

**WESTHAMPTON BEACH UNION FREE SCHOOL DISTRICT**  
**340 Mill Road**  
**Westhampton Beach, NY 11978**



**Minutes of Regular Board of Education Meeting held in the High School Library**  
**Monday, May 13, 2024 (7:30 PM)**

Board of Education members present: Ms. Suzanne M. Mensch, Ms. Elizabeth T. Lanni-Hewitt, Ms. Dawn Arrasate, Ms. Joyce Donneson, Mr. George R. Kast, Mr. Halsey C. Stevens and Ms. Heather A. Wright.

Also present: Carolyn J. Probst, Superintendent of Schools; Lisa Rheaume, District Clerk; Bill Fisher, Assistant Superintendent for Personnel & Instruction; Jacqueline I. Pirro, Assistant Superintendent for Business

The meeting was called to order by Ms. Suzanne M. Mensch, President at 7:36 p.m.

The pledge was conducted.

**PUBLIC PARTICIPATION**

No comments were received.

**APPROVAL OF MINUTES**

On motion of Mr. Kast, second by Ms. Lanni-Hewitt, the minutes of the April 15, 2024 meeting, to be and are hereby approved.

Vote: Yes 7 No 0

On motion of Mr. Stevens, second by Ms. Wright, the minutes of the April 16, 2024 BOCES Vote and Election special meeting, to be and are hereby approved.

Vote: Yes 7 No 0

**SPECIAL EDUCATION**

On motion of Ms. Lanni-Hewitt, second by Mr. Kast, the recommendations and authorization of funds to implement the special education programs and services consistent with such recommendations of the Westhampton Beach UFSD CSE meetings of meetings of 2/8, 2/14, 3/5, 3/6, 3/7, 3/8, 3/12, 3/13, 3/14, 3/15, 3/18, 3/20, 3/21, 3/22, 3/26, 3/27, 3/28, 4/9, 4/11, 4/12, 4/29 and 5/6, to be and hereby are approved.

Vote: Yes 7 No 0

## FINANCIALS

On motion of Mr. Stevens, second by Ms. Donneson, the recommendation to approve the financial items below as a whole, are hereby approved.

1. Budget Status Report as of March 31, 2024
2. Revenue Status Report as of March 31, 2024
3. Trial Balance Report as of March 31, 2024
4. Budgetary Transfer Report March 2024
5. Treasurers Reports & Collateral March 2024
6. Audited and Paid Claims 0164-0177

Vote: Yes 7 No 0

## SWORDFISH CLUB

On motion of Ms. Donneson, second by Mr. Kast, the space agreement with the Swordfish Club for summer recreation swimming lessons, July 8 - August 2, 2024, to be and is hereby approved.

Vote: Yes 6 No 0 Abstain 1

## TAX ANTICIPATION NOTES (TAN)

Board Member Halsey Stevens, offered the following resolution and moved its adoption:

**TAX ANTICIPATION NOTE RESOLUTION OF WESTHAMPTON BEACH UNION FREE SCHOOL DISTRICT, NEW YORK, ADOPTED MAY 13, 2024, AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$13,500,000 TAX ANTICIPATION NOTES IN ANTICIPATION OF THE RECEIPT OF TAXES TO BE LEVIED FOR THE FISCAL YEAR ENDING JUNE 30, 2025**

RESOLVED BY THE BOARD OF EDUCATION OF WESTHAMPTON BEACH UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF SUFFOLK, NEW YORK, AS FOLLOWS:

Section 1. Tax Anticipation Notes (herein called "Notes") of Westhampton Beach Union Free School District, in the County of Suffolk, New York (herein called "District"), in the principal amount of not to exceed \$13,500,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33 -a of the Consolidated Laws of the State of New York (herein called "Law").

Section 2. The following additional matters are hereby determined and declared:

(a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2024 and ending June 30, 2025, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.

(b) The Notes shall mature within the period of one year from the date of their issuance.

(c) The Notes are not issued in renewal of other notes.

(d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment

thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute tax certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of one of the following: the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately.

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The adoption of the foregoing resolution was seconded by Board Member George Kast and duly put to a vote on roll call, which resulted as follows:

Suzanne M. Mensch	VOTING	YES
Elizabeth T. Lanni-Hewitt	VOTING	YES
Dawn Arrasate	VOTING	YES
Joyce L. Donneson	VOTING	YES
George R. Kast, Jr.	VOTING	YES
Halsey C. Stevens	VOTING	YES
Heather A. Wright	VOTING	YES

AYES: 7

NOES: 0

The resolution was declared adopted.

#### MUNISTAT FINANCIAL ADVISORY SERVICES

On motion of Mr. Kast, second by Mr. Stevens, the agreement with Munistat Financial Advisory Services for the 2024-25 school year, to be and is hereby adopted:

Vote: Yes 7 No 0

#### BUDGET TRANSFERS

On motion of Ms. Wright, second by Mr. Stevens, the following budget transfers, to be and are hereby approved.

From	To	Amount
A1620-200-00-01	A1620-200-91-05	\$852.41
A1620-200-00-02	A1620-200-91-05	\$217.41
A1620-200-00-03	A1620-200-91-05	\$652.41
A2110-200-71-01	A1620-200-91-05	\$531.00

Vote: Yes 7 No 0

APPROVAL OF DONATION

On motion of Mr. Stevens, second by Mr. Kast, a donation from the Elementary School PTA to supplement the greenhouse program in the amount of \$5,000.00, to be and is hereby accepted.

Vote: Yes 7 No 0

AWARDS OF TENURE

On motion of Ms. Donneson, second by Mr. Stevens, the recommendation to award tenure to the following staff members, to be and is hereby approved:

<b>Staff Member</b>	<b>Tenure Date</b>	<b>Tenure Area</b>
Marisa DeMarco	September 1, 2024	Teaching Assistant
Sarah Drake	September 6, 2024	Art
Gina Grillo	September 1, 2024	Mathematics
Rebecca Sullivan	September 1, 2024	ENL

Vote: Yes 7 No 0

WILLIAM RAY

On motion of Mr. Kast, second by Ms. Lanni-Hewitt, the resignation of William Ray from his position as a Senior Guard for the purpose of retirement, with his last day of employment to be June 28, 2024, and retirement beginning June 29, 2024, is hereby approved.

Vote: Yes 7 No 0

TADEUSZ NOWAKOWSKI

On motion of Mr. Kast, second by Mr. Stevens, the resignation of Tadeusz Nowakowski from his position as a Custodial Worker I for the purpose of retirement, with his last day of employment to be June 28, 2024, and retirement beginning June 29, 2024, is hereby approved.

Vote: Yes 7 No 0

SANDRA TUCCI

On motion of Ms. Lanni-Hewitt, second by Mr. Kast, the recommendation that Sandra Tucci's appointment as a provisional Office Assistant will end on May 17, 2024, is hereby approved.

Vote: Yes 7 No 0

SARAH CAIN

On motion of Mr. Stevens, second by Mr. Kast, the resignation of Sarah Cain from her position as a High School Permanent Substitute Teacher effective April 16, 2024, to be and is hereby approved.

Vote: Yes 7 No 0

STEPHANIE SUNDERMAN

On motion of Ms. Lanni-Hewitt, second by Ms. Donneson, the resignation of Stephanie Sunderman from her position as an Elementary School Teacher Aide effective May 31, 2024, to be and is hereby approved.

Vote: Yes 7 No 0

MICAELA STEUDTE

On motion of Ms. Lanni-Hewitt, second by Mr. Kast, the request for Micaela Steudte to extend her unpaid childcare leave of absence for the 2024-2025 school year, to be and is hereby approved.

Vote: Yes 7 No 0

ERIKA SMITH

On motion of Ms. Donneson, second by Mr. Kast, the recommendation for Erika Smith to be appointed as an Office Assistant at the Middle School effective May 20, 2024 at Step 1, \$36,388 (prorated) with a twenty-six week probationary period through November 15, 2024, to be and is hereby approved.

Vote: Yes 7 No 0

MARITZA HOWSON

On motion of Ms. Lanni-Hewitt, second by Mr. Kast, the recommendation for Maritza Howson to be appointed as a Food Service Worker effective May 14, 2024 at a rate of \$16.50 per hour, to be and is hereby approved.

Vote: Yes 7 No 0

ALYSSA FIGGIANI

On motion of Mr. Stevens, second by Mr. Kast, the recommendation for Alyssa Figgiani to be appointed as a Food Service Worker effective May 14, 2024 at a rate of \$16.50 per hour, to be and is hereby approved.

Vote: Yes 7 No 0

ELEMENTARY SCHOOL INTRAMURAL INSTRUCTORS

On motion of Ms. Donneson, second by Mr. Kast, the recommendation for the following teachers to be part of the Elementary School Intramurals, is hereby approved.

Tara Mahon  
Kaleigh Locke  
Meaghan Moran  
Anthony Cappiello  
Taryn Brown

Vote: Yes 7 No 0

CHRISTOPHER YAP

On motion of Mr. Stevens, second by Ms. Arrasate, the recommendation for Christopher Yap to be appointed as a Substitute Guard effective May 14, 2024 through June 26, 2024 at a rate of \$25 per hour, to be and is hereby approved.

Vote: Yes 7 No 0

REPORTS

Personnel postings were noted.

OLD BUSINESS

There was no Old Business on the Agenda.

NEW BUSINESS

There was no New Business on the Agenda.

EXECUTIVE SESSION

On motion of Mr. Kast, second by Mr. Stevens, the Board of Education convened into Executive Session at 7:43 p.m. to discuss negotiations with bargaining units.

Vote: Yes 7 No 0

On motion of Mr. Stevens, second by Ms. Donneson, the Board of Education to reconvene from Executive Session at 9:20 p.m., to be and hereby is approved.

Vote: Yes 7 No 0

ADJOURNMENT

On motion of Mr. Stevens, second by Ms. Donneson, all business being completed, Ms. Mensch declared the meeting adjourned.

Vote: Yes 7 No 0



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Lisa Rheume, District Clerk