

WESTHAMPTON BEACH UNION FREE SCHOOL DISTRICT
340 Mill Road
Westhampton Beach, NY 11978



Minutes of Regular Board of Education Meeting
High School Library
Monday, June 17, 2024 (7:00 PM)

Board of Education members present: Ms. Suzanne M. Mensch, Ms. Elizabeth T. Lanni-Hewitt, Ms. Dawn Arrasate, Ms. Joyce Donneson, Mr. George R. Kast and Ms. Heather A. Wright.

Board of Education members absent: Mr. Halsey C. Stevens

Also present: Carolyn J. Probst, Superintendent of Schools; Lisa Rheaume, District Clerk; Bill Fisher, Assistant Superintendent for Personnel & Instruction; Jacqueline I. Pirro, Assistant Superintendent for Business; and 2 attendees.

The meeting was called to order by Ms. Suzanne M. Mensch, President at 7:02 p.m.

The pledge was conducted.

EDUCATIONAL PRESENTATIONS

FACILITIES AND CONSTRUCTION UPDATE

Dr. Probst gave a presentation detailing the construction projects that have been taking place in the district: replaced and refinished floors, concrete replacement at the middle schools, lighting replacement, new partition curtains in the gyms, new school store in the high school, new signage at the middle school and high school, turf and track replacement, new concession stand, roofing at the high school and new windows at the middle school and elementary school.

PUBLIC PARTICIPATION

No comments were received.

APPROVAL OF MINUTES

On motion of Mr. Kast, second by Ms. Lanni-Hewitt, the minutes of the June 3, 2024 board meeting, to be and are hereby approved.

Vote: Yes 6 No 0

SPECIAL EDUCATION

On motion of Mr. Kast, second by Ms. Donneson, the recommendations and authorization of funds to implement the special education programs and services consistent with such recommendations of the Westhampton Beach UFSD CSE meetings of meetings of 3/20, 5/9, 5/29, 5/30, 5/31, 6/3, 6/5, 6/10 and CPSE 5/10, 5/13, 5/31 & 6/6, to be and hereby are approved.

Vote: Yes 6 No 0

FINANCIALS

On motion of Mr. Kast, second by Ms. Lanni-Hewitt, the recommendation to approve the financial items below as a whole, are hereby approved.

1. Budget Status Report as of May 31, 2024
2. Revenue Status Report as of May 31, 2024
3. Trial Balance Report as of May 31, 2024
4. Budgetary Transfer Report April & May 2024
5. Treasurers Reports & Collateral April & May 2024
6. Audited and Paid Claims 0178 - 0202
7. Extraclass Activities March - April 2024
8. Fund Balance

Vote: Yes 6 No 0

NYSCOSS FALL LEADERSHIP SUMMIT

On motion of Ms. Donneson, second by Mr. Kast, the resolution authorizing the Superintendent of Schools to attend the NYSCOSS Fall Leadership Summit in Saratoga Springs, NY, September 22-24, 2024, as submitted, to be and is hereby approved.

Vote: Yes 6 No 0

UNIVERSAL PRE-K CONTRACTS

On motion of Ms. Arrasate, second by Mr. Kast, the execution of four (4) Universal Pre-K Provider Contracts for the 2024-25 school year, as submitted, to be and is hereby adopted.

- Julie’s Storybook Nursery
- Love of Learning Children’s Center, LLC
- St. Mark’s Bright Beginnings Pre-School
- Sunshine Academy

Vote: Yes 6 No 0

RESERVE FUNDS

On motion of Ms. Wright , second by Ms. Lanni-Hewitt, the following resolution reauthorizing the District’s reserve funds, to be and hereby is adopted:

Workers Compensation	\$1,026,039.48
Unemployment Insurance	\$ 408,922.49
Employee Benefits & Accrued Liabilities	\$3,326,516.87
Retirement Contribution (ERS)	\$2,234,159.10

RESOLVED, the Board of Education hereby reaffirms the authorization for the following reserve accounts as prescribed under General Municipal Law: Workers Compensation Reserve, Unemployment Insurance Reserve, Employee Benefits & Accrued Liabilities Reserve, and Employee Retirement Contribution Reserve.

BE IT FURTHER RESOLVED, that the Board of Education authorizes the increased funding of these reserves for the fiscal year ended June 30, 2024 not to exceed \$2,500,000. Final amounts to be placed in each reserve will be determined on or before the setting of the tax levy.

Vote: Yes 6 No 0

BUDGET TRANSFERS

On motion of Ms. Donneson, second by Mr. Kast, the following budget transfers, to be and are hereby approved.

1.

From	To	Amount
A9060-800-00-05	A1420-400-00-05	\$6,000.00

2.

From	To	Amount
A9060-800-00-05	A1380-400-00-05	\$10,100.00

3.

From	To	Amount
A9060-800-00-05	A1325-400-00-05	\$22,325.00

Vote: Yes 6 No 0

SOUTH HUNTINGTON HEALTH SERVICES CONTRACT

On motion of Ms. Lanni-Hewitt, second by Mr. Kast, the resolution authorizing the execution of a Health and Welfare Service agreement with the South Huntington school district for the 2024/25 school year, as submitted, to be and hereby is adopted.

Vote: Yes 6 No 0

RIVERHEAD HEALTH SERVICES CONTRACT

On motion of Ms. Arrasate, second by Ms. Wright, the resolution authorizing the execution of a Health and Welfare Service agreement with the Riverhead Central School District for the 2024/25 school year, as submitted, to be and hereby is adopted.

Vote: Yes 6 No 0

OMNI & TSACG SERVICE AGREEMENT

On motion of Ms. Lanni-Hewitt, second by Ms. Donneson, the resolution authorizing the renewal of the Omni Group Compliance Services Agreement for the 2024/25 school year, as submitted, to be and hereby is approved.

Vote: Yes 6 No 0

NYSARC

On motion of Mr. Kast, second by Ms. Arrasate, the resolution authorizing the execution of an agreement with NYSARC, Inc. for the 2024/25 school year, as submitted, to be and hereby is approved.

Vote: Yes 6 No 0

CONSULTANT AGREEMENTS

On motion of Ms. Wright, second by Mr. Kast, the resolution authorizing the execution of an agreement with Consulting That Makes a Difference, Inc. for the 2024/25 school year, as submitted, to be and hereby is approved.

Vote: Yes 6 No 0

On motion of Ms. Lanni-Hewitt, second by Mr. Kast, the resolution authorizing the execution of an agreement with Home Care Therapies, LLC for the 2024/25 school year, as submitted, to be and hereby is approved.

Vote: Yes 6 No 0

On motion of Mr. Kast, second by Ms. Lanni-Hewitt, the resolution authorizing the execution of an agreement with Living Arts Aquarium for the 2024/25 school year, as submitted, to be and hereby is approved.

Vote: Yes 6 No 0

BID EXTENSION - DRIVER'S EDUCATION

On motion of Mr. Kast, second by Ms. Donneson, the resolution to extend the driver's education agreement with All Suffolk Auto for the 2024/25 school year, as submitted, to be and hereby is approved.

Vote: Yes 6 No 0

LONG ISLAND SCHOOL NUTRITION DIRECTORS COOPERATIVE BIDDING PROGRAM

On motion of Ms. Donneson, second by Mr. Kast, the resolution authorizing participation in the Long Island School Nutrition Directors Association Cooperative Bid for the 2024/25 school year, as stated below to be, and is hereby approved.

WHEREAS, it is the plan of a number of public-school districts in Nassau/Suffolk Counties, New York to bid jointly on selected Food Service Commodities, Food and Food Service Supplies for the 2024-2025 school year; and

WHEREAS, Westhampton Beach UFSD, is desirous of participating with other districts in Nassau/Suffolk Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0; and

WHEREAS, Westhampton Beach UFSD, wishes to appoint a committee to assume the responsibility for drafting of specification, advertising for bids, accepting and opening bids, reporting the results to the boards of education and making recommendation thereon; therefore

BE IT RESOLVED, that the Board of Education for the Westhampton Beach UFSD, hereby appoints Long Island School Nutrition Directors Association Long Island Cooperative to represent it in all matters related above; and

BE IT FURTHER RESOLVED, that the Westhampton Beach UFSD Board of Education authorized the above-mentioned cooperative to represent it in all matters leading up to and entering into a contract for the purchase of the above-mentioned commodities; and

BE IT FURTHER RESOLVED, that the Westhampton Beach UFSD Board of Education agrees to assume its equitable share of the costs of the cooperative bidding; and

BE IT FURTHER RESOLVED, that the Westhampton Beach UFSD Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendation of the committee; (3) that after award of contract(s), it will conduct all negotiations directly with the successful bidders.

Vote: Yes 6 No 0

BID EXTENSION - FOOD SERVICE EQUIPMENT REPAIR

On motion of Ms. Donneson, second by Ms. Wright, the resolution to extend the food service equipment agreement with F. V. Stern & Sons, Inc. for the 2024/25 school year, as submitted, to be and hereby is approved.

Vote: Yes 6 No 0

FINANCING THE LEASING OF LAPTOP COMPUTERS

On motion of Ms. Lanni-Hewitt, second by Mr. Kast, the recommendation to award the financing of the leasing of laptop computers to Apple Inc. for the 2024/25 school year, as submitted, to be and hereby is approved.

Vote: Yes 6 No 0

FIELD TRIP - GALAPAGOS ISLANDS

On motion of Ms. Donneson, second by Mr. Kast, the field trip request for 15 Science Research students to travel to the Galapagos Island on February 15-22, 2025, as submitted, to be and hereby is approved.

Vote: Yes 6 No 0

DISPOSAL OF EXCESS SCIENCE TEXTBOOKS

On motion of Ms. Lanni-Hewitt, second by Mr. Kast, the recommendation to excess outdated science textbooks listed below, is hereby accepted.

NY Prentice Hall Biology	0-13-126051-0	Prentice Hall	2006	47
Prentice Hall Biology - Miller / Levine	0-13-126-051-0	Prentice Hall	2006	42
Biology The Study of Life	0-13-435086-3	Prentice Hall	1999	65
Biology - Campbell Reece	0-8053-6566-4	Prentice Hall	5th Edition	6
Biology - Campbell - Reece	0-8053-0009-0	Prentice Hall	6th ed.	6
Living Environment - Activity Book - Softcover	978-937323-16-86	UPCO	2013	32
Living Environment - Review Book - Softcover - Small	978-937323-20-5	UPCO	2020	54
Living Environment - Review Book -	0-937323-20-9	UPCO	2006	49

Softcover- Small				
Biology the Study of Life	0-13-435086-3	Prentice Hall	1999	35
Chemistry The Central Science	0-13-050987-6	Prentice Hall	2000 (8th Ed)	59
Chemistry	0-13-125-886-9	Pearson/Prentice Hall	2005	90
Biology - Campbell - Reece		Prentice Hall	2007-	44
Chemistry The Central Science	0-13-050987-6	Prentice Hall	2000 (8th Ed)	17
NY Prentice Hall Biology	0-13-126051-0	Prentice Hall	2006	25

Vote: Yes 6 No 0

APPROVAL OF DONATION

On motion of Ms. Donneson, second by Mr. Kast, a donation from the Hampton Coffee Company of a Charter Bus to transport 50 business students to the Jets Sports Business Day at MetLife Stadium on 10/22/24, to be and is hereby approved.

Vote: Yes 6 No 0

SUPPORT STAFF RATES OF PAY

On motion of Ms. Lanni-Hewitt second by Mr. Kast, the following daily/hourly rates of pay for support staff for the 2024/25 school year, to be and hereby are approved:

Substitute Pay	<u>2023/24</u>	<u>2024/25</u>
<u>Daily:</u>		
Permanent Substitute (Certified Teacher)	\$150.00	\$160.00
Certified Teacher	\$130.00	\$140.00
Uncertified Teacher	\$116.00	\$125.00
Nurse LPN	\$116.00	\$125.00
Nurse RN	\$150.00	\$160.00
Teacher Aide Subs	\$116.00	\$125.00
<u>Hourly:</u>		
Clerical Subs	\$ 17.50	\$ 20.00
Custodial Subs	\$ 17.50	\$ 20.00
Guard Subs	\$ 25.00	\$ 25.00
Sub Food Service Worker	\$ 16.00	\$ 16.50
Sub Monitor	\$ 16.00	\$ 16.50
Sub Maintenance Mechanic	\$ 25.00	\$ 25.00
<u>Other Positions</u>		
<u>Hourly:</u>		
Title I	\$ 30.00	\$ 35.00
Tutor	\$ 30.00	\$ 30.00
Detention	\$ 25.00	\$ 25.00
Driver Ed Teacher	\$150.00	\$150.00
We Care Director	\$ 22.00	\$ 22.00

Vote: Yes 6 No 0

ELIZABETH FIELDMAN

On motion of Mr. Kast, second by Ms. Arrasate, the resignation of Elizabeth Fielman from her position as an Elementary School Monitor, effective June 26, 2024, is hereby approved.

Vote: Yes 6 No 0

On motion of Mr. Kast, second by Ms. Donneson, the resignation of Joseph Nappi from his position as an Elementary School Monitor, effective June 26, 2024, is hereby approved.

Vote: Yes 6 No 0

APPOINTMENT OF SUBSTITUTES

On motion of Ms. Donneson, second by Mr. Kast, the recommendation to appoint the clerical, nurses, aides, guards, custodians and monitors for the 2024/25 school year, as submitted, is hereby approved.

Substitute Clerical, Nurses, Aides, Guards, Custodial, and Monitors:

Beatrice Allen	Monitor
Joseph Nappi	Monitor
Anne Coyle	Monitor, Clerical
Theresa DiResta	Clerical
Patti Engel	Clerical
Jane O'Sullivan	Clerical
William Zaffuto	Teacher Aide
Amawasri Borrachiari	Custodial
Peter Hudecek	Custodial
Kevin McNamara	Custodial
Zebedee Williams	Custodial
Rebecca Capatosto	Nurse
Pauline Schmidt	Nurse
Raymond Grube	Guard
Curtis Hoover	Guard
Joanna Iannuzzi	Guard
Patrick O'Neill	Guard
Matthew O'Reilly	Guard
William Ray	Guard
Danielle Snyder	Guard
Jeffrey Terry	Guard
Christopher Yap	Guard

Vote: Yes 6 No 0

SUMMER RECREATION / ACADEMY STAFF

On motion of Ms. Lanni-Hewitt, second by Ms. Arrasate, the following 2024 Summer Recreation/Academy staff members to be and are hereby approved:

Recreation Staff			
Position	Staff	Salary	
Director	Anthony Cappiello	\$6,180	
Asst Director	Kim Mercready	\$3,135	
Nurse	Rebecca Capatosto	\$2,800	
Monitor	Anna Farlow	\$1,000	
Monitor	Andrea Gaynor	\$1,000	
Monitor	Louis Peruso	\$1,000	
1st Grade Recreation	Jackie DeCiccio	\$1,800	
2nd Grade Recreation	Danielle Kerr	\$1,800	
3rd Grade Recreation	Taylor Gallarello	\$1,800	
3rd Grade Recreation	Taryn Brown	\$1,800	

Computer Lab	Laurette Schaumloffel	\$1,800	
Sports	James Vogel (New)	\$1,800	
Sports	Zach Arrasate	\$1,800	
Game Room	Pam Hubbard	\$1,800	
Game Room	Carol Braithwaite	\$1,800	
Art Room	Carmella Giammarino Bowman (New)	\$1,800	
Art Room	Gabriella Thomasch	\$1,800	
American Sign Language	Jessica Nicholson	\$1,800	
Swordfish Staff			
Position	Staff	Salary	
WSI	Elizabeth Scott Pothier	\$1,575	
WSI	Lizzie Kneiriemen	\$1,000	
WSI	Will Zaffuto	\$1,000	
WSI	Jack Santora	\$1,000	
Lifeguard	Madison Capria (New)	\$ 800	
Lifeguard	Riley Smith	\$ 800	
Lifeguard	Isabella Natarelli (New)	\$ 800	
Academy Staff			
Position	Staff	Salary	Confirmed Students
Kindergarten	Tom O'Leary	\$2,710.92	4+Cucinotta
Kindergarten	Dara Penn	\$2,710.92	
1st Grade	Lauren Gomez	\$2,710.92	11+special 1 per.
2nd Grade	Heidi Kalmus	\$2,710.92	7+special 1 per.
3rd Grade	Rosalie Gilhauy	\$2,710.92	12+special 1 per.
4th Grade	Kaleigh Locke	\$2,710.92	8
5th Grade / 6th Grade	Tara Bishop	\$2,710.92	8 (5th) / 3 (6th)
Sp. Ed Push in 2x/week	Jen Cucinotta	\$1,084.37	
ENL	Brooke Russell	\$2,710.92	
ENL	Rebecca Sullivan	\$2,710.92	
Speech	Diana Dautzenberg	\$2,710.92	
Substitute	Meaghan Moran	TBD	

Vote: Yes 6 No 0

JAMES FORD

On motion of Mr. Kast, second by Ms. Wright, the request for James Ford to use FMLA days beginning April 15, 2024 through May 21, 2024, as submitted to be and is hereby approved.

Vote: Yes 6 No 0

HANNAH PAWLUK

On motion of Ms. Donneson, second by Mr. Kast, the resignation of Hannah Pawluk from her position as a High School Music Teacher effective August 28, 2024, to be and is hereby approved.

Vote: Yes 6 No 0

PATRICIA DECICCO

On motion of Ms. Lanni-Hewitt, second by Mr. Kast, the request by Patricia DeCicco to amend her previously approved retirement day from June 30, 2024 to June 29, 2024, as submitted, to be and hereby is adopted.

Vote: Yes 6 No 0

On motion of Ms. Lanni-Hewitt, second by Mr. Kast, the request by Joanne Williams for a leave of absence from her position as a Special Education Teacher in order to be assigned as a CSE Chairperson/Teacher on Special Assignment for the 2024-25 school year and returning to her position as a Special Education Teacher for the 2025-26 school year as submitted, to be and is hereby approved.

Vote: Yes 6 No 0

ABOLISHMENT/REDUCTION OF POSITIONS

On motion of Ms. Donneson, second by Mr. Kast, the recommendation to abolish/reduce the following positions, effective 6/30/2024, as submitted, to be and is hereby approved.

- Abolish two (2) 1.0 FTE Elementary Education
- Reduce one (1) 1.0 FTE Elementary Education to 0.6 Elementary Education
- Reduce one (1) 1.0 FTE Special Education to 0.5 FTE Special Education

Vote: Yes 6 No 0

EXCESS/REDUCTION OF POSITIONS

On motion of Ms. Donneson, second by Mr. Kast, the recommendation to abolish/reduce elementary education and special education teaching positions, the following faculty member will be excessed/reduced effective June 30, 2024, as submitted, to be and is hereby approved.

- Kimberly Hall, Excessed 1.0 FTE Elementary Education
- Annmarie Steiner, Excessed 1.0 FTE Elementary Education
- Jennifer Wagner, Reduced from 1.0 FTE to 0.6 FTE Elementary Education
- Emily Isselbacher, Reduced from 1.0 FTE to 0.5 FTE Special Education

Vote: Yes 6 No 0

INSTRUCTIONAL COORDINATORS

On motion on Mr. Kast, second by Ms. Arrasate, the recommendation to appoint the following staff members as instructional coordinators for the 2024-25 school year, as submitted, to be and is hereby approved.

Erik Petersen	Art/Business/Technology
Melissa Tunstead	English
Monica Van Essendelft	ENL
Kristy Mitsos	Mathematics
Shaun Johnson	Music
Dianna Berry Gobler	Science
Jason Rupertus	Social Studies
JoAnne Williams	Special Education
Denizzie Kearns	World Language

Vote: Yes 6 No 0

ELIZABETH MATAMOROS AMADOR

On motion of Ms. Arrasate, second by Ms. Lanni-Hewitt, the recommendation to appoint Elizabeth Matamoros Amador be appointed as a High School Foreign Language Leave Replacement teacher beginning September 3, 2024 through June 27, 2025, at Step A1, BA, \$52,525 as submitted, to be and is hereby approved.

Vote: Yes 6 No 0

REPORTS

Personnel postings were noted.

OLD BUSINESS

There was no Old Business on the Agenda.

NEW BUSINESS

There was no New Business on the Agenda.

EXECUTIVE SESSION

On motion of Ms. Donneson, second by Mr. Kast, the Board of Education convened into Executive Session at 7:25 p.m. to discuss negotiations with bargaining units.

Vote: Yes 6 No 0

On motion of Ms. Donneson, second by Mr. Kast, the Board of Education to reconvene from Executive Session at 8:16 p.m., to be and hereby is approved.

Vote: Yes 6 No 0

AMENDMENT TO INDIVIDUAL EMPLOYMENT CONTRACT

On motion of Ms. Donneson, second by Mr. Kast, the recommendation authorizing the President of the Board of Education to execute a contract extension/salary agreement with Confidential Secretary/District Clerk, Lisa Rheume, to be and hereby is adopted.

Vote: Yes 6 No 0

ADJOURNMENT

On motion of Ms. Donneson, second by Mr. Kast, all business being completed, Ms. Mensch declared the meeting adjourned.

Vote: Yes 6 No 0



Lisa Rheume, District Clerk