garritano
West Hampton Beach 5th Grade
379 Mill Rd
West Hampton Beach, NY 11978

Phone: 631-288-3800 ext. 252
Email: jgarritano@whbschools.org

Vehicle: 2 busses based on 45' (\$4.60 per foot)
Passengers: 32 adults at \$22 each, each way minus 10%
70 children (under the age of 12) at \$7.50 each, each way minus 10%

Departing: Orient Point to New London on Thursday, May 30th at 7 am
Returning: New London to Orient Point on Friday, May 31st at 3 pm

Sub Total:	\$3,286.00
Group passenger 10%	- \$245.80
Fuel Surcharge (at 3.3%)	+ \$ 99.72
Total owed (as of 3/8)	\$3,139.92

Price would change if the footage on the bus is different, or there are a different number of passengers. The fuel surcharge is reevaluated every week and can go up or down, as of today, 3/8, it is 3.3%

Please make checks payable to Cross Sound Ferry and mail to P.O. Box 33, New London, CT 06320 OR call our Reservations Department at 860-443-5281 or 631-323-2525 to make a credit card payment. Since there is a question about the length, I would recommend calling to book, or to verify pricing if you are mailing in a check.

Space cannot be reserved until payment is received in full.

Terms and Conditions:

All vehicles over 20 feet in length or 7 feet in width or any vehicle towing a trailer and motorcycles must arrive and have boarding passes in hand **at least 30 minutes** prior to departure time or your reservation **will be cancelled**, and you will be placed on standby.

Cross Sound Ferry Services, Inc.

2 Ferry St.
P. O. Box 33
New London, CT

www.longislandferry.com

Reservations (860) 443-5281
(631) 323-2525
Fax (860) 443-0281
E-mail info@longislandferry.com

An Affirmative Action/Equal Opportunity Employer

Changes to departure dates or times should be made at least two hours prior to sailing and are subject to availability and other restrictions. **Any changes to a reservation may result in additional charges. Unused reservations or those not cancelled prior to departure time will be subject to forfeiture of the entire amount.** Reservations are non-transferable. Fares are subject to change and Cross Sound reserves the right to re-price a reservation that is changed after it was originally booked. Please call Cross Sound Ferry at 860-443-5281 or 631-323-2525 for changes, cancellations, group sales and general information.

*Full Terms and Conditions will be included in the email confirmation that will be sent once full payment has been received and the reservation has been confirmed.

FIELD TRIP POLICY GUIDELINES

The Board of Education recognizes that field trips taken for educational purposes are an important part of the school curriculum. It is the goal of the Board that every child will participate in a variety of field trips during his or her years in the Westhampton Beach School System. These trips will augment the curriculum and broaden the educational experience of each participant. In order to assist in the planning of any field trip requiring approval, the Board will either approve or disapprove the request with specific reasons, in a reasonable timeframe.

Requirements

The Board encourages overnight field trips for educational purposes provided that they are well planned in advance, involving teachers, students and parents. Each trip must be chaperoned consistent with Board Policy, and those parents, teachers, and members of the community who serve in this capacity, should be given a clearly written list of their responsibilities when they are asked to participate. After each overnight trip, all parents, teachers, administrators, and students will be involved in an evaluation including recommendations for the future. The learning experiences gained from each field trip should be integrated meaningfully into the regular program. A signed parental/guardian permission slip will be required for each child participating in a field trip.

Types of Field Trips

1. Day Trips - Students in grades K-12 will profit from day trips to local sites of interest. Costs of busing will be paid by the school and the participating teachers can recommend the source of admission fees. Such field trips must be recommended by the Building Principal to the Superintendent of Schools for approval.
2. Overnight Trips - Students in grades 5-12 can profit from overnight field trips. For such trips the following rules should be observed:
 - A. The length of overnight field trips shall not ordinarily exceed two (2) school nights.
 - B. Overnight trips should ordinarily return home no less than one week before any exams are to be administered (i.e., New York State Assessments, SAT/ACT, AP exams, etc.).
 - C. Overnight field trips shall ordinarily be planned within the budgetary allotment. Appropriate cost factors shall be 1/3 from the school district, and the remaining 2/3 from the students, parents, and fundraising. However, no child will be refused participation in a field trip due to a lack of financial support. Such cases of financial hardship will be resolved by the Principal. Every child can benefit from actively working with his or her classmates to raise the necessary funds for the trip.
 - D. All overnight field trips shall be planned as early in the school year as possible. These field trips shall ordinarily receive final approval from the Board at least 30 days before the trip is scheduled to leave.
 - E. Overnight field trips will be recommended by the Superintendent to the Board for action.

An overnight field trip request will be evaluated and a decision rendered based upon submission of:

- A. A detailed itinerary of the trip including educational activities, accommodations, and travel arrangements.
- B. A chaperone plan consistent with Board Policy.
- C. A detailed budget including fundraising plan.
- D. Assurance that parents/guardians have been included in the planning and have given written approval for their children's participation. In any case where the parents/guardians will not approve participation, the Board requires a plan for a comparable educational experience at the school building for such students during the duration of the trip.

Other Considerations

1. As a rule there shall be one chaperone for every 10 students. At least two chaperones are required for any trip (preferably one of each gender if appropriate), unless specifically approved by the Board.
2. Where the district has provided transportation to students enrolled in such district to a school sponsored field trip, extracurricular activity or any other similar event, it shall provide transportation back to either the point of departure or to the appropriate school in the district, unless intervening circumstances make such transportation impractical. In cases where intervening circumstances make transportation of a student back to the point of departure or to the appropriate school in the district impractical, a representative of the school district shall remain with the student until such student's parents or legal guardian has been (a) contacted and informed of the intervening circumstances which make such transportation impractical and (b) such student had been delivered to his or her parent or legal guardian.

Adopted: August 3, 1992

Revision adopted: November 2, 2000

Revision adopted: September 11, 2006

Revision adopted: July 6, 2009

Westhampton Beach Union Free School District
Business Office

To: Carolyn Probst, Superintendent

From: Jacqueline Pirro, Assistant Superintendent for Business



Date: April 9, 2024

Re: Surplus Outdated Special Education Equipment

I respectfully request the Board of Education surplus the below listed equipment as it is outdated and no longer useable. The equipment will be disposed of accordingly.

If you have any questions or require additional information, please let me know.

<u>Asset Tag</u>	<u>Description</u>	<u>Location</u>
001252	stander, handicap w/desk	High School
None	commode chair (2)	High School

cc: A. Martino

Westhampton Beach Union Free School District
Business Office

To: Dr. Carolyn Probst, Superintendent

From: Jacqueline Pirro, Assistant Superintendent for Business



Date: April 8, 2024

Re: Scholarship Awards for 2023-2024 School Year

The District maintains the following scholarship accounts in a private purpose fund:

Cory Hubbard Memorial Scholarship
Reina Nash Foundation Scholarship
Melissa J. Payne Memorial Award
Suffolk ASBO Scholarship
Gordon A. Werner Scholarship
Jennifer Tufo Feuerman Memorial Scholarship
Doreen Kandell Memorial Scholarship
Mees Scholarship

I am requesting the Board of Education authorize the award and disbursement of funds from these accounts as recommended by the committees associated with each scholarship. Once recipients are determined in early June, a memo identifying the students and amounts awarded for each will be provided to the Board of Education.

If you should have any questions or require additional information, please let me know.

WESTHAMPTON BEACH UNION FREE SCHOOL DISTRICT
GIFT DONATION FROM THE PUBLIC

Name of individual or organization donating: Riverhead Building Supply

Address: 250 David Court, Calverton, NY 11933

Contact Person: Mike Hipp

Business Phone: 631-996-3091 Home Phone: _____

Email Address: mhipp@rbscorp.com

Donor's relation to the Westhampton Beach UFSD: _____

Please specify the exact nature of this donation and estimated value: _____ Building supplies value \$1,613.96

Do you have a specific way you would like to see this donation used? Yes* No_____ If yes, how would you like to see this donation used? building supplies for HS musical

*If yes, and the school district cannot use this donation in the way you specify, do you want to be notified? Yes_____ No_____ N/A

If you wish your name to remain confidential, meaning your name will not appear on the Board of Education Agenda when your donation is accepted, please check here: _____

Signature J. Pirro Date 4/5/2024
on behalf of R.B.S.

Westhampton Beach District employee accepting donation: J. Pirro/K. Speed

Budget code (if applicable) for donation use: N/A

Signature indicates acceptance of the above donation:

President - Board of Education

Superintendent of Schools

BOE Meeting Date: _____



WESTHAMPTON BEACH SCHOOL DISTRICT PERSONNEL ACTION REPORT

SCHEDULE - A (Certified Staff)
SCHEDULE - B (Civil Service)
SCHEDULE - C (Co-Curricular Appointments)

April 15, 2024

A - CERTIFIED STAFF

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS ACCEPTANCE OF THE FOLLOWING IN ACCORDANCE WITH THE PROVISIONS OF EDUCATION LAW:

- 1. Resignation/Termination/Leave of Absence/Retirement/Excessed

NAME	POSITION	EFFECTIVE DATE	REASON
Thomas Volk	HS Teaching Assistant	6/30/24	Resignation

NEW APPOINTMENT LANGUAGE

*These individuals must receive three (3) annual APPR composite ratings of effective or highly effective in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of ineffective in the last year of his or her probationary appointment to be granted or considered for tenure.

**The reduced probationary period for prior tenure/substitute service is contingent upon his or her receipt and submission to the District of a composite APPR rating of effective or highly effective in his or her prior years of service in the current tenure area as substitute.

Date Submitted to the Board of Education: _____

B - CIVIL SERVICE STAFF

IN ACCORDANCE WITH THE PROVISIONS OF THE CIVIL SERVICE LAW, THE SUPERINTENDENT RECOMMENDS ACCEPTANCE OF THE FOLLOWING:

1. Appointment

NAME	POSITION	SALARY	EFFECTIVE DATES
Ana Garcia	HS 10-Month Office Assistant (Spanish Speaking) - Permanent	Step 1, \$31,317 (prorated)	4/16/24

2. Resignation/Termination/Leave of Absence/Retirement/Excessed

NAME	POSITION	EFFECTIVE DATE	REASON
Brian Lafferty	Custodial Worker I	3/12/24 - 6/4/24	FMLA

Date Submitted to the Board of Education: _____

C - CO-CURRICULAR APPOINTMENTS

**The Superintendent of Schools Recommends Appointment of the Following
2023-2024 District-Wide Staff**

NAME	POSITION	RATE OF PAY
Alison Bufalo	Living Environment Lab Make-up Staff	\$50.22/hour
Rebecca Sullivan	Living Environment Lab Make-up Staff	\$50.22/hour

Date Submitted to the Board of Education: _____