

WESTHAMPTON BEACH UNION FREE SCHOOL DISTRICT

340 Mill Road

Westhampton Beach, NY 11978



Board Meeting - Nov 17 2025 Minutes

Monday, November 17, 2025 at 7:00 PM

Elementary School Library

Members Present: Elizabeth T. Lanni-Hewitt, Heather A. Wright, Dawn Arrasate, Daniel A. Bennett, Jennifer Neumaier and Halsey C. Stevens

Members Absent: Ryan M. Fay

Ex-Officio Board Members Present: Nico Grazina

Also Present: Carolyn Probst, William Fisher, Jacqueline Pirro, and Lisa Rheume

1. CALL TO ORDER

Ms. Lanni-Hewitt called the meeting to order at 6.59 p.m.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was conducted.

3. EDUCATIONAL PRESENTATIONS AND UPDATES

3.1 Elementary School Presentation

Dr. Garritano spoke about the Robotics program that students are participating in. The Robotics Club enrichment program is offered to students from 8:30 - 9:00 a.m. before the school day starts. The students are working on Ozobots which are very small programmable robots that can be programmed by using colored markers or through a digital program. Three students from third, fourth and fifth grade shared what they are learning in the program and what some of their favorite things are about the program.

3.2 ESSA Funding and DCIP

Mr. Fisher gave a presentation on ESSA (Every Student Succeeds Act) funding and spoke about the DCIP (District Comprehensive Improvement Plan).

3.3 Ex-Officio Board Member

Nico Grazina shared that the girls' varsity tennis team were just named New York State Eastern Regional Champions and were semi-finalists in the States. The varsity golf team had two finalists in the county championships, Zach Berger placed first and Daniel Schumacher placed fifth. Elizabeth Sultan is launching Peter's Packages in honor of her father. Money is being raised in order to deliver care packages filled with items and resources that brought her comfort during her time of grief in hopes to bring that same comfort to other students as well.

4. MINUTES

4.1 Approval of Board Meeting Minutes – October 20, 2025

RESOLVED, that the Board accepted the minutes of the October 20, 2025 board meeting.

Moved by: Heather A. Wright, Seconded by: Halsey C. Stevens

Aye Elizabeth T. Lanni-Hewitt, Heather A. Wright, Dawn Arrasate, Daniel A. Bennett, Jennifer Neumaier and Halsey C. Stevens

Carried 6-0

4.2 Approval of October 28, 2025 Capital Improvement Bond Project Minutes and Vote Results

RESOLVED, that the Board approve the minutes and results of the October 28, 2025 Capital Improvement Bond Vote.

Bond Proposition I:

RESOLVED:

(a) that the Board of Education of the Westhampton Beach Union Free School District, in the County of Suffolk, New York (the “District”), is hereby authorized to construct alterations and improvements to District buildings and sites, substantially as described in a plan prepared for the District by JAG Architect P.C., dated August 18, 2025 (the “Plan”), which plan is on file and available for public inspection at the office of the District Clerk, including tennis court replacement; installation of outdoor lighting; asphalt, sidewalk and curb improvements; security vestibules and enhancements and chiller upgrade (the “Project”); the foregoing to include the original furnishings, equipment, machinery, apparatus and ancillary or related site, demolition and other work required in connection therewith; and to expend therefor, including preliminary costs and costs incidental thereto and to the financing thereof, an amount not to exceed \$13,000,000; provided that the costs of the components of the Project as detailed in the plan may be reallocated among such components if the Board of Education shall determine that such reallocation is in the best interests of the District;

(b) that a tax is hereby voted therefor in the amount of not to exceed \$13,000,000 to finance such cost, such tax to be levied and collected in installments in such years and in such amounts as shall be determined by said Board of Education; and

(c) that in anticipation of said tax, bonds of the District are hereby authorized to be issued in the aggregate principal amount of not to exceed \$13,000,000 and a tax is hereby voted to pay the interest on said bonds as the same shall become due and payable.

YES 216 NO 66

Bond Proposition II:

RESOLVED:

(a) **THAT IN THE EVENT BOND PROPOSITION #1 IS APPROVED**, the Board of Education of the Westhampton Beach Union Free School District, in the County of Suffolk, New York (the “District”), is hereby authorized to construct various improvements to District buildings and sites, substantially as described in a plan prepared for the District by JAG Architect P.C., dated August 18, 2025 (the “Plan”), which plan is on file and available for public inspection at the office of the District Clerk, consisting of installation of new heating, ventilation and air conditioning systems, including all necessary and related electrical and other upgrades in connection therewith; installation of a new multipurpose synthetic turf field and the reconstruction of a new playground (the “Project”); the foregoing to include the original furnishings, equipment, machinery, apparatus and ancillary or related site, demolition and other work required in connection therewith; and to expend therefor, including preliminary costs and costs incidental thereto and to the financing thereof, an amount not to exceed \$17,000,000; provided that the costs of the components of the Project as detailed in the plan may be reallocated among such components if the Board of Education shall determine that such reallocation is in the best interests of the District;

(b) that a tax is hereby voted therefor in the amount of not to exceed \$17,000,000 to finance such cost, such tax to be levied and collected in installments in such years and in such amounts as shall be determined by said Board of Education;

(c) that in anticipation of said tax, bonds of the District are hereby authorized to be issued in the aggregate principal amount of not to exceed \$17,000,000 and a tax is hereby voted to pay the interest on said bonds as the same shall become due and payable; and

(d) that if this Bond Proposition # 2 is approved, it shall become effective only in the event that Bond Proposition #1 is also approved.

YES 181 NO 98

Total Number of Votes Canvassed by Paper Ballot:	255
Total Number of Votes Canvassed by Absentee Ballot:	27
Total Number of Votes:	282

Moved by: Jennifer Neumaier, Seconded by: Daniel A. Bennett

Aye Elizabeth T. Lanni-Hewitt, Heather A. Wright, Dawn Arrasate, Daniel A. Bennett, Jennifer Neumaier and Halsey C. Stevens

Carried 6-0

5. SPECIAL EDUCATION

5.1 CSE and CPSE Recommendations

The Board approve the CSE recommendations from the following meeting dates: 10/8, 10/9, 10/16, 10/17, 10/23, 10/27, 10/29, 10/31, 11/3, 11/4, 11/5, 11/7 and CPSE 10/20, 10/21 & 10/31.

Moved by: Jennifer Neumaier, Seconded by: Dawn Arrasate

Aye Elizabeth T. Lanni-Hewitt, Heather A. Wright, Dawn Arrasate, Daniel A. Bennett, Jennifer Neumaier and Halsey C. Stevens

Carried 6-0

6. FINANCIALS

Consent Action

A motion was made to approve all financial reports as a block.

6.1 Extraclass Activities July & August 2025 ES, MS, HS

The Board approves the Extraclass Activities Reports for July & August 2025 for ES, MS and HS.

6.2 Trial Balances as of October 31, 2025

The Board approves the Trial Balances as of October 31, 2025.

6.3 Revenue Status Report as of October 31, 2025

The Board approves the Revenue Status Report as of October 31, 2025.

6.4 Budget Transfers October 2025

The Board approves the Budget Transfers for October 2025.

6.5 Budget Status Report October 2025

The Board approves the Budget Status Report for October 2025.

6.6 Monthly Treasurer's Reports

The Board approves the monthly Treasurer's Reports as of October 2025.

6.7 Audited and Paid Claims

The Board approves warrants 0031-0039.

Moved by: Jennifer Neumaier, Seconded by: Halsey C. Stevens

Aye Elizabeth T. Lanni-Hewitt, Heather A. Wright, Dawn Arrasate, Daniel A. Bennett, Jennifer Neumaier and Halsey C. Stevens

Carried 6-0

7. SUPERINTENDENT'S REPORT

7.1 Approval of SEQRA Determination Resolution

BOND RESOLUTION OF THE WESTHAMPTON BEACH UNION FREE SCHOOL DISTRICT, NEW YORK, ADOPTED NOVEMBER 17, 2025, AUTHORIZING THE CONSTRUCTION OF ALTERATIONS AND IMPROVEMENTS TO DISTRICT BUILDINGS AND SITES; STATING THE ESTIMATED TOTAL COST THEREOF IS NOT TO EXCEED \$30,000,000; APPROPRIATING SAID AMOUNT THEREFOR; AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$30,000,000 BONDS OF SAID DISTRICT TO FINANCE SAID APPROPRIATION.

Recital

WHEREAS, at the Special District Meeting duly called and held on October 28, 2025, in the Westhampton Beach Union Free School District, in the County of Suffolk, New York (the "District"), a majority of the qualified voters present and voting approved two Bond Propositions authorizing the

construction of alterations and improvements to various District buildings and sites, at the estimated total cost of not to exceed \$30,000,000 and such qualified voters then present and voting further authorized the Board of Education of said District to levy and collect a tax to be collected in annual installments to pay the principal of and interest on the not to exceed \$30,000,000 serial bonds authorized to be issued;

Now, therefore,

THE BOARD OF EDUCATION OF THE WESTHAMPTON BEACH UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF SUFFOLK, NEW YORK, HEREBY RESOLVES (by the favorable vote of not less than two-thirds of all the members of said Board of Education) AS FOLLOWS:

Section 1. The Westhampton Beach Union Free School District, in the County of Suffolk, New York, is hereby authorized to construct alterations and improvements to District buildings and sites, substantially in accordance with a plan prepared for the District by JAG Architect P.C., dated August 18, 2025, including (as and where needed): tennis court replacement; installation of outdoor lighting; asphalt, sidewalk and curb improvements; security enhancements and chiller upgrade; installation of new heating, ventilation and air conditioning systems, including all necessary and related electrical and other upgrades in connection therewith; installation of a new synthetic turf field and the construction of a new playground, all of the foregoing to include the original equipment, machinery, furnishings, apparatus, and all ancillary and related site, demolition, and other work required in connection therewith. The estimated total cost thereof, including preliminary costs and costs incidental thereto and to the financing thereof, is not to exceed \$30,000,000 and said amount is hereby appropriated therefor. The plan of financing includes the issuance of not to exceed \$30,000,000 bonds of the District to finance said appropriation, and the levy and collection of taxes on all the taxable real property in the District to pay the principal of said bonds and the interest thereon as the same shall become due and payable.

Section 2. Bonds of the District in the amount of not to exceed \$30,000,000 are hereby authorized to be issued pursuant to the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law") to finance said appropriation.

Section 3. The following additional matters are hereby determined and declared:

(a) The period of probable usefulness applicable to the objects or purposes for which serial bonds are authorized to be issued pursuant to this resolution, within the limitations of Section 11.00 a. 97 of the Law, is thirty (30) years.

(b) The proceeds of the bonds herein authorized and any bond anticipation notes issued in anticipation of said bonds may be applied to reimburse the District for expenditures made for the purpose or purposes for which said bonds are authorized. The foregoing statement of intent with respect to reimbursement is made in conformity with Treasury Regulation Section 1.150-2 of the United States Treasury Department.

Section 4. Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation of the sale of said bonds shall contain the recital of validity as prescribed by Section 52.00 of the Law and said bonds and any notes issued in anticipation of said bonds shall be general obligations of the District, payable as to both principal and interest by general tax upon all the taxable real property within the District without limitation of rate or amount. The faith and credit of the District are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds and provision shall be made annually in the budget of the District by appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 5. Subject to the provisions of this resolution and of the Law and pursuant to the provisions of Section 21.00 relative to the authorization of the issuance of bonds with substantially level or declining annual debt service, Section 30.00 relative to the authorization of the issuance of bond anticipation notes and Section 50.00 and Sections 56.00 to 60.00 of the Law, the powers and duties of the Board of Education relative to authorizing bond anticipation notes and prescribing the terms, form and contents and as to the sale and issuance of all bonds herein and heretofore authorized and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said bond anticipation notes, are hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 6. The validity of the bonds authorized by this resolution, and of any notes issued in anticipation of the sale of said bonds, may be contested only if:

(a) such obligations are authorized for an object or purpose for which the District is not authorized to expend money, or

(b) the provisions of law which should be complied with at the date of the publication of such resolution, or a summary hereof, are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
(c) such obligations are authorized in violation of the provisions of the constitution.

Section 7. This bond resolution shall take effect immediately, and the District Clerk is hereby authorized and directed to publish the foregoing resolution, in summary, together with a Notice attached in substantially the form prescribed by §81.00 of the Law in "*The Southampton Press (Western Edition)*" and "*Long Island Business News*", each an official newspaper of the District, having a general circulation within the District.

Moved by: Jennifer Neumaier, Seconded by: Halsey C. Stevens

Aye Elizabeth T. Lanni-Hewitt, Heather A. Wright, Dawn Arrasate, Daniel A. Bennett, Jennifer Neumaier and Halsey C. Stevens

Carried 6-0

7.2 DCIP/SCEP Plan Approval

The Board approved the DCIP/SCEP Plan for the 2025-2026 school year.

Moved by: Jennifer Neumaier, Seconded by: Heather A. Wright

Aye Elizabeth T. Lanni-Hewitt, Heather A. Wright, Dawn Arrasate, Daniel A. Bennett, Jennifer Neumaier and Halsey C. Stevens

Carried 6-0

7.3 Student Service Agreement - Amendment

The Board approved an amendment to the AHRC Student Service Agreement which was previously approved on June 9, 2025.

Moved by: Halsey C. Stevens, Seconded by: Jennifer Neumaier

Aye Elizabeth T. Lanni-Hewitt, Heather A. Wright, Dawn Arrasate, Daniel A. Bennett, Jennifer Neumaier and Halsey C. Stevens

Carried 6-0

7.4 Instructional Services Agreement

The Board approved an Instructional Services Agreement with Little Flower for the 2025-2026 school year.

Moved by: Dawn Arrasate, Seconded by: Halsey C. Stevens

Aye Elizabeth T. Lanni-Hewitt, Heather A. Wright, Dawn Arrasate, Daniel A. Bennett, Jennifer Neumaier and Halsey C. Stevens

Carried 6-0

7.5 Contract with Four Winds Hospital Tutorial Services

The Board approved a consultant services contract with Four Winds Hospital for tutorial services for the 2025-2026 school year.

Moved by: Jennifer Neumaier, Seconded by: Halsey C. Stevens

Aye Elizabeth T. Lanni-Hewitt, Heather A. Wright, Dawn Arrasate, Daniel A. Bennett, Jennifer Neumaier and Halsey C. Stevens

Carried 6-0

7.6 Internal Audit Detailed Testing Engagement Letter YE 2026

The Board approved the engagement letter detailing the internal control services that Cullen & Danowski, LLP will provide for the period July 1, 2024, through November 30, 2025.

Moved by: Jennifer Neumaier, Seconded by: Halsey C. Stevens

Carried 6-0

7.7 Surplus Technology Equipment

The Board approves the disposal of the following items:

Bldg	Item Type	Asset Tag	Serial Number	Manufacturer	Model	Reason for Excess
ES	Camera	T26549	8729112298	Canon	PC1355	Broken
ES	Camera	T26684	NA	Flip	F160W	Broken
ES	DVD/VCR	NA	bc909140908	Toshiba	SD-V394SU	Broken
ES	Laptop	3597	1S7735WQVL3L7946	Lenovo	R61	Broken
ES	Printer	13-0041	VNB4F06596	HP	LaserJet Pro 400	Broken
ES	Printer	NA	JPBDY10321	HP	LaserJet Pro 400	Broken
ES	Printer	15-025	VNG3F47297	HP	LaserJet Pro 400	Broken
ES	Printer	13-0070	VNB4F06586	HP	LaserJet Pro 400	Broken
ES	Printer	13-0150	VNB4M11742	HP	LaserJet Pro 400	Broken
ES	Printer	13-0101	VNB4M11740	HP	LaserJet Pro 400	Broken
ES	Printer	13-0096	VNB3N27847	HP	LaserJet Pro 400	Broken
ES	Printer	13-0095	VNB4F06594	HP	LaserJet Pro 400	Broken
ES	Printer	NA	JPBDY10316	HP	LaserJet Pro 400	Broken
ES	Printer	13-0064	VNB4F06561	HP	LaserJet Pro 400	Broken
ES	Printer	13-0094	JPBDY05337	HP	LaserJet Pro 400	Broken
ES	Printer	13-0039	JPBDY05356	HP	LaserJet Pro 400	Broken
ES	Printer	13-0102	VNB3X27984	HP	LaserJet Pro 400	Broken
ES	Printer	13-0103	VNB4M11732	HP	LaserJet Pro 400	Broken
ES	Printer	NA	VNB3B90493	HP	Color LaserJet Pro M452dn	Broken
ES	Printer	NA	VNB3B40278	HP	Color LaserJet Pro M452dn	Broken
ES	Printer	NA	VNB3M47485	HP	Color LaserJet Pro M452dn	Broken
ES	Printer	NA	VNB3B90495	HP	Color LaserJet Pro M452dn	Broken
ES	Printer	NA	CNDFF17858	HP	LaserJet Pro 400 Color M451dn	Broken
ES	Interactive Whiteboard	3026	IWBRD07187730219	Interwrite	1077	Obsolete
ES	Interactive Whiteboard	2334, 2857	IWBRD06287730022	Interwrite	1077	Obsolete
ES	Interactive Whiteboard	2850	IWBRD06287730020	Interwrite	1077	Obsolete
ES	Interactive Whiteboard	3584	SB680-R2-803824	Smart	SB680	Obsolete
ES	Projector	No Tag	P94F113461L	Epson	PowerLite 93	Obsolete
ES	Projector	3967	P94F1Y4298L	Epson	PowerLite 93	Obsolete
ES	Projector	3972	P94F1Y4290L	Epson	PowerLite 93	Obsolete
ES	Interactive Whiteboard	004975	065UBHGU664110	Newline	TT-6515B	Broken
ES	Interactive Whiteboard	005135	Z70UIRGU770104	Newline	TT-7017FB	Broken
ES	Interactive Whiteboard	003794	SB680-R2-15630	Smart	SB680	Obsolete
ES	Wireless Access Point	004451	(01)078989932666240	Aerohive	HiveAP 330	Broken
ES	Projector	004380	R4EF360036L	Epson	H382F	Obsolete

ES	Laptop	NA	C02X10TXGFWM	Apple	A1465	Obsolete
ES	Laptop	NA	C02X10BTGFWM	Apple	A1465	Obsolete
ES	Laptop	NA	C02WT14WGFWM	Apple	A1465	Obsolete
ES	Laptop	NA	C02WR8GFGFWM	Apple	A1465	Obsolete
ES	Laptop	NA	C02X104GGFWM	Apple	A1465	Obsolete
ES	Laptop	NA	C02X11ATGFWM	Apple	A1465	Obsolete
ES	Laptop	NA	C02X11CGGFWM	Apple	A1465	Obsolete
ES	Laptop	NA	C02WX0JHGFWM	Apple	A1465	Obsolete
ES	Laptop	NA	C02X1056GFWM	Apple	A1465	Obsolete
ES	Laptop	NA	C02WX0SQGFWM	Apple	A1465	Obsolete
ES	Laptop	NA	C02WW0ALGFWM	Apple	A1465	Obsolete
ES	Laptop	NA	C02X10B2GFWM	Apple	A1465	Obsolete
ES	Laptop	NA	C02X10X8GFWM	Apple	A1465	Obsolete
ES	Laptop	NA	C02X10NYGFWM	Apple	A1465	Obsolete
ES	Laptop	NA	C02X118LGFWM	Apple	A1465	Obsolete
ES	Laptop	NA	C02PN0TYGFWM	Apple	A1465	Obsolete
ES	Interactive Whiteboard	004952	H65UBHGU650036	Newline	TT-6515B	Broken
MS	Desktop	No Tag	MJZVXGB	IBM	2988-D9U	not working
MS	Printer	13-0124	VNB3X27270	HP	LaserJet 400	Not working
MS	Printer	13-0010	VNB4M06771	HP	LaserJet 400	Not working
MS	Printer	13-0017	VNB4M07312	HP	LaserJet 400	Not working
MS	Printer	13-0011	VNB4M06794	HP	LaserJet 400	Not working
MS	Newline Board	No Tag	Z75U0MRS850614	Newline	TT-7516 UB	No Power
MS	UPS	No Tag	3042PY0SM820800318	Trip-Lite	Smart 2200	No Power
MS	Phone Controller	No Tag	SSPNHY010X	Avaya	8003R	Not working
MS	Printer	No Tag	CNRXJ87437	HP	LaserJet 4350	Not working
MS	Printer	No Tag	VNB3C24719	HP	Laser Jet M454DN	Not working
MS	Printer	No Tag	VNB3M22423	HP	Laser Jet M454DN	Not working
MS	Network Appliance	2808	CHL680860034143	NetApp	FAS270	Obsolete
MS	Network Appliance	3040	LBW655340312185	NetApp	DS14MK4	Obsolete
MS	Network Appliance	3569	LBW655340032849	NetApp	DS14MK4	Obsolete
HS	Printer	13-0119	VNB3N27854	HP	Laserjet Pro 400	Broken
HS	Printer	N/A	VNB3X04318	HP	Laserjet Pro 400	Broken
HS	Printer	N/A	VNG3F47398	HP	Laserjet Pro 400	Broken
HS	Printer	N/A	JPBDY05333	HP	Laserjet Pro 400	Broken
HS	Printer	13-0046	VNB3N14351	HP	Laserjet Pro 400	Broken
HS	Printer	13-0059	VNB4F01874	HP	Laserjet Pro 400	Broken
HS	Printer	N/A	VNB3N27853	HP	Laserjet Pro 400	Broken
HS	Printer	N/A	VND3F18152	HP	Laserjet Pro M404	Broken
HS	Printer	N/A	MY3AH3B30T5C	HP	Inkjet 6127	Broken
HS	Printer	N/A	VNB3B35145	HP	Color Laserjet M452	Broken
HS	Printer	N/A	JPBDQ00865	HP	Color Laserjet M452	Broken
HS	Printer	4128	CNBCD4C1N5	HP	Color Laserjet M551	Broken
HS	Printer	4462	CNCCG3P01V	HP	Color Laserjet M551	Broken
HS	Printer	N/A	CNBCD3Z0QQ	HP	Color Laserjet M551	Broken
HS	Printer	13-0085	JPBDY05332	HP	Laserjet Pro M401	Broken
HS	Printer	13-0112	VNB3N26590	HP	Laserjet Pro M401	Broken

HS	Printer	13-0136	VNB3H13906	HP	Laserjet Pro M401	Broken
HS	Printer	13-0089	JPBDY05341	HP	Laserjet Pro M401	Broken
HS	Printer	N/A	VNG3F47313	HP	Laserjet Pro M401	Broken
HS	Printer	N/A	VNB3N26597	HP	Laserjet Pro M401	Broken
HS	Printer	13-0051	VNB3N14327	HP	Laserjet Pro M401	Broken
HS	Printer	12- 0003	VNB3T07246	HP	Laserjet Pro M400	Broken
HS	Printer	15-037	PHGFB47296	HP	Laserjet Pro M400	Broken
HS	Printer	13-0116	VNB3N26596	HP	Laserjet Pro M400	Broken
HS	Projector	4979	VTAK6Z00755	Epson	Powerlite 98H	Broken
HS	Projector	3977	P94F1Y4276L	Epson	Powerlite 93	Broken
HS	PC	4846	1S10AL000XUSMJ033K8K	Lenovo	10AL-00XUS	Broken
HS	Printer	N/A	VNB3C31315	HP	Color Laserjet Pro M454DN	Broken
HS	Printer	N/A	CNBCNC81WV	HP	Laserjet Enterprise M607	Broken
HS	Projector	3975	P94F1Y4289L	Epson	Powerlite 93	Broken
HS	Projector	5079	VTAK7302800	Epson	Powerlite 98H	Broken
HS	Projector	4880	VTAK6200740	Epson	Powerlite 98H	Broken
HS	Projector	4268	R4EK3404066	Epson	Powerlite 93+	Broken
HS	Projector	3982	P94F1Y4297L	Epson	Powerlite 93	Broken
HS	Laptop	185	1S262841U78N6840	IBM	A20M	Broken
HS	PC	4675	1S10B6001TUSMJ02VSS3	Lenovo	10B6-001TUS	Broken
HS	PC	3687	1S7522CTOMJBCA24	Lenovo	7522-CT0	Broken
HS	Camera	415	13530696	JVC	GY-DV500	Broken
HS	Studio Switcher	4641	2149048	ATEM	Production Studio 4K	Broken
HS	PC	3708	2A0222H80K0	Apple	iMac	Broken
HS	PC	3703	QP0230MZ5PK	Apple	iMac	Broken
HS	TV	3960	md11460912	Panasonic	TC-P42x3	Broken
HS	PC	4120	1S7052B4UMJKFDDG	Lenovo	7052-B4U	Broken
HS	Projector	5080	VTAK7302859	Epson	Powerlite 98H	Broken
HS	Projector	3965	P94F1Y4155L	Epson	Powerlite 93	Broken
HS	Projector	4881	VTAK6201281	Epson	Powerlite 98H	Broken
HS	Projector	4289	R4EK3501076	Epson	Powerlite 93+	Broken
HS	Projector	4943	VTAK6700016	Epson	Powerlite 98H	Broken
HS	Projector	3987	P94F1Y4287L	Epson	Powerlite 93	Broken

Moved by: Halsey C. Stevens, Seconded by: Daniel A. Bennett

Aye Elizabeth T. Lanni-Hewitt, Heather A. Wright, Dawn Arrasate, Daniel A. Bennett, Jennifer Neumaier and Halsey C. Stevens

Carried 6-0

7.8 Change Order Elec-1, Eldor

The Board approves a change order request for Eldor Contracting Corp. relating to the electrical reconstruction at the Middle School. The change order is a deduct in the amount of \$40,000 for an unused allowance for unforeseen conditions.

Moved by: Jennifer Neumaier, Seconded by: Halsey C. Stevens

Aye Elizabeth T. Lanni-Hewitt, Heather A. Wright, Dawn Arrasate, Daniel A. Bennett, Jennifer Neumaier and Halsey C. Stevens

Carried 6-0

7.9 Corrective Action Plan Internal Audit Detailed Testing October 2025

RESOLVED, that board accepts the district's corrective action plan for the district's internal auditor's detailed testing report dated October 1, 2025 prepared by Cullen & Danowski, LLP.

Moved by: Halsey C. Stevens, Seconded by: Daniel A. Bennett

Aye Elizabeth T. Lanni-Hewitt, Heather A. Wright, Dawn Arrasate, Daniel A. Bennett, Jennifer Neumaier and Halsey C. Stevens

Carried 6-0

7.10 Corrective Action Plan Internal Audit Risk Assessment October 2025

RESOLVED, that board accepts the district's corrective action plan for the district's internal auditor's risk assessment update report dated October 1, 2025 prepared by Cullen & Danowski, LLP.

Moved by: Jennifer Neumaier, Seconded by: Dawn Arrasate

Aye Elizabeth T. Lanni-Hewitt, Heather A. Wright, Dawn Arrasate, Daniel A. Bennett, Jennifer Neumaier and Halsey C. Stevens

Carried 6-0

7.11 Donation – Athletic Equipment

The Board accepts the donation of a new Rogue Echo bike and Rogue rower from DiLandro Andrews Engineering for use by the wrestling program.

Moved by: Jennifer Neumaier, Seconded by: Halsey C. Stevens

Aye Elizabeth T. Lanni-Hewitt, Heather A. Wright, Dawn Arrasate, Daniel A. Bennett, Jennifer Neumaier and Halsey C. Stevens

Carried 6-0

7.12 Budget Transfers

The Board accepts the following budget transfers:

	From		To		Amount
	Code Number	Code Title	Code Number	Code Title	
1.	9760-710-00-05	TAN Interest	2110-470-00-05	Charter School Tuition	\$35,000
2.	9760-710-00-05	TAN Interest	1625-490-25-05	BOCES Services	\$75,000
3.	9760-710-00-05	TAN Interest	1310-490-00-08	BOCES Expenses	\$16,920
4.	1620-411-00-01	Electricity – HS	2250-407-00-05	Out of District Tuition	\$40,000

Moved by: Jennifer Neumaier, Seconded by: Dawn Arrasate

Aye Elizabeth T. Lanni-Hewitt, Heather A. Wright, Dawn Arrasate, Daniel A. Bennett, Jennifer Neumaier and Halsey C. Stevens

Carried 6-0

8. PERSONNEL

[Personnel Action Report 11.17.25.pdf](#)

8.1 Termination/Music Teacher/Laura Mara

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Westhampton Beach UFSD terminates the employment of Laura Mara, effective December 17, 2025.

Moved by: Jennifer Neumaier, Seconded by: Daniel A. Bennett

Aye Elizabeth T. Lanni-Hewitt, Heather A. Wright, Dawn Arrasate, Daniel A. Bennett, Jennifer Neumaier and Halsey C. Stevens

Carried 6-0

8.2 Appointment/HS Assistant Principal/Alyssa Tracey

The Board approves the recommendation to appoint Alyssa Tracey as a High School Assistant Principal, effective January 5, 2026, at an annual salary of \$130,000 (prorated), with a four-year probationary period through January 4, 2030, in the tenure area of Assistant Principal.

Moved by: Jennifer Neumaier, Seconded by: Daniel A. Bennett

Aye Elizabeth T. Lanni-Hewitt, Heather A. Wright, Dawn Arrasate, Daniel A. Bennett, Jennifer Neumaier and Halsey C. Stevens

Carried 6-0

8.3 Appointment/Instructional Coordinator/Erika Habersaat

The Board approves the recommendation to appoint Erika Habersaat as the School Counseling Coordinator, effective November 18, 2025 through June 30, 2026, at a rate of \$3,483.38 (prorated).

Moved by: Halsey C. Stevens, Seconded by: Jennifer Neumaier

Aye Elizabeth T. Lanni-Hewitt, Heather A. Wright, Dawn Arrasate, Daniel A. Bennett, Jennifer Neumaier and Halsey C. Stevens

Carried 6-0

8.4 Request for Medical Leave of Absence Extension/HS Science Teacher/Danielle Bergh

The Board accepts the request from Danielle Bergh for an additional extension to her medical leave of absence under FMLA through March 13, 2026, with a planned return to her teaching position on March 16, 2026.

Moved by: Daniel A. Bennett, Seconded by: Jennifer Neumaier

Aye Elizabeth T. Lanni-Hewitt, Heather A. Wright, Dawn Arrasate, Daniel A. Bennett, Jennifer Neumaier and Halsey C. Stevens

Carried 6-0

8.5 Appointment Extension/HS Science Leave Replacement Teacher/Maria Pepey

The Board accepts the recommendation to appoint Maria Pepey as a Science Leave Replacement Teacher assigned to the High School be extended through March 13, 2026, placed at Step 1D, MA, \$63,577 (prorated).

Moved by: Halsey C. Stevens, Seconded by: Dawn Arrasate

Aye Elizabeth T. Lanni-Hewitt, Heather A. Wright, Dawn Arrasate, Daniel A. Bennett, Jennifer Neumaier and Halsey C. Stevens

Carried 6-0

8.6 Appointment Extension/HS Additional Sections

The Board accepts the following staff appointments be extended through February 27, 2026.

0.2 FTE Earth Science LEP - Thomas O'Leary

0.2 FTE Earth Science Workshop LEP - Monica VanEssendelft

0.2 FTE Living Science LEP - Rebecca Sullivan

Moved by: Jennifer Neumaier, Seconded by: Heather A. Wright

Aye Elizabeth T. Lanni-Hewitt, Heather A. Wright, Dawn Arrasate, Daniel A. Bennett, Jennifer Neumaier and Halsey C. Stevens

Carried 6-0

8.7 Request for Childcare Leave of Absence/HS Foreign Language Teacher/Micaela Steudte

The Board accepts the request for childcare leave of absence from Micaela Steudte beginning on or about February 23, 2026, and extending through June 30, 2026, with an expected return to her teaching position on the first day of the 2026-2027 school year.

Moved by: Halsey C. Stevens, Seconded by: Daniel A. Bennett

Aye Elizabeth T. Lanni-Hewitt, Heather A. Wright, Dawn Arrasate, Daniel A. Bennett, Jennifer Neumaier and Halsey C. Stevens

Carried 6-0

8.8 Appointment/Custodial Worker I/Jasmine Griffin

The Board accepts the recommendation to appoint Jasmine Griffin as a Custodial Worker I assigned to the High School at \$44,498 (prorated) effective November 18, 2025, pending receipt of fingerprint clearance.

Moved by: Daniel A. Bennett, Seconded by: Dawn Arrasate

Aye Elizabeth T. Lanni-Hewitt, Heather A. Wright, Dawn Arrasate, Daniel A. Bennett, Jennifer Neumaier and Halsey C. Stevens

Carried 6-0

8.9 Appointment/Part-time Guard/Thomas McNally

The Board accepts the recommendation to appoint Thomas McNally as a part-time guard, effective November 18, 2025 at \$25/hour.

Moved by: Jennifer Neumaier, Seconded by: Halsey C. Stevens

Aye Elizabeth T. Lanni-Hewitt, Heather A. Wright, Dawn Arrasate, Daniel A. Bennett, Jennifer Neumaier and Halsey C. Stevens

Carried 6-0

8.10 Appointment/Part-time Guard/Steven Collins

The Board accepts the recommendation to appoint Steven Collins as a part-time guard, effective November 18, 2025 at \$25/hour, pending clearance and security guard license.

Moved by: Jennifer Neumaier, Seconded by: Halsey C. Stevens

Aye Elizabeth T. Lanni-Hewitt, Heather A. Wright, Dawn Arrasate, Daniel A. Bennett, Jennifer Neumaier and Halsey C. Stevens

Carried 6-0

8.11 Request for Medical Leave of Absence Extension/HS ESL Teacher/Tara Bishop

The Board accepts the request for a medical leave of absence extension from Tara Bishop through February 27, 2026, returning to her teaching position on March 1, 2026.

Moved by: Jennifer Neumaier, Seconded by: Halsey C. Stevens

Aye Elizabeth T. Lanni-Hewitt, Heather A. Wright, Dawn Arrasate, Daniel A. Bennett, Jennifer Neumaier and Halsey C. Stevens

Carried 6-0

8.12 Appointment/Part-time Guard/Laura Martuscello

The Board accepts the recommendation to appoint Laura Martuscello as a part-time guard effective December 2, 2025 at \$25/hour.

Moved by: Jennifer Neumaier, Seconded by: Dawn Arrasate

Aye Elizabeth T. Lanni-Hewitt, Heather A. Wright, Dawn Arrasate, Daniel A. Bennett, Jennifer Neumaier and Halsey C. Stevens

Carried 6-0

8.13 Appointment/Part-time Guard/Kristian LoRusso

The Board accepts the recommendation to appoint Kristian LoRusso as a part-time guard effective November 18, 2025 at \$25/hour, pending fingerprint clearance.

Moved by: Halsey C. Stevens, Seconded by: Daniel A. Bennett

Aye Elizabeth T. Lanni-Hewitt, Heather A. Wright, Dawn Arrasate, Daniel A. Bennett, Jennifer Neumaier and Halsey C. Stevens

Carried 6-0

8.14 Appointment Revision/MS Permanent Substitute Teacher/Robert Pinney

The Board accepts a revision to the appointment of Robert Pinney, he will not be returning as a Middle School Permanent Substitute Teacher for the remainder of the 2025-2026 school year.

Moved by: Heather A. Wright, Seconded by: Halsey C. Stevens

Aye Elizabeth T. Lanni-Hewitt, Heather A. Wright, Dawn Arrasate, Daniel A. Bennett, Jennifer Neumaier and Halsey C. Stevens

Carried 6-0

8.15 Appointment/Coaching Recommendation/Arthur Mabaka

The Board accepts the recommendation to appoint Arthur Mabaka as the JV Wrestling Coach, Step 1, \$6,838.

Moved by: Jennifer Neumaier, Seconded by: Halsey C. Stevens

Aye Elizabeth T. Lanni-Hewitt, Heather A. Wright, Dawn Arrasate, Daniel A. Bennett, Jennifer Neumaier and Halsey C. Stevens

Carried 6-0

8.16 Appointment/Revised MS Co-Curricular Advisorships

The Board accepts the following advisorship assignment for the 2025-2026 school year.

NAME	ACTIVITY	RATE OF PAY
Frank Monastero	Stage Crew Manager	\$3,903

Moved by: Halsey C. Stevens, Seconded by: Daniel A. Bennett

Aye Elizabeth T. Lanni-Hewitt, Heather A. Wright, Dawn Arrasate, Daniel A. Bennett, Jennifer Neumaier and Halsey C. Stevens

Carried 6-0

8.17 Appointment/Substitutes for the 2025-2026 School Year

The Board approved the recommendation to appoint the following substitutes for the 2025-2026 school year.

Substitute Guard: Steven Collins
Kristian LoRusso
Laura Martuscello (effective December 2, 2025)
Thomas McNally

Substitute Nurse RN: Jessica Maguire

Uncertified Substitute Teacher: Tyra Lawrence-Schero
Vanessa Kraus

Moved by: Jennifer Neumaier, Seconded by: Daniel A. Bennett

Aye Elizabeth T. Lanni-Hewitt, Heather A. Wright, Dawn Arrasate, Daniel A. Bennett, Jennifer Neumaier and Halsey C. Stevens

Carried 6-0

9. REPORTS

Postings were received.

10. OLD BUSINESS

There was no old business.

11. NEW BUSINESS

There was no old business.

12. PUBLICATION PARTICIPATION

There were no comments.

13. EXECUTIVE SESSION

13.1 Motion to Recess into Executive Session

The Board recessed into executive session at 7:49 p.m. to discuss personnel matters.

Moved by: Halsey C. Stevens, Seconded by: Daniel Bennett

Aye Elizabeth T. Lanni-Hewitt, Heather A. Wright, Dawn Arrasate, Daniel A. Bennett, Jennifer Neumaier and Halsey C. Stevens

Carried 7-0

13.2 Motion to Return to Open Session

The Board returned to open session at 9:01 p.m.

Moved by: Halsey C. Stevens, Seconded by: Heather A. Wright

Aye Elizabeth T. Lanni-Hewitt, Heather A. Wright, Dawn Arrasate, Daniel A. Bennett, Jennifer Neumaier and Halsey C. Stevens

Carried 6-0

14. ADJOURNMENT

All business being completed, Ms. Lanni-Hewitt motioned to adjourn the meeting.

Moved by: Halsey C. Stevens, Seconded by: Heather A. Wright

Aye Elizabeth T. Lanni-Hewitt, Heather A. Wright, Dawn Arrasate, Daniel A. Bennett, Jennifer Neumaier and Halsey C. Stevens

Carried 6-0



District Clerk